

**Minutes of the North Bay Duplicate Bridge Club Executive Meeting  
Friday November 24, 2023 at Omond United Church**

1. The meeting was called to order by Jim Lamorie at 9:35 am.

**Present:** Andy Aitchison, Danielle Barry, Richard Guillemette, Jim Lamorie, Gisele Lynch, Mary Lepkan, Julia Morton, Jan Wood and Frank Turbach.

Jim thanked Andy for taking on the extra workload during his vacation.

2. **Approval of minutes:** the minutes of the meeting Friday, October 13, 2023, were presented and accepted.

Moved by Frank Turbach  
Seconded by Jan  
Carried

3. **Reports**

- a. **Treasurer:** Danielle reported our end-of-month bank balance was \$13,695.22 and the club showed a profit of \$48.64. The detailed report is in Appendix 1 to these minutes.

Moved by Danielle  
Seconded by Andy  
Carried.

- b. **Bookkeeper:** Richard presented the income statement for September which is attached as Appendix 2 to these minutes

- c. **Chief Director:** There was a big thankyou from everyone to Andy for directing the games. . Danielle said that everyone taking Andy's lessons enjoy themselves immensely.

- d. **Club Manager:** Andy mentioned that there are security issues. There is a director's check list. The inside doors must be closed when we leave the building. This is a fire regulation

4. **Suggestion Box:** One of our members suggested that we make Wednesday or Thursday an open game.

Response: We started Toonie Thursdays

5. **Special Games and/or closures for Dec./Jan.**

- a. **Royal StaC:** Dec. 4-10 (must register by Dec. 1, 2023). There is a \$4.00 surcharge per table. We opted not to register for these games and play in the Upgraded Club Championships instead.
- b. **Upgraded Club Championships** will run Dec. 4-10
- c. **Christmas Party** Dec 6. Director needed. Jim volunteered to direct the game.
- d. **Christmas closure:** The club will be closed from December 24 to January 1. We will advise the church of these days.

## 6. Old Business

### a. Christmas Party

- i. Since we changed caterers, the registration has increased to about 32. Social will be at 4 pm and the meal served at 5 pm. Bridge will follow the meal. Setup will begin at 3 pm. We need an MC for the event to plan activities and skits. Mary and Jan suggested that we do the cleanup Thursday morning.
- ii. There will be door prizes.

- b. **Local Charity:** It was moved by Danielle and seconded by Andy that we change the charity we support from One Kid's Place to Omond United Church for the year 2024. This would also include any donations received from the Christmas Party.

Carried

- c. **Food Bank:** It was moved by Jan and seconded by Gisele that we collect items in December to donate to the local food bank

Carried.

- d. **Lessons:** Both Andy and Frank say the lessons are going well. Frank will discuss with the Tuesday/Friday group when they want to break in December. He expects to finish in December. Andy's group will finish up on 6 Dec.

### e. Sectional April 26-28, 2024

- i. Norm Mallette has agreed to be the in-house director for the event.
- ii. The church has agreed to let us run games on the Sunday
- iii. Table fee will likely be \$15.00 per player.
- iv. We will have to set for 25 tables
- v. If necessary, we will approach the Unit for financial support

- f. **Regional:** We will maintain our booking at the Elks Club for this event and again, we will approach the Unit for financial support if needed

## 7. New Business

- a. **Toonie Thursday:** The game will continue at least through December at \$2.00 per player.

We will approach the membership in December regarding the continuation of and table fees for the game

- 8. **Date of Next Meeting:** Friday, January 12, 2024, at 9:30 am.

- 9. **Adjournment.** We adjourned at 11:30 am.

Frank Turbach (secretary)

## Attachment 1

### Treasurer's Report for Oct 2023

<b>Previous Bank Balance (Sep 30)</b>		<b>13,646.58</b>
---------------------------------------	--	------------------

#### Deposits

Oct 12 - Table Fees	685.25	
Oct 17 - Table Fees	929.39	
Oct 24 - Table Fees	345.20	
Oct 27 - Table Fees	1,443.35	
Oct 31 - Table Fees	518.90	
Nov 01 - Table Fees	603.00	4,525.09

#### Withdrawals

#760 OKP (Charity)	304.00	
#761 Dealing Machine Repairs	498.94	
#751 Rent	2,000.00	
#762 McDougall Insurance	1,554.98	
Cogeco	118.53	4,476.45

<b>Net Income for Aug (Deposits - Withdrawals)</b>		<b>48.64</b>
--	--	--------------

<b>Current Balance</b>		<b>13,695.22</b>
------------------------	--	------------------

GIC's	16,113.31	
	5,359.73	21,473.04

<b>Balance as of 31 Aug 2023</b>		<b>35,168.26</b>
----------------------------------	--	------------------

#### Notes

##### Donations

Directors	435.05	
Donation Box	205.00	
Member Donation	60.00	
Club Manager	150.00	
Treasurer	100.00	950.05

##### Other Income for Aug

Book Sales	305.00	
Used Cards	45.14	350.14

<b>Total Donations and Other Income</b>		<b>1,300.19</b>
---	--	-----------------

<b>Actual Income (Net - Donations and Other Income)</b>		<b>(1,251.55)</b>
---	--	-------------------

## Attachment 2

### Income Statement September

Table Revenue	3,060.00
50/50 Draw	221.00
Name Tag	5.00
Ticket Sold	640.00

Total Income	3,926.00
--------------	----------

Rent	2,000.00
Cogeco	110.93
ACBL Fees	225.94
Tickets Used	654.00
Event Expenses	378.63

Total Expenses	4,164.50
----------------	----------

Donations	245.00	
Donations Box	37.03	282.03

Total	43.53
-------	-------

Richard Guillemette

## Attachment 3

## Income and Expense Generated from Game Play/Table Fees Oct 2023

Event	Date	Tables	Table Rate	Additional Rate	Total Due ACBL	Charity
Monday Afternoon 0-299	2023-10-02	5	1.49	0.00	7.43	
Tuesday Afternoon Swiss	2023-10-03	8	1.49	0.00	11.88	
Thursday AM Novice	2023-10-05	4	0.86	0.00	3.46	
Friday Afternoon Swiss	2023-10-06	5	1.49	0.00	7.43	20.00
Tuesday Afternoon Swiss	2023-10-10	9	1.49	0.00	13.37	
Thursday AM Novice	2023-10-12	3-1/2	0.86	0.00	3.02	
Friday Afternoon Swiss	2023-10-13	8	1.49	0.00	11.88	32.00
Monday Afternoon 0-299	2023-10-16	5-1/2	1.49	0.00	8.17	
Tuesday Afternoon Swiss	2023-10-17	8	1.49	0.00	11.88	
Thursday AM Novice	2023-10-19	4	0.86	0.00	3.46	
Friday Afternoon Swiss	2023-10-20	8	1.49	0.00	11.88	32.00
Monday Afternoon 0-299	2023-10-23	5	1.49	0.00	7.43	
Tuesday Afternoon Swiss	2023-10-24	9	1.49	0.00	13.37	
The Fall Frolic (Section A)	2023-10-25	6	1.49	0.00	8.91	
The Fall Frolic (Section B)	2023-10-25	6	1.49	0.00	8.91	
Thursday AM Novice	2023-10-26	3-1/2	0.86	0.00	3.02	
Friday Afternoon Swiss	2023-10-27	8	1.49	0.00	11.88	32.00
Monday Afternoon 0-299	2023-10-30	5	1.49	0.00	7.43	
Tuesday Afternoon Swiss	2023-10-31	7	1.49	0.00	10.40	
<b>Total (18 Games)</b>		<b>117-1/2</b>			<b>165.21</b>	<b>116.00</b>

**Income**

Table Fees (15@\$24.00/Table)	360.00	
Table Fees (73.5@\$32.00/Table)	2352.00	
Charity Games (29@\$36.00/Table)	1044.00	
		<b>3756.00</b>

**Costs/Expenses**

Director Fees (@\$45.00/game)	675.00	
Director Fees (@\$60.00/game)	180.00	
ACBL fees	165.21	
STaC Fees	nil	
Due to One Kid's Place	116.00	<b>1136.21</b>

**Net from Games****2619.79**