



**Kingston Duplicate Bridge Club Inc.
Agenda for the Board Meeting
September 11, 2018
Held at the Bridge Centre**

- 1. Adoption of the Agenda** – John Gerretsen
- 2. Approval of the Minutes of the Board Meeting of August 7, 2018** (Appendix A) – John Gerretsen
- 3. Treasurer's Report and Financial Statements** (Appendix B) – Bill Mitchell
- 4. Club Manager's Report** (Appendix C) – Jennifer Grechuk
- 5. Social Chair's Report** (Appendix D) – Bob Fowkes
- 6. I/N Representative's Report** – Hamish Taylor
- 7. Business Arising from the Minutes**
 - a. AGM (finalization of Agenda and voting issues) – John Gerretsen
 - b. Regional Tournaments – John Gerretsen
 - i. 2018 Regional Final Financials (Appendix E)
 - ii. 2018 Regional Special Levy to the District
 - iii. 2020 Regional Dates/Sanction/RFP
- 8. New and Unfinished Business**
 - a. Ken Allan and Noreen Sugarman Awards (Appendix F) – Greg McKellar
 - b. Bridge Matters
 - i. Thursday Nights for Lessons – Jennifer Grechuk & Hamish Taylor
 - ii. Saturday Games (suggestion from Member) – Elaine McDougall
 - iii. Balancing the Field/Fair Stratification of Games: Friday Break Points – Hamish Taylor
 - c. Administrative Matters
 - i. Printers (Appendix G) – Jennifer Grechuk
 - ii. Compensation for Review of 2017-18 Financial Statements – Bill Mitchell
 - d. Facilities Issues – Reit Haaksman
 - i. Floor
 - e. September Communiqué – John Gerretsen & Jennifer Grechuk
- 9. Deferred/On-going Items (to be brought back to future meetings)**
 - a. Report on BOT Play (Don Kersey, ongoing) (from Jan 2018)
 - b. Books for Sale and Library (Charlie Waddell) (from Feb 2018)
 - c. Book Purchase and Sale Policy (from July and August 2018)
- 10. Next Meeting Date:** October 9, 2018
- 11. Adjournment**



Kingston Duplicate Bridge Club Inc.
DRAFT Minutes for the Board Meeting
September 11, 2018
Held at the Bridge Centre

Regrets: Sharon Boal, Bob Fowkes, Marilyn Lindsay, Marlene Young.

1. **Adoption of the Agenda** – John Gerretsen

Bill asked that an item of New Business be added to the Agenda on Free Play Reports.

Motion to adopt the Agenda as amended; moved by Hamish, seconded by Greg. Motion passed.

2. **Approval of the Minutes of the Board Meeting of August 7, 2018** (Appendix A) – John Gerretsen

Motion to adopt the Minutes as distributed; moved by Hamish, seconded by Greg. Motion passed.

3. **Treasurer's Report and Financial Statements** (Appendix B) – Bill Mitchell

Bill noted that August's expenses were higher than normal, mostly due to Bob's extra food and water purchases (made in advance of his planned absence for September).

Motion to adopt the Treasurer's Report as distributed; moved by Bill, seconded by Riet. Motion passed.

4. **Club Manager's Report** (Appendix C) – Jennifer Grechuk

Jennifer presented her report. The new machine-readable labels on the Boards are working well (indicating when an incorrect board/duplicate board has been dealt).

Jennifer noted the need for additional lighting at the back entrance was raised, as a member recently fell on the ramp at night. Bill noted that the landlord had also promised to repair the back door before winter. Additional handicapped access spots at the front are also needed.

ACTION: Jennifer and John will speak to the landlord about brighter lighting (a motion sensor light could replace the current fixture), necessary back door repairs and handicapped parking at the front entrance.

Motion to adopt the Club Manager's Report as distributed; moved by Jennifer, seconded by Elaine. Motion passed.

5. **Social Chair's Report** (Appendix D) – Bob Fowkes

Bob distributed his report electronically before the meeting (he is away). Riet wondered if we should discuss what food we should be offering at the club (chips in particular are greasy for the cards and unhealthy). John thought this could be discussed at the AGM with the members.

6. **I/N Representative's Report** – Hamish Taylor

Hamish indicated that the A/B-I/N partnership program (which had run successfully in the winter) would be restarted in September. This is not a mentorship game, but a program in which A/B players volunteer to partner with an interested I/N player for 3 or 4 open games.

Hamish reported that Don K. indicated that the ACBL is updating its ALERT chart, so the Club will wait until this is completed before making some ALERT posters for the Club.

ACTION: Jennifer will post the sign-up sheet and ask the Directors to announce the program before games.

7. **Business Arising from the Minutes**

- a. AGM (finalization of Agenda and voting issues) – John Gerretsen

John read an email from Marvin expressing his concerns about the recent changes to the By-Laws making the Club Manager a non-voting member of the Board, which the Board discussed and found compelling.

Motion to reverse the recent changes to the Organizational By-Laws (section 4) regarding the Club Manager's status on the Board and revert to the Sep 19, 2015 text for section 4 of the Organizational By-Laws; moved by John, seconded by Greg. Motion passed.

It was also agreed that the issues of Friday start time and water/Styrofoam cups would not be voted on at the AGM, but rather that John would lead a discussion, with a commitment to the Membership to hold a vote on these issues this fall (with voting on-line and in person available as options).

Marvin has kindly agreed to be acting secretary at the AGM.

- b. Regional Tournaments – John Gerretsen
 - i. 2018 Regional Final Financials (Appendix E)

The final financials for the 2018 Regional were not discussed.

- ii. 2018 Regional Special Levy to the District

John referred to the summary provided by Sharon on this issue (which she had emailed earlier to all Board members):

*In 2012 District 1 applied to ACBL to hold the summer nationals in 2020 in Montreal. To finance this undertaking a decision was taken that there would be a **special \$2 per table district levy** assigned to subsequent regionals within the district. This special district levy is in addition to the regular \$1 per table unit levy.*

When Sharon arrived for her first meeting as a new unit rep in 2016 following our regional I was asked if I had brought the cheque with me to pay the special district levy for the 2106 Kingston regional. Sharon and Gaylia, because of the very special transition circumstances, were able to convince the unit to pay Kingston's 2016 levy, on our behalf to the district. In other words, the unit picked up our tab for the special district levy from the 2016 regional.

The 2017 regional was a special sanction for Canada's 150th so there was no special district levy applied.

The 2018 regional is subject to the \$2 per table special district levy and it has not been paid. We owe the district \$1878.

The 2020 regional will not be subject to the special district levy because once we pay our 2018 bill, sufficient funds will have been accrued.

John indicated he will draft a letter to the Unit and District to accompany our cheque for \$1878 to make it clear that there are no further funds owed or owing to the Unit or the District related to the Special District Levy. Sharon will review the letter.

Motion to pay the District \$1878.00 for the Special District Levy owing from the 2018 Regional to support the 2020 Nationals in Montreal; moved by Bill, seconded by Charlie. Motion passed.

- iii. 2020 Regional Dates/Sanction/RFP

John reported that he and Brian have looked into using the Portuguese Club for the 2019 Sectional.

There was no discussion of the 2020 Regional.

8. New and Unfinished Business

a. Ken Allan and Noreen Sugarman Awards – Greg McKellar

Greg circulated proposed terms for the Ken Allan award in advance of the meeting.

Motion to adopt the terms of the Ken Allan Award as attached, and to authorize Greg to spend up to \$200 to purchase a trophy for this award; moved by Hamish, seconded by Charlie. Motion passed.

ACTION: Greg will bring proposed terms for the Noreen Sugarman Award to the next meeting.

b. Bridge Matters

i. Thursday Nights for Lessons – Jennifer Grechuk & Hamish Taylor

Jennifer proposed (with Hamish's agreement) that the Club consider using some Thursday night games that are not well attended for special focused "lesson + game" nights – that would have a short lesson on a focused singular topic, followed by a shorter (21 board?) game for I/N players. The Board agreed this would be worthy of further consideration.

ACTION: Jennifer to provide more information at a future meeting.

ii. Saturday Games (suggestion from Member) – Elaine McDougall

A member suggested to a number of Board members that the Saturday game be modelled on the Sunday game (18 or 21 boards only). The Board agreed that it did not have sufficient information to consider this request at present.

ACTION: Jennifer will prepare some background information for the Board to consider regarding Saturday games for a future meeting.

iii. Balancing the Field/Fair Stratification of Games: Friday Break Points (Appendix F) – Hamish Taylor

On review of past Friday games, Hamish indicated that Friday's optimum break-points were slightly different than, but close to Tuesday's. Greg noted that Tuesday seemed to work well with the table cards, and that this method of stratification had been used by Ed successfully in the past. To keep things simple, it was agreed to use the same strata for Friday as for Tuesday (OPEN/1200/400).

Motion to use strata table mats (OPEN/1200/400) for Friday afternoon games; moved by Charlie, seconded by Greg. Motion passed.

c. Administrative Matters

i. Printers (Appendix G) – Jennifer Grechuk

Jennifer referred to her summary of printers which she had distributed prior to the meeting. It was agreed to continue with our current printer as outlined in Jennifer's report. Bill indicated that the colour printer which he used (purchased by the Club) could be used to print copies of the Communique.

ii. Compensation for Review of 2017-18 Financial Statements – Bill Mitchell

Bill noted that Gaylia had reviewed his 2017-18 Financial statements and that the club should recognize her efforts with a free play pass. He noted that in past years Gaylia had been compensated either one or two months for this (the latter in the year with two fiscal end dates).

Motion to give Gaylia 2 months of free play for reviewing the 2017-18 financial statements; moved by Bill, seconded by Riet. Motion passed.

- d. Facilities Issues – Reit Haaksman
 - i. Floor

Jennifer indicated that the floor will be installed soon. John asked if there was concern about vision and too much contrast between the floor colour and the wall colour.

- e. September Communiqué – John Gerretsen & Jennifer Grechuk

Elaine reported that the original model was to have the Club Manager and President decide on the Communiqué text after each Board Meeting. Elaine has “trained” Jennifer on the use of MS Publisher and sent her all the template files for making the Communiqué.

ACTION: John and Jennifer to meet after the AGM to make the September Communiqué.

9. New Business

Bill indicated that Jennifer had send him a new report on Free Plays. It was agreed that Jennifer will continue to collect this information and include it to the Board as part of her report.

The issue of the Salvation Army charity (and whether or not to use the Hamper Fund) will be discussed at the next board meeting.

John thanked the departing Board members for their contributions.

10. Deferred/On-going Items (to be brought back to future meetings)

- a. Report on BOT Play (Don Kersey, ongoing) (from Jan 2018)
- b. Books for Sale and Library (Charlie Waddell) (from Feb 2018)
- c. Book Purchase and Sale Policy (from July and August 2018)

These items were not discussed.

11. Next Meeting Date: October 9, 2018

12. Adjournment

Motion to adjourn; moved by Elaine, seconded by Hamish. Motion passed.

TREASURER'S REPORT

August 2018

Summer is gone although the weather is still great. In August we had Revenue of \$9,717.18 and Expenses of \$9,989.52 for a Net Loss of \$272.34.

There was nothing unusual to report in August other than Bob stocking up for September when he will be away.

At last month's meeting I committed to providing a Daily/Monthly table of Income/Expenses.

2017-2018

	Total	/Day	/Month
Income	\$133,650.33	\$366.17	\$11,137.53
Expenses	\$122,875.35	\$336.64	\$10,239.61
Net	\$10,774.98	\$29.52	\$897.92

2018-2019 YTD August

	Total	/Day	/Month
Income	\$53,878.72	\$352.15	\$10,775.74
Expenses	\$51,253.36	\$334.99	\$10,250.67
Net	\$2,625.36	\$17.16	\$525.07

See you at the AGM.

Respectfully,

William A. Mitchell

Kingston Duplicate Bridge Club Inc

Income Statement 2018-08-01 to 2018-08-31

REVENUE

Sales Revenue

Bridge Books	26.55	
Convention Cards/Holders	17.70	
Total Game Supplies Sales		44.25
Coffee Sales	108.14	
Water/Pop Sales	133.82	
Total Food/Drink Sales for Games		241.96
Membership Fees	13.27	
Total Other Fees		13.27
Individual Game Fees	7,492.93	
Monthly Pass A	792.92	
Monthly Pass B	345.13	
Prepaid Individual Fees	786.72	
Total Game Fees - Income		9,417.70
Total Revenue		9,717.18

TOTAL REVENUE

9,717.18

EXPENSE

Cost of Goods Sold

Supplies for Games - cost	160.00	
Total Cost of Game Supplies to ...		160.00
Coffee Supplies - Cost	161.76	
Water/Pop Supplies - Cost	82.89	
Cookies/Candies/etc	210.48	
Total Food/Drink Cost		455.13
Other Social - Expense	4.98	
Total Social - Expense		4.98
Directors Expense	1,790.00	
Cleaners Expense	700.00	
Club Manager Expense	1,127.14	
Total Subcontracts		3,617.14
Total Cost of Goods & Services		4,237.25

General and Administrative Ex...

Advertising and Promotions		-140.88
Business Fees	174.89	
ACBL Fees	449.91	
STaC Fees	509.73	
Total Business Fees		1,134.53
Cash Short/Over		47.76
Depreciation Expense		300.00
Insurance Facility	80.11	
Total Insurance - Cost		80.11
Bank Charges	-1.00	
Cash Deposit Fees	8.61	
Bank Charges Total		7.61
Office Supplies	151.94	
Office Supplies Total		151.94
Facility Supplies		111.58
Rent/Lease		3,568.75
Storage Space Rent		182.00
Maintenance - Furniture	20.25	
Total Maintenance Cost		20.25
Bell	69.26	
Total Tel/Internet Expense		69.26
Hydro One	195.18	
Union Gas	24.18	
Total Utilities Expense		219.36

Kingston Duplicate Bridge Club Inc
Income Statement 2018-08-01 to 2018-08-31

Total General & Admin Expense	5,752.27
TOTAL EXPENSE	9,989.52
NET INCOME	-272.34

Kingston Duplicate Bridge Club Inc

Balance Sheet As at 2018-08-31

ASSET

Current Assets

Directors Draw	50.00	
Cookie/food Draw	250.00	
Petty Cash	200.00	
Chequing Bank Account	25,512.06	
Total Cash		26,012.06
GIC	9,528.51	
GIC 2	5,000.00	
Contingency GIC	5,015.78	
Total Investments		19,544.29
Prepaid Rent/Lease	3,747.19	
Union Gas Deposit	410.00	
Total Prepaid Expenses		4,157.19

Total Current Assets 49,713.54

Capital Assests

Club Furniture and Equipment	3,797.72	
Accum Deprec-Club Furn & Equip	-1,700.00	
Net - Club Furniture & Equipment		2,097.72
Tournament Furniture & Equipm...	11,000.00	
Accum Deprec - Tourn Furn & E...	-1,200.00	
Net - Tourn Furn & Equip		9,800.00
Facility	3,893.24	
Accum Depreciation - Facility	-1,700.00	
Net - Facility		2,193.24

Total Capital Assets 14,090.96

TOTAL ASSET 63,804.50

LIABILITY

Current Liabilities

Cheques Not Yet Cashed	326.75	
Total Accounts Payable		326.75
HST charged on Sales	2,563.46	
HST Paid on Purchases	-1,800.74	
HST Owing (Refund)		762.72

Total Current Liabilities 1,089.47

TOTAL LIABILITY 1,089.47

EQUITY

Owners Equity

Retained Earnings-Previous Year	60,089.67	
Current Earnings	2,625.36	
Total Owners Equity		<u>62,715.03</u>

TOTAL EQUITY 62,715.03

LIABILITIES AND EQUITY 63,804.50

Statistics for 2017-2018

Month	Cash	Prepay	Board	Award	Passes	Total	Tables	YTD	Pass A Used	Bought A	Hypothetical Income	Actual Income	Pass B Used	Bought B	Hypothetical Income	Actual Income	Lost Income
April	1,029	29	51	20	217	1346	336.5	336.5	131	8	\$ 1,048.00	\$ 1,024.00	93	8	\$ 744.00	\$ 520.00	\$ 248.00
May	1,109	44	76	34	223	1486	371.5	708.0	132	7	\$ 1,056.00	\$ 896.00	101	8	\$ 808.00	\$ 520.00	\$ 448.00
June	998	43	63	13	159	1276	319.0	1027.0	105	7	\$ 840.00	\$ 896.00	52	4	\$ 416.00	\$ 260.00	\$ 100.00
July	984	26	83	10	243	1346	336.5	1363.5	173	9	\$ 1,384.00	\$ 1,152.00	70	7	\$ 560.00	\$ 455.00	\$ 337.00
August	1,060	65	74	12	303	1514	378.5	1742.0	212	10	\$ 1,696.00	\$ 1,280.00	88	7	\$ 704.00	\$ 455.00	\$ 665.00
September	1,052	64	81	35	262	1494	373.5	2115.5	199	10	\$ 1,592.00	\$ 1,280.00	62	5	\$ 496.00	\$ 325.00	\$ 483.00
October	1,112	77	82	31	246	1548	387.0	2502.5	207	10	\$ 1,656.00	\$ 1,280.00	41	3	\$ 328.00	\$ 195.00	\$ 509.00
November	1,111	67	70	30	292	1570	392.5	2895.0	181	10	\$ 1,448.00	\$ 1,280.00	110	9	\$ 880.00	\$ 585.00	\$ 463.00
December	748	22	54	303	129	1256	314.0	3209.0	81	6	\$ 648.00	\$ 768.00	48	7	\$ 384.00	\$ 455.00	\$ (191.00)
January	948	39	60	47	180	1274	318.5	3527.5	98	7	\$ 784.00	\$ 896.00	79	7	\$ 632.00	\$ 455.00	\$ 65.00
February	953	52	70	46	247	1368	342.0	3869.5	182	9	\$ 1,456.00	\$ 1,152.00	75	6	\$ 600.00	\$ 390.00	\$ 514.00
March	1,083	51	82	50	350	1616	404.0	4273.5	244	12	\$ 1,952.00	\$ 1,536.00	134	9	\$ 1,072.00	\$ 585.00	\$ 903.00
Totals YTD	12,187	579	846	631	2,851	17094	4273.5		1945	105	\$ 15,560.00	\$ 13,440.00	953	80	\$ 7,624.00	\$ 5,200.00	\$ 4,544.00

Statistics for 2018-2019

Month	Cash	Prepay	Board	Award	Passes	Total	Tables	YTD	Pass A Used	Bought A	Hypothetical Income	Actual Income	Pass B Used	Bought B	Hypothetical Income	Actual Income	Lost Income
April	1029	54	70	54	347	1554	388.5	388.5	207	10	\$ 1,656.00	\$ 1,280.00	140	11	\$ 1,120.00	\$ 715.00	\$ 781.00
May	1092	66	56	51	303	1568	392.0	780.5	219	10	\$ 1,752.00	\$ 1,280.00	84	8	\$ 672.00	\$ 520.00	\$ 624.00
June	913	55	45	50	149	1212	303.0	1083.5	117	7	\$ 936.00	\$ 896.00	32	4	\$ 256.00	\$ 260.00	\$ 36.00
July	1133	96	69	76	198	1572	393.0	1476.5	131	7	\$ 1,048.00	\$ 896.00	63	6	\$ 504.00	\$ 390.00	\$ 266.00
August	1052	116	74	49	201	1492	373.0	1849.5	143	7	\$ 1,144.00	\$ 896.00	58	6	\$ 464.00	\$ 390.00	\$ 322.00
September	117	10	10	1	38	176	44.0	1893.5	31	10	\$ 248.00	\$ 1,280.00	7	5	\$ 56.00	\$ 325.00	\$ (1,301.00)
October	0	0	0	0	0	0	0.0	0.0	0	0	\$ -	\$ -	0	0	\$ -	\$ -	\$ -
November	0	0	0	0	0	0	0.0	0.0	0	0	\$ -	\$ -	0	0	\$ -	\$ -	\$ -
December	0	0	0	0	0	0	0.0	0.0	0	0	\$ -	\$ -	0	0	\$ -	\$ -	\$ -
January	0	0	0	0	0	0	0.0	0.0	0	0	\$ -	\$ -	0	0	\$ -	\$ -	\$ -
February	0	0	0	0	0	0	0.0	0.0	0	0	\$ -	\$ -	0	0	\$ -	\$ -	\$ -
March	0	0	0	0	0	0	0.0	0.0	0	0	\$ -	\$ -	0	0	\$ -	\$ -	\$ -
Totals YTD	5336	397	324	281	1236	7574	1893.5		848	51	\$ 6,784.00	\$ 6,528.00	384	40	\$ 3,072.00	\$ 2,600.00	\$ 728.00

Definitions:

Cash Players – Those players who paid \$8.00 to play bridge.

Free Board – The # of games played by Board Members who play for free as recognition for the amount of personal time their responsibilities entail.

Free Awards – The # of games played by other members of the club as recognition of volunteer activities above and beyond, and those members called in at the last minute to fill out a table.

Prepaid – The number of games played by members using a 10 game pass they purchased for \$80.00.

Passes – The number of games played by members who bought a monthly pass.

Club Manager's Report for August 2018

Hello everyone,

It's been a busy month. Besides the everyday paperwork and planning, one of the bigger changes this month was the new Playing Boards recognition stickers. These are the labels that allow the Dealing Machine to read the board number and verify that the correct hand is being dealt into the correct board. I had been told that the labels were on back order when I placed the order, and so most of the boards were labelled with temporary stickers (temporary because they didn't stick all that well to some of the boards) however the permanent ones have already arrived and all the boards have now been labelled with these stickers. These are great labels as they are going to help ensure the accuracy of our boards and as one board creator said, it takes some of the worry off of us that create the boards, that we've made a mistake.

This month I also looked into our printer situation, did some research and wrote up some info for all the board members, hope it helped.

For those of you on Facebook, you'll be interested to know that I've created a Facebook page for the club, not a lot of info on there yet, except for the basics, but hope to get more info on there in the future.

Thanks very much

Jennifer

Social Convenor's Report for August 2018

Inbox x

Bob Fowkes Fri 31 Aug, 22:02 (6 days ago)

to Bob

Hello again everyone, another month has flown by quickly. Here are the expenses for August.

Cheese, cookies, crackers, chips & candy.	\$210.48
Milk and cream.	21.96
Pop and water.	82.89
Toilet paper, napkins, soft soap, javelin etc.	103.32
HST.	27.05
Total.	\$445.70

I have stocked the cupboards up as I will be away for the month of September. Jennifer has volunteered to get the treats ready to put out and Marleen has volunteered to look after the food from the Pasta Shelf for the AGM. Hopefully the only thing that will need to be purchased is milk. I purchased 6 litres of cream and there's 4 bags of 2% milk in the freezer. When the bag in the fridge gets low a bag should be removed from the freezer to thaw. I also purchased 16 pounds of cheese that is in the fridge.

I usually put out half a pound for a session, lately I have noticed that someone is cutting cheese and not wrapping the portion not used and the open end of the cheese bar dries out and is wasted. Twice last week I have found 3 portions of cheese with the ends dried out which is a waste. I think half a pound is sufficient to put out, but whoever is cutting cheese should use the half pound that is open instead of cutting into a new bar and not wrapping it up. Hopefully since we are almost out of styrofoam cups, people will start washing their own dirty cups. So far that is not happening, there are a few members who help in keeping the kitchen area tidy, but not many. There is dish soap and javex under the sink for washing cups and dishes.

Sorry I will miss the AGM again but hope it goes well.
See you in October.

Chimo
Bob

Kingston Regional
Income Statement 2017-07-01 to 2018-08-31

APPENDIX E

REVENUE

Entry Fees	60,064.00	
Entry Fees	-1,666.00	
Discounted Entries	-1,152.00	
Free Plays		57,246.00
Net Entry Fees		57,246.00
Net Sales		

Other Revenue	920.00	
Lunch Sales	614.95	
Miscellaneous Sales	723.50	
Book Sales	2,258.45	
Total Other Revenue		59,504.45

TOTAL REVENUE

EXPENSE

Purchases	0.00	
Net Purchases	0.00	
Total Cost of Goods Sold		

General & Administrative Expenses

Memberships	-57.00	
Gym Rental	4,762.95	
Hospitality Lounge Rental	282.50	
Classroom Rental	63.56	
Accommodations	3,384.62	
Lunches(Sunday)	747.99	
Dinners	2,754.94	
Staff Meals	171.59	
Directors Fees	18,470.55	
Gifts and prizes	52.54	
Coffee Supplies	280.03	
ACBL Fees	5,106.81	
Hospitality	1,486.81	
Caddies	960.00	
Unit Fees	992.50	
Total Tournament Expenses		39,460.39

Tournament Expenses

Other Expenses	7,500.00	
Management Fees	398.45	
Printing Costs	490.00	
Boards	25.22	
Office Supplies	223.76	
Postage	1,478.04	
Chair Rental	789.80	
Misc Expenses	51.00	
Parking	1,815.23	
U S Exchange	35.00	
Interest & Bank Charges		12,807.50
Total		894.84
Depreciation Expense		13,702.34
Total Other Expenses		

Charitable Donations

Donation	2,500.00	
Total Charitable Donations	2,500.00	

TOTAL EXPENSE

55,662.73

NET INCOME

3,841.72

Printed On: 2018-08-30

REVISED

ASSETS

Current Assets

Canadian Bank Account	2,085.52	
Equity Shares	<u>25.00</u>	
Total Cash		2,110.52
Total		<u>0.00</u>
Total Current Assets		<u>2,110.52</u>

Capital Assets

Tables	4,450.00	
Depreciation Tables	<u>-1,205.95</u>	
Total Tables		3,244.05
Bidding Boxes	1,625.00	
Depreciation- Bidding Boxes	<u>-437.05</u>	
Total Bidding Boxes		1,187.95
Boards	3,950.00	
Depreciation - Boards	<u>-1,066.40</u>	
Total- Boards		2,883.60
Misc Equipment		65.50
Silver Cases for Boards	820.00	
DEpreciation-Cases	<u>-82.00</u>	
Total Cases		738.00
Total Capital Assets		<u>8,119.10</u>

Equipment

Total Equipment	<u>0.00</u>
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TOTAL ASSETS 10,229.62

LIABILITIES

Current Liabilities

Total Current liabilities	<u>0.00</u>
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Long Term liabilities

Total Long Term liabilities	<u>0.00</u>
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TOTAL LIABILITIES 0.00

EQUITY

Retained Earnings

Retained Earnings - Previous Year	6,387.90
Current Earnings	<u>3,841.72</u>
Total Retained Earnings	<u>10,229.62</u>

TOTAL EQUITY 10,229.62

LIABILITIES AND EQUITY 10,229.62

Printed On: 2018-08-30

REVISED

Kenneth Allan Memorial Award

The Kingston Duplicate Bridge Club has established this award in remembrance of Kenneth Allan. Across four decades, Ken enjoyed tremendous success in both local games and in tournaments throughout North America. He was widely regarded as a highly imaginative player who devised a complex, highly effective bidding system known as the K Club. At the time of his retirement from the game he was Kingston's second all-time masterpoint holder having amassed over 5000 points.

In addition to his excellence as a player, Ken was a model of comportment at the bridge table and actively contributed to the development of a sense of community within the Kingston club. Moreover, Ken consistently exemplified sportsmanship and highly ethical conduct at the table. In recognition and remembrance of these characteristics, the Kenneth Allan Memorial Award shall be given annually to the Kingston player who best exhibits:

- a) respect for both their partner and opponents
- b) active ethics
- c) good sportsmanship
- d) a friendly and welcoming presence at the table and within the KDBC
- e) support for new and inexperienced players
- f) an overall contribution to the enhancement of the Kingston bridge community.

The selection committee shall consist of the President, Vice-president and Paddy Allan (Chair). The committee shall designate a nomination period in the fall during which any club member may nominate a fellow member. The committee may request additional information in support of a nominee as it deems necessary. The award shall be announced at the annual Christmas game.

There shall be a large trophy displayed within the club on which the name of each year's recipient shall appear. The recipient shall receive an individual plaque.

Printers 101

Everything you wanted to know about printers, and a whole bunch you didn't.

It's been talked about buying another new printer based on the belief that the new printer we have is inefficient and a lot more expensive to run. Since I can't find any statistics about how many printouts the old printer actual printed, I'm comparing the old printer to the new printer based on industry specs. Printers came in huge variety of shapes, sizes and capabilities. Toners came in a variety of sizes as well. That's key in our comparison, because what people are noticing is the frequency that we need to keep replacing the toner, and the size of the two toners are drastically different, so yes we're going to need to keep replacing it more often.

Just to reiterate, the COSTCO PRINTER is not what we need. It's an Epson printer, that is a modified inkjet printer. Ink jets normally print 100 pages to a couple of hundred pages per cartridge. The Epson printer is called an Eco Tank, and what they did was replace the ink cartridges with ink tanks, so that you are not replacing the ink cartridges as often. So when they say it prints 30 times more, that means it prints about 3000-6000 pages. The initial cost of my inkjet printer was \$89, the ink cartridges were \$120 a shot. The Eco Tank has an initial cost of \$349, the ink is still about \$79 for black and more for colour. All they're doing is making you pay more up front for your printer than the ink instead of previously where you would pay next to nothing for the printer, but pay through the nose for the ink.

As I mentioned though, an ink jet is not a good choice for our club (unless we wanted a second colour printer <shameless plug>), and at the end of the document I've gathered some information and a good description of inkjets and laser printers to talk about why in case you missed it at the last board meeting.

Due to the volume of printing that we do, we really need a laser printer, our last printer was a monochrome laser printer, as is the new one. Having a second printer, an inkjet that prints in colour, would be a nice item to have, that's a whole other subject.

One thing I would like to mention is that the Hand records that we print out are very full and detailed. When the specs say 10,000 pages per cartridge, I would not expect our printers to be able to print that much as the "pages" that the industry uses to come up with these numbers are double spaced, not a lot of words.....ie there is a lot of white space, unlike our hand records that don't have a lot of white space. So since, as far as I'm aware, no stats were kept on the old printer as to how many it actually printed per toner cartridge, I'm using industry specs for both.

Now there is a significant difference between these two printers, the old one was definitely designed for a bigger office than our current one. It held more paper, the toner cartridges were bigger, the toner for the Lexmark was designed to hold enough toner for 10,000 pages, the Brother (the new printer) was designed to only hold enough toner for 3000 pages and the Lexmark was designed to do more printing per day/week etc. You could actually see the size difference between the two printers and it can be explained by the fact that the toner in the Lexmark was bigger (more toner) and held more paper. Having said that, here's the cost research that I've done.

Current Printer

Brother DCP-L2550DW Series

Specs - \$139.99 for printer

\$99.00 for toners from Staples (which I gather is where we've been buying from)

\$39.95 from tonerparts.com (which I have not ordered from before, but from what I understand the club in the past has ordered from them and I'm going to start ordering toner from them for the new printer)

-3000 pages per toner

- drum Brother DR730 Drum Unit \$112

$\$39.95/3000 = 1.331666666$ cents per page (From tonerparts.com) for toner

+ $\$112/12000 = 0.9333$ cents per page (drum)

= 2.265 cents per page

Old Printer

Lexmark X642e (MS)

\$379.99 for toners

\$150.00 from tonerparts.com

-10,000 pages per toner

= 1.5 cents per page (From tonerparts.com)

For a difference in price of .76 cents per page

So for 500 pages, it's now costing \$3.80 more to print.

Unfortunately I have no data about how often, if ever, the drum was replaced in the Lexmark. If someone has any info about that, I would definitely be interested in hearing it. I've researched it and I from what I can see, it didn't need replacing unless it broke. However I did find reference to the fact that Brother's needs to be replaced after about 3-4 toner replacements.

So the thing is, based on the size (ie smaller) of the new printer, the directors are going to have to change the toner more often and replace the paper more often.

Recommendation:

Start buying toner from tonerparts.com (which I'll be doing) and keep the new printer and keep using it until it breaks down, I wouldn't be looking to buy another new printer (unless you wanted to buy an additional printer of the colour inkjet type □), I'd just use it until it breaks down.

- And just for extra info, at least 250 hand records (so that's double sided and equivalent to 500 pages) were printed in August and not taken home.

Some more info about different types of printers:

Inkjet: An inkjet printer is a printer that produces a hard copy by spraying ink onto paper. A typical inkjet printer can produce copy with a resolution of at least 300 dots per inch (dpi). Some inkjet printers can make full color hard copies at 600 dpi or more.

In the inkjet printing mechanism, the print head has several tiny nozzles, also called jets. As the paper moves past the print head, the nozzles spray ink onto it, forming the characters and images. An inkjet printer only produces from 100 to several hundred pages, depending on the nature of the hard copy, before the ink cartridges must be replaced. There is usually one black ink cartridge and one so-called color cartridge containing ink in primary pigments (cyan, magenta, and yellow). Some inkjet printers use a single cartridge with cyan, magenta, yellow, and black ink. A few models require separate cartridges for each primary pigment, along with a black ink cartridge.

The principal advantage of inkjet printers is the fact that most of them are inexpensive. Even the cheapest inkjet printers are satisfactory for most of the needs of personal computer users. High-end inkjet printers can render digital images on special paper, with quality rivaling that of professionally produced glossy or matte photographs. Another advantage of inkjet printers is their light weight and modest desktop footprint .

The copy from an inkjet printer needs a little time to dry. Adequate drying time is especially important if the hard copy contains large regions of solid black or color. Inkjet printers also

require non-porous paper. In bond paper containing cotton or other fibers, the ink may bleed along the fibers. Paper designed especially for inkjet printers is heavier than the paper used with laser printers or photocopiers (24 pound vs 20 pound), has higher brilliance (it's "whiter"), and is somewhat more expensive. Another limitation is the fact that most inkjet printers are slow and they are not designed for high-volume print jobs. While the initial cash outlay for an inkjet printer may be modest (or zero), this type of printer is expensive to operate over time compared with a laser printer. When it is necessary to make hundreds of copies per day or thousands of copies per week, an office quality laser printer is a better choice.

LASER PRINTER: A laser printer is a popular type of personal computer printer that uses a non-impact (keys don't strike the paper), photocopier technology. When a document is sent to the printer, a laser beam "draws" the document on a selenium-coated drum using electrical charges. After the drum is charged, it is rolled in toner, a dry powder type of ink. The toner adheres to the charged image on the drum. The toner is transferred onto a piece of paper and fused to the paper with heat and pressure. After the document is printed, the electrical charge is removed from the drum and the excess toner is collected. Most laser printers print only in monochrome. A color laser printer is up to 10 times more expensive than a monochrome laser printer.

The laser printer is different from an inkjet printer in a number of ways. The toner or ink in a laser printer is dry. In an inkjet, it is wet. Over time, an inkjet printer is about ten times more expensive to operate than a laser printer because ink needs replenishing more frequently. The printed paper from an inkjet printer will smear if wet, but a laser-printed document will not. If your printing needs are minimal, an inkjet printer is sufficient. But if your printing volume is high, consider buying a laser printer.