

Minutes of the North Bay Duplicate Bridge Club Executive Meeting

Friday September 8, 2023, at Omond United Church

1. The meeting was called to order by Jim Lamorie at 9:35 am.
2. **Present:** Andy Aitchison, Richard Guillemette, Jim Lamorie, Mary Lepkan, Julia Morton, Jan Wood and Frank Turbach.
3. **Absent with regrets:** Danielle Barry and Gisele Lynch.
4. Jim welcomed our new members Mary Lepkan and Julia Morton
5. **Approval of minutes:** the minutes of the meeting Tuesday, June 13, 2023, were Presented and accepted.

Moved by Frank Turbach
Seconded by Jan
Carried.

6. Reports

a. **Treasurer: Danielle**

- i. Moved by Andy and seconded by Jan that Danielle rewrite the June Rookie/Master financial report. Carried. Jan will confer with Danielle.
- ii. It was decided that 50/50 revenue will no longer be listed in future reports. The money will be added to the table fees income.
- iii. As Danielle was not at the meeting, her reports were presented. They will be voted on at the October meeting.
- iv. The Treasurer's reports for June, July, and August 2023 are attached at Appendix 1 to these minutes

- b. **Club Director- Jim:** Since Jim will be on vacation for 6 weeks, there is a need for game directors for the fall months. Jim will call to confirm that they are available.

c. **Club Manager- Andy**

- i. The handicap chair has been repaired.
- ii. Since the move to the basement, our keys need to be changed. Jim will contact Will.
- iii. The dealing machine needs to be fixed. Andy will send away for repair. The down time is estimated to be 2-3 weeks.
- iv. Jim will arrange for the church to remove their remaining items from the basement.

7. **Suggestion Box- Andy:** nothing to Report

8. Special Games and/or closures

- a. The game director for Monday, October 9 (Thanksgiving) will decide whether to open on that day.
- b. The Rookie/ Master Game (Fall Fling) has been scheduled for Wednesday, October 25 from 12 noon to 4 pm. The cost is \$15.00 per person and there will be a maximum of 16 tables.
- c. Club Championship week is from September 18-22.

9. Old Business

- a. **Duties and Responsibilities of Board Members:** Andy suggested that we have a separate meeting to discuss these issues. We will meet on Friday, September 15 at 9:00am.

- b. **Sectional (April 28-30, 2024) and Regional (Aug 2024) Tournaments:** Applications for these Tournaments will be submitted with:
- i. **Tournament Chair:** Jan Wood
 - ii. **Tournament coordinator.** Jim Lamorie
 - iii. Jim will call the Elks Club to confirm the dates.
- c. **Christmas Party:** The date has been set for Wednesday December 6. No prices to report yet.

10. **New Business**

- a. **Directors for in house sectional, and regular games.:** Andy will check.
- b. **Special Games:** We will have a memorial game once a year. The suggested date is Friday, November 10
- c. **Lessons Audrey Grant book 1 &2.**
 - i. The Monday players and newer players are keen to learn book 2.
 - ii. Andy hopes to start book 2 in late October. The course will last from 8-10 weeks.
 - iii. Gisele and Mary will advertise for new players. Frank will be available Tuesday and Friday to teach book 1.
- d. **Cleaner** We decided that the cleaner will invoice us with a bill for work completed and we will pay him upon completion of his work
- e. **Bookshelf:** One of the shelf/cabinet spaces will be repurposed as a 'members bookshelf' once it is cleaned out.

11. **Date of Next Meeting Friday, October 13, 2023 at 9:30 am.**

12. **Adjournment We adjourned at 11:15 am.**

Frank Turbach (secretary)

Appendix 1

**Treasurer's Report
as of 17 Jul 2023**

| | | |
|---|-----------|----------------------|
| Previous Bank Balance (May 31) | | 11,941.29 |
| Deposits | | |
| Table fees (to Jun 17) | 1,304.30 | |
| Table fees (to Jun 26) | 1,603.65 | |
| Table fees (to Jul 13) | 643.55 | 3,551.50 |
| | | <hr/> |
| Withdrawals | | |
| #743 Rent | 2,000.00 | |
| #749 Charity games to OKP | 68.00 | |
| Cogeco | 101.58 | 2,169.58 |
| | | <hr/> |
| Net Income for Jun (Deposit - Withdrawals) | | 1,381.92 |
| Current Balance | | 13,323.21 |
| GIC's | 15,936.91 | |
| | 5,301.63 | 21,238.54 |
| | | <hr/> |
| Balance as of 17 Jul, 2023 | | 34,561.75 |
| Notes | | |
| Donations | | |
| Directors | 455.00 | |
| Club Manager | 150.00 | |
| Treasurer | 100.00 | |
| 50/50 Donated 50/50 Winnings | 10.00 | 715.00 |
| | | <hr/> |
| Other Income for Jun | | |
| Snack Table | 52.65 | |
| Book Sales | 25.00 | |
| Name Badge Sales | 10.00 | 87.65 |
| | | <hr/> |
| Total Donations and Other Income | | 802.65 |
| Actual Income (Net - Donations and Other Income) | | 579.27 |

Treasurer's Report for July 2023

| | | |
|---|-----------|------------------|
| Previous Bank Balance (Jun 31) | | 13,323.21 |
| Deposits | | |
| Table Fees | 1,711.55 | 1,711.55 |
| | | |
| Withdrawals | | |
| Rent (#744) | 2,000.00 | |
| Cogeco | 95.93 | 2,095.93 |
| | | |
| Net Income for July (Deposits - Withdrawals) | | (384.38) |
| | | |
| Current Balance | | 12,938.83 |
| | | |
| GIC's | 15,936.91 | |
| | 5,301.63 | 21,238.54 |
| | | |
| Balance as of 31 Jul 2023 | | 34,177.37 |
| | | |
| Notes | | |
| Donations | | |
| Directors | 280.00 | |
| Club Manager | 150.00 | |
| Treasurer | 100.00 | 530.00 |
| | | |
| Other Income for July | | |
| Snack Table | 68.55 | |
| Name Badges | 6.00 | 74.55 |
| | | |
| Total Donations and Other Income | | 604.55 |
| | | |
| Actual Income (Net - Donations and Other Income) | | (988.93) |

Treasurer's Report for Aug 2023

| | | |
|---|-----------|------------------|
| Previous Bank Balance (Ju1 31) | | 12,938.83 |
| Deposits | | |
| Table Fees | 2,866.30 | 2,866.30 |
| | | |
| Withdrawals | | |
| Rent (#745) | 2,000.00 | |
| ACBL Fees (#750) | 106.15 | |
| Cogeco | 95.93 | 2,202.08 |
| | | |
| Net Income for Aug (Deposits - Withdrawals) | | 664.22 |
| | | |
| Current Balance | | 13,603.05 |
| | | |
| GIC's | 15,936.91 | |
| | 5,301.63 | 21,238.54 |
| | | |
| Balance as of 31 Aug 2023 | | 34,841.59 |
| | | |
| Notes | | |
| Donations | | |
| Directors | 545.00 | |
| Club Manager | 150.00 | |
| Treasurer | 100.00 | 795.00 |
| | | |
| Other Income for Aug | | |
| Snack Table | 74.25 | |
| Name Badges | 5.00 | |
| Members | 10.00 | 89.25 |
| | | |
| Total Donations and Other Income | | 884.25 |
| | | |
| Actual Income (Net - Donations and Other Income) | | (220.03) |

Income and Expense Generated from Game Play/Table Fees Jun 2023

| Event | Date | Tables | Table Rate | Additional Rate | Total Balance | Charity |
|--------------------------|------------|----------------|---------------|--------------------|------------------|---------------|
| Thursday AM Novice | 2023-06-01 | 4 | 0.87 | | 3.48 | |
| Thursday Afternoon 0-499 | 2023-06-01 | 3 | 1.50 | | 4.49 | |
| Friday Afternoon Swiss | 2023-06-02 | 5 | 1.50 | | 7.48 | 20.00 |
| Monday Afternoon 0-299 | 2023-06-05 | 3-1/2 | 1.50 | | 5.24 | |
| Tuesday Afternoon Swiss | 2023-06-06 | 9 | 1.50 | | 13.46 | |
| Thursday AM Novice | 2023-06-08 | 5 | 0.87 | | 4.35 | |
| Thursday Afternoon 0-499 | 2023-06-08 | 4 | 1.50 | | 5.98 | |
| Friday Afternoon Swiss | 2023-06-09 | 5 | 1.50 | | 7.48 | 20.00 |
| Monday Afternoon 0-299 | 2023-06-12 | 5 | 1.50 | | 7.48 | |
| Tuesday Morning 0-20 | 2023-06-13 | 4 | 0.87 | | 3.48 | |
| Tuesday Afternoon Swiss | 2023-06-13 | 9 | 1.50 | | 13.46 | |
| Thursday AM Novice | 2023-06-15 | 5 | 0.87 | | 4.35 | |
| Thursday Afternoon 0-499 | 2023-06-15 | 3 | 1.50 | | 4.49 | |
| Friday Afternoon Swiss | 2023-06-16 | 7 | 1.50 | | 10.47 | 28.00 |
| Monday Afternoon 0-299 | 2023-06-19 | 4 | 1.50 | | 5.98 | |
| Tuesday Morning 0-20 | 2023-06-20 | 3 | 0.87 | | 2.61 | |
| Tuesday Afternoon Swiss | 2023-06-20 | 9 | 1.50 | | 13.46 | |
| Thursday AM Novice | 2023-06-22 | 3-1/2 | 0.87 | | 3.05 | |
| Friday Afternoon Swiss | 2023-06-23 | 6 | 1.50 | | 8.98 | 24.00 |
| Monday Afternoon 0-299 | 2023-06-26 | 6 | 1.50 | | 8.98 | |
| Tuesday Afternoon Swiss | 2023-06-27 | 7 | 1.50 | | 10.47 | |
| Thursday AM Novice | 2023-06-29 | 4 | 0.87 | | 3.48 | |
| Thursday Afternoon 0-499 | 2023-06-29 | 2-1/2 | 1.50 | | 3.74 | |
| Friday Afternoon Swiss | 2023-06-30 | 5 | 1.50 | | 7.48 | 20.00 |
| Totals (24 Games) | | 121-1/2 | | | 163.92 | 112.00 |

Income

| | | |
|---------------------------------|---------|----------------|
| Table Fees (@\$32.00/Table) | 3200.00 | |
| Table Fees (@\$24.00/Table) | 516.00 | |
| Additional Rate (@\$5.08/Table) | nil | |
| Charity Games (@\$4.00/Table) | 112.00 | |
| | <hr/> | 3828.00 |

Costs/Expenses

| | | |
|-------------------------------|--------|----------------|
| Director Fees (@\$45.00/game) | 855.00 | |
| Director Fees (@\$60.00/game) | 180.00 | |
| ACBL fees | 163.92 | |
| Due to One Kid's Place | 112.00 | 1310.92 |
| | <hr/> | |

Net from Games**2517.08**

Income and Expense Generated from Game Play/Table Fees Jul 2023

| Event | Date | Tables | Table Rate | Total Due ACBL | Charity |
|-------------------------|------------|--------|------------|----------------|---------|
| Tuesday Afternoon Swiss | 2023-07-04 | 5 | 1.45 | 7.26 | |
| Thursday AM Novice | 2023-07-06 | 4 | 0.84 | 3.38 | |
| Friday Afternoon Swiss | 2023-07-07 | 4 | 1.45 | 5.81 | 16.00 |
| Monday Afternoon 0-299 | 2023-07-10 | 4-1/2 | 1.45 | 6.53 | |
| Tuesday Afternoon Swiss | 2023-07-11 | 5 | 1.45 | 7.26 | |
| Thursday AM Novice | 2023-07-13 | 4-1/2 | 0.84 | 3.80 | |
| Friday Afternoon Swiss | 2023-07-14 | 5 | 1.45 | 7.26 | 20.00 |
| Monday Afternoon 0-299 | 2023-07-17 | 5-1/2 | 1.45 | 7.99 | |
| Tuesday Afternoon Swiss | 2023-07-18 | 6 | 1.45 | 8.71 | |
| Thursday AM Novice | 2023-07-20 | 4 | 0.84 | 3.38 | |
| Friday Afternoon Swiss | 2023-07-21 | 6 | 1.45 | 8.71 | 24.00 |
| Monday Afternoon 0-299 | 2023-07-24 | 5 | 1.45 | 7.26 | |
| Tuesday Afternoon Swiss | 2023-07-25 | 6 | 1.45 | 8.71 | |
| Thursday AM Novice | 2023-07-27 | 4 | 0.84 | 3.38 | |
| Friday Afternoon Swiss | 2023-07-28 | 5 | 1.45 | 7.26 | 20.00 |
| Monday Afternoon 0-299 | 2023-07-31 | 6-1/2 | 1.45 | 9.44 | |

| | | | |
|--------------------------|-----------|-----------------|----------------|
| Totals (16 Games) | 80 | \$106.14 | \$80.00 |
|--------------------------|-----------|-----------------|----------------|

Income

| | | |
|---------------------------------|---------|----------------|
| Table Fees (@\$24.00/Table) | 396.00 | |
| Table Fees (@\$32.00/Table) | 2256.00 | |
| Additional Rate (@\$5.08/Table) | nil | |
| Charity Games (@\$4.00/Table) | 80.00 | |
| | | 2732.00 |

Costs/Expenses

| | | |
|-------------------------------|--------|---------------|
| Director Fees (@\$45.00/game) | 810.00 | |
| Director Fees (@\$60.00/game) | nil | |
| ACBL fees | 106.14 | |
| Due to One Kid's Place | 80.00 | 996.14 |

| | |
|-----------------------|----------------|
| Net from Games | 1735.86 |
|-----------------------|----------------|

Income and Expense Generated from Game Play/Table Fees

Aug 2023

| Event | Date | Tables | Table Rate | Additional Rate | Total Due ACBL | Charity |
|--------------------------|------------|--------|------------|-----------------|----------------|---------|
| Tuesday Afternoon Swiss | 2023-08-01 | 7 | 1.45 | | 10.16 | |
| Thursday Afternoon 0-499 | 2023-08-03 | 3 | 1.45 | | 4.36 | |
| Thursday AM Novice | 2023-08-03 | 5 | 0.84 | | 4.22 | |
| Friday Afternoon Swiss | 2023-08-04 | 5 | 1.45 | | 7.26 | 20.00 |
| Tuesday Afternoon Swiss | 2023-08-08 | 6 | 1.45 | | 8.71 | |
| Thursday Afternoon 0-499 | 2023-08-10 | 2-1/2 | 1.45 | | 3.63 | |
| Thursday AM Novice | 2023-08-10 | 4-1/2 | 0.84 | | 3.80 | |
| Friday Afternoon Swiss | 2023-08-11 | 6 | 1.45 | | 8.71 | 24.00 |
| Monday Afternoon 0-299 | 2023-08-14 | 6-1/2 | 1.45 | | 9.44 | |
| Tuesday Afternoon Swiss | 2023-08-15 | 5 | 1.45 | | 7.26 | |
| Thursday AM Novice | 2023-08-17 | 4-1/2 | 0.84 | | 3.80 | |
| Friday Afternoon Swiss | 2023-08-18 | 4 | 1.45 | | 5.81 | 16.00 |
| Monday Afternoon 0-299 | 2023-08-21 | 4-1/2 | 1.45 | | 6.53 | |
| Tuesday Afternoon Swiss | 2023-08-22 | 6 | 1.45 | | 8.71 | |
| Thursday Afternoon 0-499 | 2023-08-24 | 2 | 1.45 | | 2.90 | |
| Thursday AM Novice | 2023-08-24 | 3-1/2 | 0.84 | | 2.96 | |
| Friday Afternoon Swiss | 2023-08-25 | 4 | 1.45 | | 5.81 | 16.00 |
| Monday Afternoon 0-299 | 2023-08-28 | 5 | 1.45 | | 7.26 | |
| Tuesday Afternoon Swiss | 2023-08-29 | 6 | 1.45 | | 8.71 | |
| Thursday AM Novice | 2023-08-31 | 3 | 0.84 | | 2.53 | |
| Thursday Afternoon 0-499 | 2023-08-31 | 3 | 1.45 | | 4.36 | |

Total (21 Games) 96 126.93 76.00

Income

| | |
|---------------------------------|----------------|
| Table Fees (@\$32.00/Table) | 2464.00 |
| Table Fees (@\$24.00/Table) | 456.00 |
| Additional Rate (@\$5.08/Table) | nil |
| Charity Games (@\$4.00/Table) | 76.00 |
| | 2996.00 |

Costs/Expenses

| | |
|-------------------------------|----------------|
| Director Fees (@\$45.00/game) | 945.00 |
| Director Fees (@\$60.00/game) | nil |
| ACBL Game fees | 126.93 |
| Due to One Kid's Place | 76.00 |
| | 1147.93 |

Net from Games 1848.07