

**UNIT 533 – BOARD OF DIRECTORS**  
**Meeting of March 9, 2017**  
**Minutes**

- I. **Call to Order** – Mr. Stine called the meeting to order at 9:05 AM at the Cathedral City Senior Center.
- II. **Welcome and Seating of New Board Members** – Mr. Stine welcomed new Board members Carol Wilkinson and Sandy Hertz
- III. **Roll Call** – Board members present included William Stine, Susan Tracey, Sandy Hertz, Sally Corey, and Carol Wilkinson, thereby meeting the required minimum for a Quorum of the Board. Board members not in attendance included Nancy Lodge, Jane Witous, and Shirley Gibson.
- IV. **Appointment of John Tracey as Non-Voting Secretary to the Board** - Mr. Stine confirmed the appointment of John Tracey as the Non-Voting, Recording Secretary.
- V. **Recognition of Any Members and Guests** – Members of the unit present included Darryl Hendershot and Beverly Hartin. Ms. Hartin asked why the meeting was held in Cathedral City and if the Unit was charged rent for the time used. Mr. Stine noted that due to the move from Wednesday meetings, that today’s meeting could not be accommodated at the Duncan Bridge Center. Secondly, Cathedral City Center did not charge rent for the meeting. Future meetings will return to Duncan based on availability with Cathedral City as a back-up.
- VI. **Approval of Minutes of Tabled Minutes of January and Approval of February Minutes** - The minutes for the meetings held on January 11, 2017 and February 8, 2017 were unanimously approved as submitted and will be held on file. Ms. Corey will forward an electronic copy of the minutes to Mr. Becket for posting on the website.
- VII. **Acceptance of February, 2017 Treasurer’s Report - Deferred to April 2017** – Mr. Dani was not in attendance at the meeting so the formal Treasurer’s Report is deferred until the next meeting.
- VIII. **Acknowledgement of Jim Lopes Resignation** – Mr. Stine noted the resignations of Jim Lopes from the Board.
- IX. **Binder Handout and Documentation Discussion** – Ms. Tracey presented several binders for Director and Committee Chairman responsibilities based on documentation on the ACBL website. The Director’s documents include the Rules and Regulations from ACBL that affect unit operations, the Unit’s By-Laws and documenting procedures for Unit and committee activities. Ms. Tracey encouraged the Unit to create or add to the procedures so that new board members have guidelines when accepting the chair positions or any other responsibilities for the Unit. Mr. Stine thanked Ms. Tracey for the significant contribution to the organization of the Unit. He also authorized reimbursement for expenses in creating the binders, including printer ink, paper dividers and the binders. Moved by Ms. Wilkinson and approved unanimously.
- X. **Education Committee Report** – Ms. Tracey presented the current plan for the Unit’s support of Bridge Beginner lessons. David Goetz has been asked to run the program in Palm Springs and

Mick Riccio will conduct the program at Duncan Bridge Center. The original idea was to subsidize the teachers then pay a portion of the ACBL dues for the first year for all students completing the 8-week course. Ms. Tracey noted that the one-year membership had recently been raised to \$39, and to ask the teachers to pay the new member's fee would be diminish the value of the Unit's subsidy too much. Ms. Corey asked how much the ACBL pays back to the Unit for each membership as a possible offset. The amount is in the \$5 range and would therefore be insufficient to offset the burden on the teachers. Moved that the Beginner program be authorized without the ACBL membership subsidy. Passed unanimously. Ms. Tracey will change the proposed contract with the teachers to reflect this position.

Ms. Hartin noted that Duncan Bridge Center is offering a lower cost game for those with 0 to 20 Master Points to attract new members to the unit. The director charges \$4-\$5 for the game and does not pay rent to CVBF to hold the game. Players have a 6-month "grace period" during which they can play in the game without being an ACBL member.

**XI. Sun and Fun Sectional Critique** – Mr. Stine postponed discussion of the subject to a future meeting when Scott Magged can be present.

**XII. March 23 Unit-wide Game Status Report** – Mr. Stine noted that the Unit game scheduled for Thursday, March 23, 2017 can only be for "open" games at Cathedral City (Mick Riccio), Joslyn Center (Barbara Astone) and Duncan Bridge Center (Tom McCormick). Mr. Jamie Alperin's game is limited to players with fewer than 500 Master Points and therefore cannot be included in the Unit wide game. He can score it as a Unit game within the 499'ers so additional master points can be available, but the players will not earn additional points based on the unit wide performance results.

**Assign Cake Drops – CC, DBC & MHDBC** – Mr. Stine asked for volunteers to deliver cakes to the unit games. Ms. Wilkinson will deliver two cakes to Duncan. Ms. Tracey will deliver a cake to Cathedral City and Mr. Stine will deliver one to Joslyn.

**XIII. April Awards Ceremony & Unit Game** – To be held at Duncan – Ms. Lodge will present awards.

**Status of Ace of Clubs Certificates, Mini- McKenney Medals & Certificates** – Deferred discussion

**Photographer** – Ms. Corey volunteered to be the photographer for the awards presentations

**Food** – The Board discussed the provision of food by the unit for the event. After several suggestions, the Board elected to purchase chicken salad croissants and turkey wraps from COSTCO. Mr. Stine will pick up the sandwiches and deliver to the event. He will also prepare a salad to go along with the sandwiches. The Unit will provide cake for dessert.

**Email Blast and Web Posting** – Mr. Stine noted that two announcements will be sent to Unit email list.

**XIV. NLM Sectional Final Status Report** – Ms. Tracey and Mr. Hertz presented their findings regarding the canceled Non-Life Master Sectional originally scheduled for April 7-9, 2017. Based on a conversation with Beverly Hartin and Guy Brackett of the Coachella Valley Bridge Foundation (CVBF). CVBF was interested in holding the NLM Sectional, but wanted to use their local directors rather than the more expensive option of ACBL Directors. CVBF

approached the local ACBL representative to determine if the Sectional could be run in that way. They were advised that the size of the Unit would not permit the use of a local director even if the game were limited to NLM's with fewer than 500 Master Points. Ms. Hartin noted that she had contacted a number of units that had hosted a NLM Sectional and determined that it was possible to hold the tournament with local directors, but there appeared to be insufficient time to get the objective approved to move forward. Better planning in the future will hopefully avoid the issues. Further research of this issue will be pursued.

XV. **Discussion of Town Hall Meeting (Renamed Information Exchange Meeting)**– Ms. Tracey suggested that a better working relationship between the Unit and CVBF would ultimately meet the objectives of the Unit and CVBF. To promote better understanding and organization of the tournament functions, Ms. Tracey suggests an education session with Ms. Hartin and Nancy Erickson to review the history of the CVBF and hopefully find common interests that can work to the benefit of Unit members. Members present encouraged the idea of a presentation. Ms. Tracey will work with Mss. Hartin and Erickson to set up the presentation.

XVI. **Review of Draft Venue Contract for Fall Harvest Sectional & Future Meetings with Foundation** – Mr. Stine appointed Ms. Tracey & Mr. Hertz to review the proposal for the 2017 Harvest Sectional. Mr. Hertz and Ms. Tracey are asked to present the proposed contract to CVBF with the intent to finalize the contract before the San Diego Regional Tournament. Ms. Tracey and Mr. Hertz will create a calendar time-line with help from Mr. Hendershot.

XVII. **Discussion of Goals and Objective for 2017, Committee Chair Assignments & Lopes Replacement** – Mr. Stine and Ms. Tracey noted that there are a number of committee assignments that need to be made to better organize the Unit for the future. The various committees and their assignments are:

- a. **Tournament Coordinator** – Currently filled by Scott Magged, who is also being paid to act as Tournament Manager - Need a Board member to fill the role of Tournament Coordinator. Mr. Hendershot created a document that outlines the responsibilities of both the Tournament Coordinator and the Tournament Manager. Ms. Tracey and Mr. Hertz will review the document as part of their work on the Fall Harvest Sectional. Ms. Wilkinson volunteered to act as the Tournament Coordinator.
- b. **Treasurer** – Does not have to be a Board Member – Bill Dani is the current Treasurer, and Shirley Gibson is the Asst Treasurer.
- c. **Membership Chair** – Currently Jane Witous - Sends out welcome letter to new Unit members
- d. **Awards Chair** – Jane Witous
- e. **Electronic Contact** – Nancy Lodge – Focal person for ACBL communications and website management
- f. **Unit Webmaster** – Mac Becket – Nancy Erickson can also work with the website
- g. **Unit Recorder** – Makes decisions on referrals to the Unit Disciplinary Committee for Code of Discipline violations in Unit sponsored games (e.g. Unit, STaC, and sectional games.) – Currently Nancy Lodge – Mr. Stine appointed Mr. Hertz as the Unit Recorder to reflect his legal education and vocation. Mr. Hertz will accept IF Ms. Tracey can provide him with his own binder outlining his responsibilities and procedures. Mr. Stine noted that the Recorder does not sit on the Disciplinary Committee. The position is the source of the referral to the Committee.

- h. **Unit Disciplinary Committee** – Currently Dick Prochnow
- i. **Unit Business Manager** – Currently Bill Dani
- j. **Unit Hospitality Committee** – Jane Witous
- k. **Education Liaison** – Currently Ilene Grabel – Ms. Tracey suggested Ms. Corey as the new Chair. Mr. Stine accepted the recommendation.
- l. **Unit Charity Committee** – Currently Barbara Hopewell – What does this committee do? Discuss at the next meeting.
- m. **Unit NAP, STaC and GNT Chair** – Steven Goldstein currently – (North American Pairs, Grand National Teams)
- n. **Nominating Committee** – Ms. Tracey noted that non-board members make up the committee. The committee chair acts as a coordinator for the committee’s discussions and invitations. The Board needs to elect a Board Member as a liaison to the committee.

**XVIII. Next Meeting Date** – The next meeting is scheduled for 9:00 AM, Thursday, April 6, 2017 at the Duncan Bridge Center.

**Adjournment** – Mr. Stine adjourned the meeting at 10:59 AM.

Submitted by  
John Tracey, Recording Secretary