

SCCBA

ROLE OF MANAGEMENT COMMITTEE

Introduction

All members of the SCCBA are jointly and severally responsible/liable for the activities of the organisation and the Officers and Members of the MC are elected at a general meeting to take the leading roles in relation to that responsibility/liability, particularly

- The overall governance and strategic direction of the SCCBA
- Its financial health
- The probity of its activities
- The development of the aims, objectives and goals in accordance with the SCCBA constitution and legal and regulatory guidelines

Main Responsibilities

- To ensure that the SCCBA and its representatives function within all legal and regulatory requirements and operate in line with the SCCBA constitution, continually striving for best practice in governance.
- To take appropriate professional advice in all matters where there may be a material risk to SCCBA.
- To identify, manage and regularly review risks to the SCCBA and its activities
- To determine the overall direction and development of SCCBA
- To ensure that robust systems are in place for internal financial control and the protection of the SCCBA's funds and assets.
- To manage and use the resources of the SCCBA to optimise their potential.
- To provide appropriate induction to MC members on appointment and on-going training as appropriate.

The SCCBA has a large membership and no permanent staff. MC members will be expected to undertake one or more of the executive roles or posts listed at the annex.

Accountability

The Chairman of the MC is accountable to SCCBA members as laid down in the constitution; and on a day to day basis MC members are accountable to the Chairman for their actions.

Data Protection

The personal information provided by those who apply to become Officers or Members of the MC and those who propose them is collected, stored, used and protected in line with the SCCBA Privacy Notice published in the Year Book and on the website.

Personal Liability

All members of the MC are jointly and severally liable in respect of the SCCBA's activities. Provided the members have acted in good faith and in line with the requirements laid down in the SCCBA constitution, the extent of any individual liability is likely to be nil.