

## In-Person Play Procedures

Hi. We have met with the COA again to finalize arrangements to begin in-person play in their building. Here are the latest rules and procedures. Folks, this will sound complicated, and it may be the first time through the process, but it will work smoothly after some practice and patience on our member's part. We will have board members near the COA door to assist you. ***Suggest you print this summary for future reference.***

**Game Time:** Arrive between ***1:15 PM***, the time COA allows us in the building and 1:30 pm. ***Game registration to play cuts off 1:30 sharp.*** Game registration will be in the Great Hall.

**Game Fees:** The entry fee will be ***\$14 per partnership.*** We prefer you pay by credit card for both partners in one transaction. We would like to go to a cashless process. Please wait for your partner to arrive before lining up to pay. We would like to avoid refunds from a no-show.

**ACBL numbers:** It has been a while since we needed these. Please make sure you know your number.

**COA Access:** The COA is subject to state and county health regulations and must be able to contact trace all who enter the building. Their goal is to get everyone to enter the building seamlessly and prevent congregating in the lobby. Therefore, ***all our players must register with COA*** before being allowed in the building. ***It would be extremely helpful if you would pre-register before your first game.*** If members wait until game date to register, the entry procedure will be slow and messy (it may be the first time anyway).

COA requires everyone to fill out two forms. Here are the steps you must take:

- 1. Fill out and sign the COA access form (one-time only). We hope to send you a link to the form via separate email soon. You have several options to complete and submit this form**
  - a. You may print this form at home, sign, and drop off at the COA desk ***prior to arrival*** (preferred).
  - b. You may print this form at home, sign, scan, and email a copy to Melody Dawkins at [mdawkins@nassaucountycoa.org](mailto:mdawkins@nassaucountycoa.org). Reference that you are with the bridge club.
  - c. You may visit the COA, pick up the form in person, complete and sign it there.
  - d. ***COA hours are 8 am – 5 pm***, closed weekends.
- 2. Pick up your COA key tag.** This small, plastic tag for you key ring will speed your entry into the building for future visits. It will be issued to our members upon completing the COA access form.



The COA key tag may be a requirement to enter the game room on future visits. ***If you have completed and submitted the required registration forms in advance***, your key tag should be available at the front desk when you arrive. Not registering in advance could delay your entry the first day.

- 3. Current health form and temperature check (every entrance).** Every entrance to the building will require a temperature check.

**Masks and Social Distancing:** Everyone must wear a mask entering the COA facility and observe 6-foot social distancing, especially in the lobby. ***Masks may be removed in the bridge room.*** However, if any player requests their table to use masks, everyone at the table must comply. ***Masks must be worn whenever you leave the bridge room.***