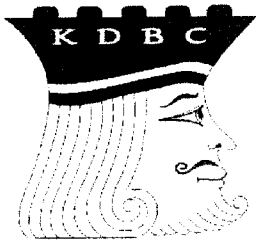


**Kingston Duplicate Bridge Club Inc.
Agenda for the Board Meeting
August 7, 2018
Held at the Bridge Centre**

- 1. Adoption of the Agenda – John Gerretsen**
 - 2. Approval of the Minutes**
 - a. Of the Board Meeting of July 10, 2018 (Appendix A)
 - b. Of the Special Board Meeting of July 17, 2018 (Appendix B)
 - c. Of the Special Board Meeting of July 24, 2018 (Appendix C)
 - 3. Treasurer's Report and Financial Statements (Appendix D) – Bill Mitchell**
 - a. Motion to Change Signing Authority (re Club Manager)
 - 4. Club Manager's Report (Appendix E) – Jennifer Grechuk**
 - 5. Social Chair's Report (Appendix F) – Bob Fowkes**
 - 6. I/N Representative's Report (Appendix G) – Hamish Taylor**
 - 7. Business Arising from the Minutes**
 - a. Balancing the Field/Fair Stratification of Games – Board
 - b. Book Purchase and Sale Policy (Appendix H) – Board
 - c. Printer – Board
 - d. AGM
 - i. Liquor License – John Gerretsen
 - ii. Charity Report
 - 8. New and Unfinished Business**
 - a. Honouring Ken Allan – Greg McKellar
 - b. Regional Tournaments – Board
 - i. 2018 – Review (Appendix I)
 - ii. 2020 - Request for Interest (from March 2018)
 - c. 6-month review of viability of Sunday game – Board (Appendix J)
 - d. Salvation Army Hamper Fund Issues Update – John Gerretsen (from Feb 2018)
 - e. Facilities Issues – Reit Haaksman
 - i. Floor
 - ii. Dishwasher
 - 9. Deferred/On-going Items (to be brought back to future meetings)**
 - a. Report on BOT Play (Don Kersey, ongoing) (from Jan 2018)
 - b. Books for Sale and Library – Charlie Waddell (from Feb 2018)
 - 10. Next Meeting Date: September 11, 2018? (AGM is September 15, 2018)**
 - 11. Adjournment**
-



**Kingston Duplicate Bridge Club Inc.
Minutes for the Board Meeting
August 7, 2018
Held at the Bridge Centre**

1. Adoption of the Agenda – John Gerretsen

Elaine requested that an item be added to the Club Manager's report: purchase of MS Publisher for the Club.

Motion to adopt the Agenda as amended; moved by Sharon, seconded by Elaine. Motion passed.

2. Approval of the Minutes

a. Of the Board Meeting of July 10, 2018 (Appendix A)

Motion to adopt the Minutes of the Meeting of July 10, 2018 as circulated; moved by Hamish, seconded by Bill. Motion passed.

b. Of the Special Board Meeting of July 17, 2018 (Appendix B)

Motion to adopt the Minutes of the Special Meeting of July 17, 2018 as circulated; moved by Greg, seconded by Sharon. Motion passed.

c. Of the Special Board Meeting of July 24, 2018 (Appendix C)

3. Motion to adopt the Minutes of the Special Meeting of July 24, 2018 as circulated; moved by Greg, seconded by Sharon. Motion passed.

4. Treasurer's Report and Financial Statements (Appendix D) – Bill Mitchell

Bill presented his report as circulated. There were no questions.

Motion to approve the Treasurer's Report; moved by Bill, seconded by Bob. Motion passed.

a. Motion to Change Signing Authority (re Club Manager)

Housekeeping motion to remove Terry Demers from the list of individuals with signing authority for KDBC Inc. and to add Jennifer Grechuk to the list of individuals with signing authority for KDBC Inc; moved by Greg, seconded by Sharon. Motion passed.

Bill will give a letter to the bank notifying them of the change, with a copy of the above motion.

5. Club Manager's Report (Appendix E) – Jennifer Grechuk

Jennifer presented her report as circulated. She will make readable stickers for the sides of the card boards that can be read by the dealing machine to catch duplicated boards, and will train the individuals making the boards to set the dealing machine to perform this function routinely. Jennifer will work with Don on development of a reporting form for major incidents (such as the one on July 31st). Sharon noted that the last major incident was during an International Game when the wrong boards were distributed. The incident report will help us deal with prevention and training.

The Board approved the purchase of MS Publisher for the Club. MS Publisher will allow the Club Manager to produce the Communiqués following Board meetings. Production of a Newsletter is part of the Club Manager duties, and the Secretary only took on this role on an interim basis. It was agreed that the content shall be agreed upon by the Board at the conclusion of each meeting, and that the Club Manager will prepare a draft for Board approval before it is distributed to the Club Members. The cost of MS Publisher is approximately \$140.00. Elaine will send Jennifer all .PUB and .PDF versions of past Communiqués for e-filing.

John mentioned that he had received an email from Jock with concern about the reported change in game times on Mondays and Wednesdays. It had already been decided by the Board (see minutes of the July 10th meeting) not to pursue a change in the start time for Monday, Wednesday and first Thursday games. John will let Jock know.

Motion to approve the Club Manager's Report; moved by Elaine, seconded by Charlie. Motion passed.

6. Social Chair's Report (Appendix F) – Bob Fowkes

Bob presented his report as circulated. There were no questions.

Motion to approve the Social Chair's Report; moved by Bob, seconded by Sharon. Motion passed.

7. I/N Representative's Report (Appendix G) – Hamish Taylor

Hamish presented his report as circulated. It was agreed that Hamish should ask Don to clarify the identified ALERT issues.

John will reply to the letter from Claudine L. that was discussed at the July 24th meeting.

Motion to approve the I/N Representative's Report; moved by Hamish, seconded by Elaine. Motion passed.

8. Business Arising from the Minutes

a. Balancing the Field/Fair Stratification of Games – Board

Charlie noted that the Tuesday solution of table cards seemed to be working as well as any other solution. It was agreed that this should also be tried for Friday afternoon games; however, the break points may be different. Hamish will look over a set of past games and come up with a statistical "best guess" for the next meeting.

b. Book Purchase and Sale Policy (Appendix H) – Board

Sharon suggested that this issue be tabled for the new Board. This was agreed.

c. Printer – Board

Jennifer explained that the Club needs a printer that uses dry toner and not ink jets (the latter are expensive, slow to print, and clog/blur when multiple pages are being printed) as dry toner is the only viable solution for a business enterprise (see reasons above). A home printer (such as those sold at Costco) will be unable to keep up with the printing demands of the Club. It was agreed that Jennifer would continue to monitor our current printer to see how it is functioning and report back to the Board in 3 months (November 2018 meeting).

d. AGM

John reported that Justin is unable to look after serving liquor at the AGM as he will be out of town, and given the change in regulations and the increased cost, suggested that we not serve alcohol at the AGM. This was agreed. Bob noted that the Pasta Shelf will give us the same price as last year and that Marlene will look after the food as Bob will be away.

John will ask Kirti to make a charity report for the AGM.

9. New and Unfinished Business

a. Honouring Ken Allan – Greg McKellar

Greg reported that he had spoken further with both Paddy and Don, and that the following was suggested: a) to reinvigorate the Noreen Sugarman Award to honour an I/N player who has shown the most improvement/was an “up-and-comer”; and b) to focus the Ken Allan award on the player demonstrating the most sportsmanship/active ethics/camaraderie (not a focus on bridge proficiency). Each award would be given out annually, at the Christmas party. For each award, a three-person committee would select the recipient from the individuals nominated by Club and Board members. The Committee for the Noreen Sugarman Award would consist of the President (or designate), the I/N Representative, and one other Board member; the Committee for the Ken Allan Award would consist of the President (or designate), Paddy Allan, and one other Board member.

The Board agreed with this approach, and Greg will bring back a final outline of the terms of the awards, nomination process and committee membership for the next meeting.

b. Regional Tournaments – Board

Sharon noted that we (Kingston) had to agree on a date with Summerside, which will be sharing the 2020 Regional with us. It was agreed that we would go back to the original late May time slot (as that suits the ACBL overall structure for tournaments). John will speak with the organizers in Summerside to confirm the actual dates (likely May 12-18, 2020).

Hamish spoke to the summary that was circulated with the Agenda on the costs of Regionals. This is not an argument for or against hosting the tournament, just a clear costing so that the Club, and whomever looks after running the next ones, will have some idea of costs. He noted that the storage fees for the equipment are all assigned to the Regional in this analysis (and probably 50% should be assigned to the Sectionals, noting that will put the Sectionals into a money-losing position). Big expense variables to be considered are cost of venue, cost of chair rental (depending on venue), and management fee.

Jennifer asked if there was a way to know what the cost of running the Club on a daily basis was. Bill will get those numbers.

It was agreed that, once the dates are agreed for the 2020 Regional, that a RFP will be put out by the Club for expressions of interest in running the 2020 Regional.

c. 6-month review of viability of Sunday game – Board (Appendix J)

Reit distributed a summary of the Sunday games. The game seems viable, and is picking up in table numbers. However, the game seems to be deviating from its original, and currently advertised, intention (short format – 21 boards, friendly), with a trend toward longer (24 board) games and not a particularly welcoming atmosphere for newer or less-experienced duplicate bridge players. Reit suggested that the executive address this issue of “unfriendliness”, as it is a criticism that has been made of other games at the Club as well.

Sharon commented that this “attitude” is something that Allan Graves has expressed a desire to help with, and to develop programs for the Club to promote more fun, social bridge (see minutes of the meeting of July 10th); Sharon will work with Charlie to set up a time for the teaching team to meet with Allan.

Greg also commented that it is the Director’s responsibility to make sure the Sunday game is limited to 20 or 21 boards, and set the tone for the game. Greg suggested that it would be helpful for the Club to develop a list for Director’s about optimal practices. For example, a recent 16 table game was played with 3 board rounds, which is very unfair as it shrinks the opponents from 13 to 9. John added that penultimate results should not be

shown on the large screen while people are still playing. The issue of slower players was also discussed, and again it was concluded that it is the Director's responsibility to monitor the speed of the game, and to address the issue with slow players before a problem develops.

Motion to continue the Sunday game; moved by Reit, seconded by Charlie. Motion passed.

Motion to ask Greg to speak with Don to put in writing recommendations for Directors regarding optimal game movements, and Director's responsibility to monitor the speed of the game; moved by Elaine, seconded by Sharon. Motion passed.

d. Salvation Army Hamper Fund Issues Update – John Gerretsen (from Feb 2018)

As noted earlier, the main problem with the Hamper Fund is that it "closes" within a certain window, and it is sometimes difficult for people to get their tax receipts. The option of donating to the Salvation Army in general instead of the Hamper Fund in particular was discussed, as long as the donations stay in the local community. John will speak to both Kirti and the Salvation Army to see if a resolution can be found that suits all parties.

e. Facilities Issues – Reit Haaksman

Reit reported that the floor apparently is affected by a high moisture level and that this is source of the marks on it. Replacing the floor with another product may be an option (an overlay that would not require removal of the current floor) but that would entail substantial cost to the Club (>\$7000), and Sharon noted that if there is a structural moisture issue, that that would affect any new floor as well. Reit will set up a meeting with some samples and flooring experts for Board members to attend.

A member has enquired if the Club can revisit buying a dishwasher for hygiene concerns regarding dishes. The Club will not install a dishwasher, but can look at other solutions, such as adding a small amount of bleach to the rinse water or having members take used cutlery home once a week to wash in their own dishwashers.

Motion to take cutlery home once a week for dishwashing; moved by Reit, seconded by Sharon. Motion passed.

Reit also reported that the donated reverse osmosis filter was ultimately not installed as planned as it used far more water than realized. Instead, Brian volunteered to buy and install a filter for the tap water (which he has done). The Club will reimburse Brian for the filter.

Lastly, Reit asked if we should donate some of the books from the "non-bridge bookshelf" to Providence Care for their sale. She will consult with Anne Maceachern on this.

10. Deferred/On-going Items (to be brought back to future meetings)

- a. Report on BOT Play (Don Kersey, ongoing) (from Jan 2018)
- b. Books for Sale and Library – Charlie Waddell (from Feb 2018)

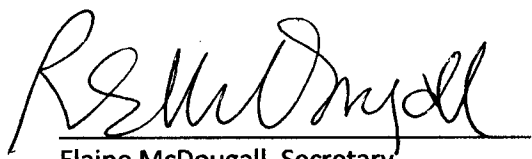
11. Next Meeting Date: September 11, 2018? (AGM is September 15, 2018)

It was agreed to have a short meeting on September 11, 2018.

12. Adjournment

Motion to adjourn at 5:45; moved by Elaine, seconded by Hamish. Motion passed.


John Gerretsen, President


Elaine McDougall, Secretary

TREASURER'S REPORT**July 2018**

Greetings and salutations. Revenue for July was \$15,439.54 and Expenses were \$11,596.61 for a Net Income of \$3,842.93. The large Revenue figure was due mainly to funds received from the Regional Tournament. They appear on the Income Statement as Donation, due to HST implications, and include the return of a \$3,000.00 advance and \$2,500.00 to replace lost club income due to closure. Expenses were also higher than normal because ACBL Fees for March, April May and June were all paid this month. The ACBL had been paid by Terry but she hadn't claimed recompense from the club. We also had Cookies, Advertising, Office Supplies and Facility Supplies larger than normal.

Statistics show that fewer passes than expected were purchased in July, but our table count was normal, so that would generate a higher income at the door. Attendance is holding at almost 1,600 players per month, about 300 per month higher than last year. This is due, I believe, to a substantial increase in I/N participation, but this is anecdotal, I have no research to back up this statement.

Kingston Duplicate Bridge Club Inc
Income Statement 2018-07-01 to 2018-07-31

REVENUE

Sales Revenue		
Bridge Books	31.86	
Playing Cards	81.42	
Convention Cards/holders	3.54	
Total Game Supplies Sales		116.82
Coffee Sales	101.18	
Water/Pop Sales	125.97	
Total Food/Drink Sales for Games		227.15
Membership Fees	13.27	
Total Other Fees		13.27
Individual Game Fees	7,623.01	
Monthly Pass A	792.92	
Monthly Pass B	345.13	
Prepaid Individual Fees	821.24	
Total Game Fees - Income		9,582.30
Donations	5,500.00	
Total Other Revenue		5,500.00
Total Revenue		15,439.54
TOTAL REVENUE		15,439.54

EXPENSE

Cost of Goods Sold		
Coffee Supplies - Cost	81.58	
Water/Pop Supplies - Cost	38.47	
Cookies/Candies/etc	255.74	
Total Food/Drink Cost		375.79
Anniversary Party Expense	133.25	
Total Social - Expense		133.25
Directors Expense	1,850.00	
Cleaners Expense	625.00	
Club Manager Expense	402.48	
Total Subcontracts		2,877.48
Total Cost of Goods & Services		3,386.52
General and Administrative Ex...		
Advertising and Promotions		275.00
ACBL Fees	2,717.57	
Total Business Fees		2,717.57
Cash Short/Over		30.97
Depreciation Expense		300.00
Insurance Facility	79.95	
Total Insurance - Cost		79.95
Cash Deposit Fees	6.68	
Bank Charges Total		6.68
Office Supplies	169.00	
Other Printer Costs	126.99	
Other Office Supplies	8.85	
Office Supplies Total		304.84
Facility Supplies		448.00
Rent/Lease		3,568.75
Storage Space Rent		182.00
Bell	69.26	
Total Tel/Internet Expense		69.26
Hydro One	206.07	
Union Gas	21.00	
Total Utilities Expense		227.07
Total General & Admin Expense		8,210.09

Printed On: 2018-08-05

Kingston Duplicate Bridge Club Inc
Income Statement 2018-07-01 to 2018-07-31

TOTAL EXPENSE	11,596.61
NET INCOME	3,842.93

Kingston Duplicate Bridge Club Inc

Balance Sheet As at 2018-07-31

ASSET

Current Assets		
Directors Draw	50.00	
Cookie/food Draw	250.00	
Petty Cash	200.00	
Chequing Bank Account	25,257.14	
Total Cash		25,757.14
GIC	9,528.51	
GIC 2	5,000.00	
Contingency GIC	5,015.78	
Total Investments		19,544.29
Prepaid Rent/Lease	3,747.19	
Union Gas Deposit	410.00	
Total Prepaid Expenses		4,157.19
Total Current Assets		49,458.62

Capital Assets		
Club Furniture and Equipment	3,797.72	
Accum Deprec-Club Furn & Equip	-1,600.00	
Net - Club Furniture & Equipment		2,197.72
Tournament Furniture & Equipm...	11,000.00	
Accum Deprec - Tourn Furn & E...	-1,100.00	
Net - Tourn Furn & Equip		9,900.00
Facility	3,893.24	
Accum Depreciation - Facility	-1,600.00	
Net - Facility		2,293.24
Total Capital Assets		14,390.96

TOTAL ASSET **63,849.58**

LIABILITY

Current Liabilities		
Cheques Not Yet Cashed	326.75	
Total Accounts Payable		326.75
HST charged on Sales	1,288.13	
HST Paid on Purchases	-1,056.42	
HST Owing (Refund)		231.71
Total Current Liabilities		558.46

TOTAL LIABILITY **558.46**

EQUITY

Owners Equity		
Retained Earnings-Previous Year	60,089.67	
Current Earnings	3,201.45	
Total Owners Equity		63,291.12

TOTAL EQUITY **63,291.12**

LIABILITIES AND EQUITY **63,849.58**

Printed On: 2018-08-05

Statistics for 2017-2018

Month	Cash	Prepay	Board	Award	Passes	Total	Tables	Pass A Used	Bought A	Hypothetical Income	Actual Income	Pass B Used	Bought B	Hypothetical Income	Actual Income	Lost Income
April	1,029	29	51	20	217	1346	336.5	131	8	\$ 1,048.00	\$ 1,024.00	93	8	\$ 744.00	\$ 520.00	\$ 248.00
May	1,109	44	76	34	223	1,486	371.5	132	7	\$ 1,056.00	\$ 896.00	101	8	\$ 808.00	\$ 520.00	\$ 448.00
June	998	43	63	13	159	1,276	319.0	105	7	\$ 840.00	\$ 896.00	52	4	\$ 416.00	\$ 260.00	\$ 100.00
July	984	26	83	10	243	1,346	336.5	173	9	\$ 1,384.00	\$ 1,152.00	70	7	\$ 560.00	\$ 455.00	\$ 337.00
August	1,060	65	74	12	303	1,514	378.5	212	10	\$ 1,696.00	\$ 1,280.00	88	7	\$ 704.00	\$ 455.00	\$ 685.00
September	1,052	64	81	35	262	1,494	373.5	199	10	\$ 1,592.00	\$ 1,280.00	62	5	\$ 496.00	\$ 325.00	\$ 483.00
October	1,112	77	82	31	246	1,548	387.0	207	10	\$ 1,656.00	\$ 1,280.00	41	3	\$ 328.00	\$ 195.00	\$ 508.00
November	1,111	67	70	30	292	1,570	392.5	181	10	\$ 1,448.00	\$ 1,280.00	110	9	\$ 880.00	\$ 585.00	\$ 463.00
December	748	22	54	303	129	1,256	314.0	81	6	\$ 648.00	\$ 768.00	48	7	\$ 384.00	\$ 455.00	\$ (191.00)
January	948	39	60	47	180	1,274	318.5	98	7	\$ 784.00	\$ 896.00	79	7	\$ 632.00	\$ 455.00	\$ 65.00
February	953	52	70	46	247	1,368	342.0	182	9	\$ 1,456.00	\$ 1,152.00	75	6	\$ 600.00	\$ 390.00	\$ 514.00
March	1,083	51	82	50	350	1,616	404.0	244	12	\$ 1,952.00	\$ 1,536.00	134	9	\$ 1,072.00	\$ 585.00	\$ 903.00
Totals YTD	12,187	579	846	631	2,851	17,094	4273.5	1945	105	\$ 15,560.00	\$ 13,440.00	953	80	\$ 7,624.00	\$ 5,200.00	\$ 4,544.00

Statistics for 2018-2019

Month	Cash	Prepay	Board	Award	Passes	Total	Tables	Pass A Used	Bought A	Hypothetical Income	Actual Income	Pass B Used	Bought B	Hypothetical Income	Actual Income	Lost Income
April	1029	54	70	54	347	1554	388.50	207	10	\$ 1,656.00	\$ 1,280.00	140	11	\$ 1,120.00	\$ 715.00	\$ 781.00
May	1092	66	56	51	303	1568	392.00	219	10	\$ 1,752.00	\$ 1,280.00	84	8	\$ 672.00	\$ 520.00	\$ 624.00
June	913	55	45	50	149	1212	303.00	117	7	\$ 936.00	\$ 896.00	32	4	\$ 256.00	\$ 260.00	\$ 36.00
July	1133	96	69	76	198	1572	393.00	131	7	\$ 1,048.00	\$ 896.00	63	6	\$ 504.00	\$ 390.00	\$ 266.00
August	0	0	0	0	0	0	0.00	0	0	\$ -	\$ -	0	0	\$ -	\$ -	\$ -
September	0	0	0	0	0	0	0.00	0	0	\$ -	\$ -	0	0	\$ -	\$ -	\$ -
October	0	0	0	0	0	0	0.00	0	0	\$ -	\$ -	0	0	\$ -	\$ -	\$ -
November	0	0	0	0	0	0	0.00	0	0	\$ -	\$ -	0	0	\$ -	\$ -	\$ -
December	0	0	0	0	0	0	0.00	0	0	\$ -	\$ -	0	0	\$ -	\$ -	\$ -
January	0	0	0	0	0	0	0.00	0	0	\$ -	\$ -	0	0	\$ -	\$ -	\$ -
February	0	0	0	0	0	0	0.00	0	0	\$ -	\$ -	0	0	\$ -	\$ -	\$ -
March	0	0	0	0	0	0	0.00	0	0	\$ -	\$ -	0	0	\$ -	\$ -	\$ -
Totals YTD	4167	271	240	231	997	5906	1476.50	674	34	\$ 5,392.00	\$ 4,352.00	319	29	\$ 2,552.00	\$ 1,885.00	\$ 1,707.00

Definitions:

Individual Players - Those players who paid \$8.00 to play bridge.
Free Board - The # of games played by Board Members who play for free as recognition for the amount of personal time their responsibilities entail.
Free Awards - The # of games played by other members of the club as recognition of volunteer activities above and beyond.
Prerepaid - The number of games played by members using a 10 game pass they purchased for \$80.00.
Passes - The number of games played by members who bought a monthly pass.

Club Manager's Report for July 2018

Big Change this month as a new manager took over! Terry very kindly trained me on as many things as we could think of, and I'm learning the ropes as each day comes. Hopefully there won't be many glitches.

We did have a situation come up this month involving the wrong boards going into play. On Tuesday July 31st, at least 8 boards were played by some tables that were the wrong boards. It was determined that the black set of 36 boards that had been made up for that day were distributed instead of the black set of 27 boards from the web set that it was decided would be played.

To help prevent this type of situation from happening again in the future, I've marked the black set of 36 boards with matching stripes down the front of them using gold and silver permanent marker. I've also done the same to a purple set and light green set, the only other 2 colours where we have two sets of boards. As well I've created a form to document these situations and other disruptions to play, to be filled in by the directors, so that we have a record of these events. I've asked Don to look it over and critique it, and we'll have it ready shortly.

Don had also mentioned that the other problem that occurs is that two hands will have been dealt in the set that are the same, which sometimes offsets all the hands in a set, or the wrong hand in the middle of a set will have been dealt. It was suggested that we deal an extra board for each set, ie a board 37 and 28, ones that don't get played, that the directors could verify against the master file at the beginning of the game. However I have found out that the dealing machine has the capability to read the board number of the board that is inserted and will display an error message when it doesn't match the hand being dealt. It just requires a set of stickers that have a code printed on it that the machine scans and reads. They can be ordered online for \$8 for a set of 36, however I'm attempting to print out a version myself so that I can get this working as soon as possible and don't have to wait for mail delivery.

Goals for the next month:

- 1) Create a procedure manual for the Club Managers position
- 2) Assist in the General Election
- 3) Create a Facebook page and Twitter account to create a social media presence for the club

Thanks very much,

Jennifer Grechuk

Club Manager

Appendix F



Elaine McDougall <elaine.mcdougall@gmail.com>

Social Convenor's Report for July 2018

1 message

Bob Fowkes <kohima@cogeco.ca>
 To: Bob Fowkes <kohima@cogeco.ca>

Thu, Aug 2, 2018 at 10:19 AM

Hello everyone, here is the Social Convenor's Report for July 2018. The expenses are as follows.

Cheese, candy, chips, cookies & crackers.	\$255.74
Cream & milk.	\$ 16.59
Water & pop.	\$ 38.47
Pizza & tip for the Anniversary party.	\$133.25
Toilet paper, paper towels etc.	\$ 37.07
HST.	\$ 32.60
Total.	\$513.72

The expenses are up this month as there was a good sale on cookies and I stocked up as I will be away for the month of September. Jennifer has volunteered to look after the snacks while I am gone.

We had our 3rd anniversary game on Saturday 14 July and got a variety of pizzas from Papa John's which were delicious. Thanks to everyone who brought salads and deserts.

I did not do an income statement for the event as the only income was the entry fees. The expenses for the event are:

Pizza.	\$128.25
Tip got delivery	5.00
Coffee, pop, water	10.00 (estimated)
HST.	16.67
Total cost.	\$159.92

We only had 8 tables for the event, I ordered 8 pizzas and there lots leftover that people took home, this was mainly because 3 people couldn't stay for dinner. We could have got away with only 7 pizzas but better to have too much rather than too little. Thanks to Riet and Charlie who brought table cloths and set the tables and took the dirty dishes and cutlery home to wash.

I spoke to Marco at the Pasta Shelf about food for the AGM, he said he would give us the same price as last year. Marleen volunteered to look after the food as I will be away.

I gave Marleen his business card and menu and she will order the food the day before the event.

See you all on Tuesday

Chimo

Bob

Sent from my iPad

I/N Report – August 7, 2018

- 1. Going to restart the Open-I/N Partnership program in September**
- 2. Would be beneficial to have some “official” help with Alerts**
 - a. Clarification of when to make the Alert in some specific bids (the following, and maybe others, seem to cause a bit of confusion at the Club):
 - Puppet Stayman (particularly after a 1NT opening)
 - Ogust
 - Checkback Stayman
 - Various Drury bids
 - Others?
 - b. What to do in the case of a missed Alert
 - c. What to do in the case of an incorrect description of an Alert

Suggest that we ask Don to draft some “answers” to the above, and then we’ll post something on 2b and 2c on the I/N Board, and something on 2a on the main notice board (with a reference to it on the I/N Board).

**PROCEDURES FOR THE SALE OF BRIDGE BOOKS AND OTHER ITEMS DIRECTLY RELATED TO DUPLICATE
BRIDGE
AND
THE SALE OF NON-BRIDGE ITEMS ON CLUB PREMISES BY KINGSTON DUPLICATE BRIDGE CLUB
MEMBERS**

Sale of Bridge Books and Related Items

It is the general practice of the Club that the Manager or a designated member of the Kingston Duplicate Bridge Club (KDBC) purchase bridge books for the purpose of selling to members or the general public. The intention is that all profits from the sale of books and other bridge related items go directly to the club.

The purchaser is to maintain a ledger at the club. Lists include date item was received, cost of item, selling price and date sold. The treasurer will receive invoices for payment.

The club manager, teachers and directors may sell the items. The items should be written on the director slip including the name of the item and the selling price. The treasurer will give an itemized statement to the purchaser monthly.

However, there may be circumstances, in which a teacher prefers to purchase lesson materials privately to sell directly to students. Therefore a policy has been established by the Executive Committee.

1. With the approval of the Executive of the KDBC, teachers may display and sell lesson materials to students. If the purchaser is not a student, a profit should go to the club.
2. The club assumes no responsibility for these items left on Club premises or for monies received in payment.
3. If a teacher is granted permission to display and sell lesson materials the teacher will collect any monies for such items.

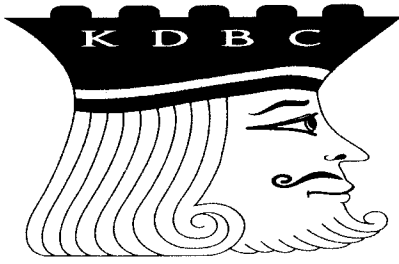
Sale of Non-Bridge Related Items.

1. Only members in good standing may apply to sell non-bridge related items on Club premises.
2. A member must get approval from the club manager to sell items directly on Club premises or to display an advertisement for the sale of non- bridge related items.
3. If the request is granted, the Club assumes no responsibility for items left on Club premises.

May 3, 2015

Appendix I

SOME THOUGHTS ON REGIONALS FOR FUTURE PLANNING									
REGIONALS		2016	2017	2018	2020				
#tables		929	1017	938.5	961.5	2020 figure is average of prev 3 years			
#days		7	7	6					
gross revenue		60550	62187	59375	60704	2020 figure is average of prev 3 years			
expenses (ACBL, printing, venue, food)		48253	51200	42985	47479	2020 figure is average of prev 3 years			
prize cost				0	500	this was not included in 2018			
mgmt fee		5000	5000	7500	7500	2020 figure TBD			
compensation to club		2500	2500	2500	2500				
purchase of assets		11000	0	0	0				
storage of assets		0	0	1092	4368	based on current rates			
total expenses		66753	58700	54077	62347				
net revenue		-6203	3487	5298	-1643				



Kingston Duplicate Bridge Club

TO: KDBC Executive

FROM: Riet Haaksman

RE: Sunday Game

There is no question that the Sunday afternoon game has caught on and that those who attend regularly expect it to continue. Table count has been as high as eight and as low as three, the minimum number required to hold a game. There have been a couple of cancellations due to severe weather, the regional and holidays.

Comments have been made that Sunday is still not a friendly game. This comment has been applied to our other games as well. I think the Executive should address this issue and spent time on finding ways to make clear to our players what unfriendly behaviour consists of. Positive instead of critical comments and suggestions would be a start. Posture, gestures, tone of voice and other non-verbal communications can have a very strong negative impact on less experienced players.

It has been suggested that we could run a side game for non-ACBL players as well as other games such as Backgammon, Chess, Euchre, Cribbage, Mahjong, Go, etc.

In my opinion the Sunday game should continue.

Riet Haaksman

August 1, 2018
