

## BHBC BOARD MINUTES 3/27/20

In attendance: Marcia Fisher, Lee Hausner, Nancy Heck, Julianne O'Connor, Stephanie Campbell, Dawn Lee, Susan Lava, John Ramos

Minutes of 2/23/20 approved.

### Financial report

Susan reported she doesn't have any additional report; the last report she received was January. She reported current fixed expenses are:

Rent	\$ 3,130 (Suspended during coronavirus crisis)
Parking	550 (Suspended during coronavirus crisis – can't be paid because it has to be paid in person and the building is closed.)
Food	4,551
Payroll	4,338.42 (inc. taxes)

John is the only ongoing expense if we choose to pay him. **A motion was passed to continue paying John.**

### General Manager's report

John explained how our "take" from BBO games will be calculated during the coronavirus:

We get 80% of BBO card fees for own games.

We get a prorated amount based on 80% of BBO card fees for their games, based on where players play regularly.

There was a discussion of how much we should charge for "our games". The recommendation from BBO, Common Game and ACBL is to charge our normal fees. Following the discussion, **there was a motion passed to charge \$8 and to pay the directors \$75 per game, regardless of the number of tables.**

There was a discussion about how to sort out the problems with the email list(s). **A motion was passed to join Constant Contact (\$30/mo) and send an email to the existing list.**

We discussed training members to use BBO and to play in the new games. John is hoping to begin test games on 3/30. The requirements for playing on BBO are:

1. Need to have played at BHBC in the last year.
2. ACBL# must be in your BBO profile (click on ACBL World to get to your profile). This updates every hour.
3. We're charging \$2 for test games.

John recommended tabling tutorial until we get the messaging straightened out. These are the steps we need to complete first:

1. Sign up for Constant Contact (John) and pay for it.
2. Collect emails from Nancy and Bridge webs – format and make sure it works.
3. Set up a small group for the first session – start with 10.
4. Put all the necessary information on the website on a tab for online play.
5. Contact the board to walk through tutorial before we take it live.

### **New Business**

Marcia would like to think about how we can do Learn Bridge in a Day online.

A motion was made and passed to adjourn the meeting.

Respectively submitted,

Stephanie Campbell  
Secretary