

Minutes of the North Bay Duplicate Bridge Club Executive Meeting Friday, January 12, 2024 at the Bridge Club.

1. The meeting was called to order by Jim Lamorie at 9:35 am.

Present: Andy Aitchison Danielle Barry, Richard Guillemette, Jim Lamorie, Mary Lepkan,
Gisele Lynch, Julia Morton, Jan Wood and Frank Turbach

2. **Approval of minutes:** the minutes of the meeting of Friday, November 24, 2023, were presented and accepted.

Moved by Frank Turbach
Seconded by Danielle
Carried

3. Reports

a. Treasurer: Danielle/ Richard

- i. The November, 2023 end-of-month bank balance was \$13,838.19 and the club showed a profit of \$142.97. The detailed report is at Appendix 1 to these minutes.
- ii. The December 2023 end- of-month bank balance was \$13,963.67 and the club showed a profit of \$125.48. The detailed report is at Appendix 2 to these minutes.
- iii. Danielle is working on the Annual Financial Report.
- iv. Richard presented the income statement for October, November and December 2023 which is shown as Appendix 3, 4 and 5 to these minutes.

Moved by Danielle
Seconded by Mary
Carried

- v. Danielle submitted the Treasurer Annual Report for 2023 which is included as Appendix 8 in this report.

b. Chief Director: Jim

Jim is going to ask Ray Lendt to help with the game director duties for a short duration while Ann recuperates.

c. Club Manager: Andy

Andy presented the Table Fee recap for December and reported that that the club had covered the rent for only 5 months this year. (see Appendix 6)

4. Suggestion Box: Andy

A member suggested that those who bake for the Toonie Thursdays bring in their recipe and that the recipes be compiled to a booklet for distribution at the end of the year.

We will act on this.

5. Special Games and/or closures for January/February

Family Day is Monday, February 19. The game director will canvass the players as to whether they wish a game on this day.

6. Old Business

- a. Christmas Party.** This was very well attended. The meal was excellent. We had 52 for supper. The difference in the meal prices was a big factor for the increased attendance. The plan is to book the same caterer for the first week in December. The date will be Wednesday, December 4, 2024.

b. Lessons Book 1 and 2

Andy/ Frank

Frank reported that he had 8 new people for Book 1 and the lessons ended in December. The students wanted to return in January, so he scheduled 3 dates as a review. The plan is to start a second set of lessons on April 16 if there is interest.

Andy reported that he will start Book 2 lessons in the Fall.

c. Sectional and Regional

Andy/Jan

Jan reported that the budget for the Sectional has been completed. The Sectional will be Friday, April 26, Saturday, April 27 and Sunday, April 28. There will be 2 sessions scheduled each day with Swiss on Sunday. Jan needs help with the games from board members and players also. Gisele will promote the games on the newsletter. The cost is estimated to be in the neighbourhood of \$13.00 per player per game. A local director from Sudbury has been hired direct the games.

Jan plans to meet with the Elks Club to verify that we have a deposit on record dating back to 2019.

The Regional is August 22-25 to be held at the Elks Club. We need lots of advertising to promote the game.

7. Toonie Thursday to Two Toonie Thursday

- a. The \$4.00 game seems to be working well. The players are happy with the social side of the game. Post-mortem discussions are welcome. The plan is to charge \$6.00 in March to bring the rates more in line with the other games.

See Appendix 7

8. New Business

- a. **AGM Date.** Wednesday, June 19, 2024

- b. **Secretary Position:** Frank wanted a relief from the secretary job. Julia graciously accepted the position.

- c. **City of North Bay Grant Application:** We plan to file two applications to the City of North Bay for financial help – an Event Hosting application and a Financial Assistance application for each tournament. The 11 page application is being completed by Jan.

- d. **Possible Change of Cleaner**

There is an issue with the current cleaner. Many areas, including the washrooms, could be a lot more sanitary. He still banks hours and he billed us for the last week of December after we said that our games were cancelled. Jan has contacted a cleaner that would charge \$480.00 per month plus HST. The thought was put forward that we might change the schedule to clean every 2 weeks in order to reduce the cost. It is an issue to keep the playing area clean in the bad weather. An idea was to buy some mats for our boots.

9. **Date of next meeting:** The next meeting will be Friday, February 23 at 9:30 am.

10. **Adjournment:** We adjourned at 11:30 am

Frank Turbach (secretary)

Appendix 1

Treasurer's Report as of Board Meeting of 24 Nov 2023

Previous Bank Balance (October 31)		13,646.58
Deposits		
Table Fees (10/12)	685.25	
Table Fees (10/20)	929.39	
Table Fees (10/24)	345.20	
Table Fees (10/27)	1,443.35	
Table Fees (10/31)	518.90	
Table Fees (11/01)	603.00	4,525.09
Withdrawals		
#761 Repairs to Dealing Machine	498.94	
#751 Rent	2,000.00	
#760 One Kid's Place	304.00	
Cogeco	118.53	
#762 McDougall Insurance	1,554.98	4,476.45
Net Income for Period		48.64
Current Balance		13,695.22
GIC's	16,113.31	
	5,359.73	21,473.04
Balance as of 31 August		35,168.26
Notes		
Donations		
Director Fees	435.05	
Club Manager Fees	150.00	
Treasurers Fees	100.00	
Snack Table	205.00	
Member Donations	60.00	950.05
Other Income		
Book Sales	305.00	
Used Cards	45.14	350.14
Total Donations and Other Income		1,300.19

Had Donations and Other Income not been there, net for October
would have been: (1,251.55)

Appendix 2

Treasurer's Report for the Board Meeting of 12 Jan 2024

Previous Bank Balance (30 Nov 2023)		13,838.19
Deposits		
Table Fees - 11 Dec	2,431.55	
Table Fees - 02 Jan	1,719.70	4,151.25
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Withdrawals/Expenses		
#753 - Rent	2,000.00	
TD Bank (Photocopies)	15.00	
#754 - Astorville Freshmart (Xmas Party)	1,560.24	
Cogeco	118.53	
#765 - Omond re Charity Games	332.00	4,025.77
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Net Income for Period		125.48
Current Balance		13,963.67
GIC's	5,359.73	
	(1) 16,289.89	21,649.62
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Net Worth		35,613.29
(1) This includes \$176.58 reinvested interest		
Notes		
Donations		
Director Fees	468.00	
Club Manager Fees	150.00	
Treasurer Fees	100.00	
Donation Box	91.60	
Members	60.00	869.60
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Other Income		
Book Sales	25.00	
Name Badges	5.00	
Christmas Party Raffle	245.00	
Christmas Party Ticket Sales (Less cost of decorations)	1,513.45	
(Less cost of decorations)		1,788.45
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Total Donations and Other Income		2,658.05

Appendix 3

Income Statement

Oct-23

Income:

Table Revenue	4,092.00
Gift	323.00
Book/Cards Sales	350.14
Name Tag	0.00
Ticket Sold	640.00
Other Income	231.15

Total Income	5,636.29
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Expenses

Rent	2,000.00
Cogeco	118.53
ACBL Fees	129.00
Director Fees	810.00
Insurance	1,554.98
Tickets Used	651.00
Donation to OKP	304.00
Equipment repair	498.94
Social Supplies	64.80

Total Expenses	6,131.25
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Donations

Donations	749.05
Donation Box	94.60

Total Donations	843.65
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Net Income for Oct 23	348.69
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Appendix 4

Income Statement

23-Nov

Income:

Table Revenue	2,936.00
Gift	335.00
Book/Cards Sales	40.50
Name Tag	0.00
Ticket Sold	400.00
Other Income	8.55

Total Income	3,720.05
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Expenses

Rent	2,000.00
Cogeco	118.53
ACBL Fees	531.20
Bridgewebs Sub	107.30
Director Fees	855.00
Admin Payroll	250.00
Insurance	0.00
Tickets Used	451.00
Donation	0.00
Cleaner	62.50
Social Supplies	152.70
Other Expenses	6.95

Total Expenses	4,535.18
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Donations

Directors Donations	565.00
Admin Donations	250.00
Donation Box	136.15

Total Donations	951.15
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Net Income for Nov 23	136.02
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Appendix 5

Income Statement

23-Dec

Income:

Table Revenue	2,684.00
Gift	280.50
Book/Cards Sales	30.00
Name Tag	0.00
Ticket Sold	400.00
Other Income	37.00
Holiday Party	1,805.00

Total Income	5,236.50
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Expenses

Rent	2,000.00
Cogeco	118.53
ACBL Fees	0.00
Holiday Party Meal	1,560.24
Director Fees	720.00
Admin Payroll	250.00
Bank Fees	15.00
Tickets Used	542.00
Donation	332.00
Cleaner	143.75
Social Supplies	282.60
Other Expenses	6.00

Total Expenses	5,970.12
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Donations

Directors Donations	483.50
Admin Donations	250.00
Donation Box	119.60

Total Donations	853.10
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Net Income for Nov 23	119.48
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Appendix 6

Income and Expense Generated from Game Play/Table Fees Dec 2023

Event	Date	Tables	Table Rate	Additional Rate	Due ACBL	Charity
Friday Afternoon Swiss	2023-12-01	6	1.49		8.91	24.00
Monday Afternoon 0-299	2023-12-04	6	1.49		8.91	
Tuesday Afternoon Swiss	2023-12-05	8	1.49		11.88	
Wednesday Afternoon Open	2023-12-06	7	1.49		10.40	
Wednesday Afternoon Open	2023-12-06	6	1.49		8.91	
Thursday Afternoon Open	2023-12-07	6	1.49		8.91	
Thursday AM Novice	2023-12-07	3	0.86		2.59	
Friday Afternoon Swiss	2023-12-08	7	1.49		10.40	28.00
Monday Afternoon 0-299	2023-12-11	5	1.49		7.43	
Tuesday Afternoon Swiss	2023-12-12	8	1.49		11.88	
Thursday AM Novice	2023-12-14	3-1/2	0.86		3.02	
Thursday Afternoon Open	2023-12-14	8-1/2	1.49		12.62	
Friday Afternoon Swiss	2023-12-15	7	1.49		10.40	28.00
Monday Afternoon 0-299	2023-12-18	6-1/2	1.49		9.65	
Tuesday Afternoon Swiss	2023-12-19	8	1.49		11.88	
Thursday AM Novice	2023-12-21	3	0.86		2.59	
Thursday Afternoon Open	2023-12-21	5	1.49		7.43	
Friday Afternoon Swiss	2023-12-22	7	1.49		10.40	28.00
Total (18 games)		110-1/2			158.21	108.00

Income

Table Fees (19.5 @ \$8.00/Table	156.00	
Table Fees (9.5 @\$24.00/Table)	228.00	
Table Fees (54.5 @\$32.00/Table)	1,744.00	
Table Fees (27 @\$36.00/Table)	972.00	2,944.00

Costs/Expenses

Director Fees (17 @\$45.00/game)	765.00	
Director Fees (1 @\$60.00/game)	60.00	
ACBL fees	158.21	
Due to One Kid's Place	108.00	1,091.21

Net from Games

1,852.79

Appendix 7

Thursday Afternoon Bridge Survey December 2023

Q1 We need to be fair and equitable with all our members when pricing games. We have to gradually increase the fee for our Thursday games, BUT if members continue to come out in great numbers to support the club, we may be able to eventually reduce the cost of the other games as we bring up the cost of the Thursday game.

Would you be agreeable to a gradual increase in the table fees

Yes: 55 No: 1 Maybe: 4

Q2 As a first step, we are proposing a \$4.00 fee starting January for the Thursday afternoon games.

Will you continue to support the Thursday afternoon game at \$4.00?

Yes: 51 No: 3 Maybe: 6

Based on your replies, the Board will be setting the price for the Thursday game at \$4.00 as of the January 5th game. In fact, most respondents favoured bringing the cost of this game in line with the rest of our games. The Board will revisit the cost issue going forward.

Q3 We are encouraging you to come out even if you don't have a partner? Is this a motivator for you?

Yes: 40 No: 18

This is an area that either makes no difference to the individual; or it is a motivator (almost 2 to 1) for folks to come out and play. We will continue to run this as a "no partner required" game. We can make this work by having the Game Director as a solo non-player. If we have an odd number of players at game time the Director will pair up with that odd player. That may result in a half table, but no-one will have to leave for want of a partner.

The last three questions focused on what the club could/should do to make the game more attractive. Your comments were heartening in their support of the Club, the Board, and the game itself. A sampling of them follows:

It is difficult for you to do too much. I commend you for what you have done so far to revitalize the game, but I don't consider it an open game. It is more of a party bridge game. Also, Wednesday rather than Thursday would work better for me.

Encourage beginners to get out and play and stress that this is a learning experience with no judgement from seasoned players.

- I think the Director should give gentle reminders about the pace of the game, and also encourage players to talk quietly while tables are still in play. Hence, promoting the "social" aspect of the game, but at the same time making the game comfortable for all.
- Players being able to discuss the play at the end of rounds would be constructive & not time consuming.
- I think lessons and special events (and food) will help to bring people in, to stay in
- This is a social club and is in competition with many other social activities in town.
- I have been coming out to the Thursday game as I have found it helpful to get more practice playing Bridge. I would pay the \$4 fee on Thursdays. I appreciate all the work you do to keep the club going. As a new member I have been enjoying the lessons and the opportunities to use what I am learning.
- I'm new but I feel welcome at the Thursday afternoon game. Most people are very warm and welcoming.

So, the game continues. We will try to keep doing the things that are appreciated and at the same time.

Appendix 8

Annual Report for 2023

Account

Previous balance, December 31 st 2022:	\$ 6,845.11	
Investments:	\$15,650.52	GIC
	<u>\$5,198.02</u>	GIC
Total:	\$27,693.65	
Current balance, December 31 st 2023:	\$13,963.67	
Investments:	\$16,289.89	GIC
	<u>\$ 5,359.73</u>	GIC
Total:	\$35,613.29	

Our current balance is \$7,118.56 higher than on December 31st, 2022.

Our current total is \$7,919.64 higher than on December 31st 2022.

Total interest on our 2 GIC's (reinvested) in 2023 is \$801.08

Total revenue for 2023:	\$38,163.39
Total expenses paid by cheques for 2023:	<u>\$31,524.96</u>
Profit for 2023:	\$6,638.43

*Our balance on December 31st, 2023, shows a profit of \$7,118.56 which is \$480.13 higher than our calculations

Table revenues at NBDDBC for 2023:

These include table revenues per game, member donations, Director's donations, ticket sales, book sales, name tag sales and charity box donations).

January	\$3,342.00
February	\$2,955.70
March	\$3,611.25
April	\$3,244.35
May	\$3,284.60
June	\$3,429.45
July	\$1,712.55
August	\$2,866.30
September	\$2,788.35
October	\$4,527.09
November	\$2,250.50
December	\$4,151.25
Total	\$38,163.39

Appendix 8 (continued)

Expenses for 2023 (paid by cheque)

rent to Omond Church	\$24,000.00
social committee	\$1,938.87
ACBL fees	\$628.61
Insurance policy renewal	\$1,554.98
Cogeco phone and internet services	\$1,255.88
charity games donations	\$704.00
Dealing machine repairs and shipping costs	\$627.95
Vince Oddy (books)	\$498.28
Canadian Bridge Federation (StaC weeks)	\$304.00
The Engraving Shoppe	\$12.39
Total	\$31,524.96

Expenses paid with table revenues:

Social committee	\$1,273.11
ACBL fees	\$1,344.62
Cleaning services by Ryan (June to December)	\$1,021.25
Friday charity games donations	\$102.00
Bridgewebs yearly renewal fees	\$107.30
Director fees	\$5,371.95
Total	\$9,220.23

Thanks to the donations from Directors, the Club Manager, the Treasurer, and our members, we were able to end the year with a balance that is \$7,118.56 higher than our balance at the end of 2022.

Director donations	\$5,493.05
Club Manager fees.	\$1,800.00
Treasurer fees.	\$1,200.00
Donations from members.	\$1,049.35
Total donations	\$9,542.40

Without these donations the club would have incurred a deficit or \$2,423.84 in 2023.

Danielle Barry
Treasurer