

CLUB DEVELOPMENT OFFICER - TERMS OF REFERENCE

Many Bridge Clubs undertake significant development activities usually by the volunteers who are Club Committee members. Clubs may wish to consider identifying and appointing an individual to be a Club Development Officer. This Club Development Officer may then be able to focus on the future well being of the Club and also liaise and cooperate with other Clubs and SCBA to plan development activities.

The suggested Terms of Reference are the initial thoughts and of course when Club Development officers are appointed they may wish to add to and improve the TORs. The Club Development Officer may be the point of contact for the various activities, which are undertaken by many others, within the Club

Terms of Reference

1. Promote the benefits of the game of bridge to local community
2. Recruit new members to the Club
 - a. Organise a fun and possibly a Charity event to attract social bridge players to visit the club and play duplicate
3. Identify member(s) to do a Club Teacher course
4. Organise Bridge Taster Session for complete Beginners
5. Undertake an activity, in conjunction with SCBA, which promotes cards/minibridge/bridge to the Youth and / or local school
 - a. Identify member(s) who has children or grandchildren in local schools, who may wish to help in school (s)
6. Liaise with other Club Development Officers, supported by SCBA, to hold activities when one Club has insufficient resources to do the activity on its own e.g. Teaching Course or Supervised Play
7. Identify members who may wish to improve the standard of their bridge and encourage them to attend additional training events or Open Competitions run by other Clubs and SCBA
8. Attend periodic Club Development Officers' meetings organised by SCBA to share best practice
9. Be part of a Club Development Officers' forum to improve communication and exchange ideas and share activities between the Clubs

This is being suggested to the Chairmen of the Clubs and hopefully this may be seen by the Chairman as a suitable way to share some of the tasks, which sometimes are undertaken by themselves, to other volunteers.

If your club would like to participate in an initial pilot of this initiative and you have a suitable person who would like to be a Club Development Officer please contact douglaswright@3countiesbridge.com