

## **BCOH Board of Directors Meeting Minutes Wednesday February 16, 2022 F2F & Zoom**

**Present: Mike Linkins, Bob Matlock, Hugh Miller, Janice Hardcastle, Debbie Nash, Gretchen Lindquist  
Marsha Boyer, Kathy L'Hommedieu, Bill Farrar**  
**Guest Zoom: Charles Collins**  
**Guest F2F: Joanna Heebner, Catherine Miller, Brian Schaffer**

The meeting was called to order at approximately 2:18 pm.

The January 15 BOD meeting minutes were approved.

Kathy presented the financial report and conveyed there will be an increase in rent beginning in March, amount unknown. The tax rate % we are being asked to pay for our space is being investigated. A registered agent will have to be selected to sign the States' non-profit organization report. The State will be contacted to discuss this process.

Mike Linkins, as BCOH Board President, has authorized the bank to make the following changes to our banking account access and signature card:

- add Kathleen L'Hommedieu
- remove Andrew Remson
- remove Naomi Higgins

Hugh reported that quiche would be served one day during the Feb 24-27 499/NLM Tournament, either Friday or Saturday. Club cleaning would be scheduled for that Saturday evening. Mike will take the role of COVID coordinator for the tournament.

The board agreed to pay \$100 of the \$200 maintenance fee which ACBL assesses Clearlake for BBO games.

A financial committee and calendar committee will be assembled to develop a budget and schedule of events for 2022 and develop a club mission statement.

The board agreed to award Jenn Breihan two free plays for providing review training of ACBL Score software for game directors.

A list of duties for a club manager will be developed for further discussion.

Bob will explore developing a committee to potentially negotiate the clubs' lease options.

Janice volunteered to be the tournament chair for the June 499/NLM tournament.

Debbie and Joanna volunteered to be tournament chairs for the October 499/NLM tournament.

The Tuesday FTF \$5 499 game has not been successful. A Saturday FTF game will be considered if directors can be arranged.

The board unanimously agreed to host an event honoring Sam Khayatt for her tireless support and dedication to BCOH.

The next board meeting was set for March 16, 2022 at 2:30 pm at BCOH.

The meeting was adjourned at approximately 3:45 pm.

Respectfully submitted  
Bill Farrar  
Secretary