

**Minutes of the North Bay Duplicate Bridge Club Executive Meeting
Tuesday, June 13, 2023 at Omond UC .**

1. The meeting was called to order by Jim Lamorie at 4:50 pm
2. **Present:** Danielle Barry, Richard Guillemette, Jim Lamorie, Gisele Lynch, Jan Wood and Frank Turbach

Absent with regrets: Andy Aitchison

3. **Approval of minutes:** the minutes of the meeting of Tuesday, May 23, 2023 were presented and accepted.

Moved by Frank Turbach
Seconded by Jan
Carried

4. **Reports**

a. **Treasurer:** Danielle

Our end-of-month bank balance was \$11,941.29 and the club showed a May profit of \$1,040.07. The detailed report is at Appendix 1 to these minutes.

Moved by Danielle
Seconded by Gisele
Carried

b. **Club Director:** Jim
OK for now.

c. **Club Manager:** Andy
No Report

5. **Suggestion Box:** Andy
None

6. **Special Games and/or closures for Jun/Jul**

- a. June 21 Social. 18 tables signed up so far
- b. We will be closed July 3 and August 7.

7. **Old Business**

- a. Bidding issues with Psychs to be discussed later.
- b. Duties and responsibilities of directors to be discussed later.
- c. The directors voted to renew the lease with Omond UC for one year beginning July 1, 2023.
- d. Cell phone use in hall is getting better. Also, it is an ACBL requirement that all Cell phones be turned off.
- e. Noise issues. Once the move to the lower hall has been completed, we will be able to use the noise suppressant baffles.

8. **New Business**

- a. Swiss team rankings. The ranking formula is produced by the computer. The results are updated every month.
- b. The cleaning of the hall started the first week of June. See Attachment 3 for the cleaning schedule.
- c. The Christmas party is in the prelimiting stages. We are still looking for a caterer.
- d. We need more people on the executive. Jim will call some members to see if they are willing to a director.

9. **Date of next meeting:** The next meeting will be Friday, September 8, 2023 at 9:30 am.

10. **10. Adjournment.:** We adjourned at 5:25 pm.

Frank Turbach (secretary)

Attachment 1

**Treasurer's Report
as of Board Meeting of 13 Jun 2023**

Previous Bank Balance (April 30)		10,901.22
Deposits		
Table fees	3,286.35	3,286.35
Withdrawals		
#747 Charity games	156.00	
#742 Rent	2,000.00	
Cogeco	90.28	2,246.28
Net Income for May (Deposits-Withdrawals)		1,040.07
Current Balance		11,941.29
GIC's	15,764.15	
	5,243.59	21,007.74
Balance as of June 2, 2023		32,949.03
Notes		
Donations		
Directors	410.00	
Club Manager	150.00	
Treasurer	100.00	
50/50 Winnings donated back to club	15.00	675.00
Other Income for May 2023		
Snack Table	114.10	
Book Sales	25.00	
Name Badges	20.00	159.10
Total Donations and Other Income		834.10

Attachment 2

Income and Expense Generated from Game Play/Table Fees May 2023

Event	Date	Tables	Table Rate	Additional Rate	Total Balance	Charity
Monday Afternoon 0-299	2023-05-01	6	1.50		8.98	
Tuesday Afternoon Swiss	2023-05-02	9	1.50		13.46	
Wednesday Afternoon Open	2023-05-03	2	1.50		2.99	
Thursday Afternoon 0-499	2023-05-04	4-1/2	1.50		6.73	
Thursday AM Novice	2023-05-04	4	0.87		3.48	
Friday Afternoon Open	2023-05-05	8	1.50		11.97	32.00
Monday Afternoon 0-299	2023-05-08	5	1.50		7.48	
Tuesday Afternoon Swiss	2023-05-09	9	1.50		13.46	
Thursday Afternoon 0-499	2023-05-11	3-1/2	1.50		5.24	
Thursday AM Novice	2023-05-11	3-1/2	0.87		3.05	
Friday Afternoon Swiss	2023-05-12	6	1.50		8.98	24.00
Monday Afternoon 0-299	2023-05-15	3-1/2	1.50		5.24	
Tuesday Afternoon Swiss	2023-05-16	8	1.50		11.97	
Thursday Afternoon 0-499	2023-05-18	3-1/2	1.50		5.24	
Thursday AM Novice	2023-05-18	3-1/2	0.87		3.05	
Friday Afternoon Swiss	2023-05-19	7	1.50		10.47	28.00
Tuesday Afternoon Swiss	2023-05-23	9	1.50		13.46	
Wednesday Afternoon Open	2023-05-24	2-1/2	1.50		3.74	
Monday Afternoon 0-299	2023-05-29	3-1/2	1.50		5.24	
Tuesday Afternoon Swiss	2023-05-30	9	1.50		13.46	
Totals (20 Games)		110			157.69	84.00
Income						
Table Fees (@\$32.00/Table)			3168.00			
Table Fees (@\$24.00/Table)			264.00			
Additional Rate (@\$5.08/Table)			15.24			
Charity Games (@\$4.00/Table)			84.00			
					3531.24	
Costs/Expenses						
Director Fees (@\$45.00/game)			720.00			
Director Fees (@\$60.00/game)			240.00			
ACBL fees			157.69			
Due to One Kid's Place			84.00		1201.69	
Net from Games					2329.55	

Attachment 3

BRIDGE CLUB

WEEKLY CLEANING

- walls and/or floor should be cleaned.
- Main room floor to be vacuumed or swept.
- All tabletops should be cleaned including small side tables and chairs, surface areas.
- Front computer/desk/cabinets areas to be cleaned.
- Coffee/cookie supply table cleaned.
- Any noticeable markings on the

BIMONTHLY

- Main room floors to be washed.
- Garbage cans emptied.

MONTHLY

- Main door cleaned both sides.
- Garbage can washed as needed.
- Side shelves on sides of room cleaned and podium wiped.

YEARLY

- All tables cleaned top and bottom.
- All inside windows and sills cleaned.
- Ceiling light covers removed and cleaned.
- Main floor waxed.

Note: The white boards and TV do not need to be cleaned, nor the blue boxes emptied nor any decorating.