



**Minutes of the KDBC Inc. Board of Directors Meeting
12 July 2016
Held at the Bridge Centre, 645 Gardiners Road.**

Present: Sharon Boal, Pat Briggs, Terry Demers, Bob Fowkes, John Gerretsen, Bente Miller, Charlie Waddell, Paddy Allen, Elizabeth Stott, Marvin Baer, Riet Haaksman, Marilyn Lindsay

Regrets: Marlene Young, Elaine Kehoe

Guest: Gaylia Ohlman

Welcome and call to order.

John welcomed everyone and called the meeting to order at 4:15

1. **Adoption of Agenda (Attached as Annex A)**
Moved by Sharon, seconded by Terry to accept the agenda. **Carried**
2. **Approval of Minutes of May 10th and June 14th Meetings**
Moved by Pat, seconded by Terry to accept minutes **Carried**
3. **Discussion of Regional with Gaylia**
 - John welcomed Gaylia and thanked her for her efforts running the Regional
 - Discussion of the balance sheet ensued
 - Much discussion about the \$15,000 for tables, etc.
 - Confirmed that the tables are owned by the Regional
 - Gaylia said she would provide a written explanation of the balance sheet to help club members more easily understand
 - Next Regionals will be May 29th to June 4th, 2017
4. **Treasurer's Report (Attached as Annex B)**
 - Bank balance at the end of June was \$24,812.14
 - Pat's notes detailing financial activity to be attached to the minutes (**attached as Annex C**)
 - **Moved by Pat, seconded by Sharon to accept the report** **Carried**
 - **Moved by Bente, seconded by Riet that a 2 month pass by given to Gaylia for her efforts on the Regional** **Carried**
5. **Business Arising from the Minutes.**
 - Nominating Committee will be comprised of Marvin, Sharon and Terry
 - The following amendment to By-Law No. 2 Election of Officers and Directors of the Corporation Section 3(j) was proposed

- Add to Section 3(j) – The advance polls may be conducted either on the club premises during regularly scheduled games or by a secure and private system
- The date of the Annual General Meeting will be September 17, 2016
- **Moved by Bente, seconded by Pat that an annual pass be given to Don Kearsey for all his hard work on implementing the BridgeWeb for use by the members** **Carried**
- Charlie reported that parts for the monitor are on backorder
- 6. Managers Report (Attached as Annex D)**
 - 17 new members have joined. Welcome packages will be presented at Thursday's I/N mentor game
 - KGH charity event will be held October 24th
 - Recycling is not provided at this location. It was decided that alternatives for our club be explored
 - The possibility of a bridge cruise for our club is being explored
- 7. Other matters and unfinished business**
 - Discussion about the next Sectional occurred. A venue still needs to be found.
 - The air quality in the club is of concern. There are pockets of the room which seem to have little or no air movement. John to follow-up with owner to see what could be done.
 - Annual General Meeting
 - Marlene will look after the food for the meeting
 - The cost will be \$10.00 for non-members
- 8. Social Convenor's Report (Attached as Annex E)**
- 9. Adjournment and Next Meeting Date.**
At 6:10 Pat made a motion to adjourn the meeting. Next meeting August 9th. Carried

Attachments:

Annex A: Agenda

Annex B: Treasurer's Report

Annex C: Treasurer's Notes

Annex D: Manager's Report

Annex E: Social Convenor's Report

John Gerretsen, President

Bente Miller, Secretary

Annex A

KINGSTON DUPLICATE BRIDGE CLUB INC.

AGENDA for the meeting of July 12, 2016

1. Adoption of Agenda.
2. Approval of Minutes of June 14, 2016 Meeting.
3. Discussion of Regional with Gaylia.
4. Treasurer's Report.
5. Business arising from the Minutes.
 - Duties of Officers- special committees
 - Bridge Web on web site update.
 - Monitor Installation update.
 - Date of AGM and Nominating Committee update.
6. Manager's Report.
7. Other matters and unfinished business.
8. Adjournment and next meeting date.

Annex B

Kingston Duplicate Bridge Club Treasurer's Report June 30, 2016

Bank Balance as of June 30th	<u>\$28,863.88</u>
Adjusted Bank Balance June 30th	\$24,812.14 (after cheques cleared/deposit)
Bank Balance as of May 31 st	\$21,779.21

<u>Income</u> in June	(*minus HST)
Fees	\$8,191.76*
Passes – A	\$792.92* (7)
Passes – B	\$345.13* (6)
Donations	\$2,500.00
Membership	\$53.08*
Sales	\$127.23* (bridge books = \$72.57*)
Over/(under) cash	(\$28.00)
Water Sales	\$110.35
Coffee Sales	<u>\$153.95</u>
Total	\$12,246.42*

<u>Expenses</u> in June	(*minus HST)
Directors fees	\$1,380.00
Cleaners fees	\$466.25
Managers fees	\$1,283.40
ACBL fees	\$431.60
CBF fees	\$125.25
Rent	\$3,568.75*
Utilities	\$93.99* (Union gas, Bell)
Insurance facility	\$86.26* (monthly)
Facility Supplies	\$42.15* (toilet paper, paper towels, etc)
Coffee Supplies	\$135.00
Water Supplies	\$19.70
Other Social	\$29.47
Cookies/food	\$195.45*
Office Supplies	\$89.14*
Inventory	\$100.00* (bridge books)
Game Supplies	\$47.47* (name tags to sell)
Maintenance	\$0.00*
Bank charges	<u>\$7.80</u>

Total

\$8,101.68*

June 2016 Gain/(Loss) = \$4,144.74

Stats:

- Players: individuals: 1063 free plays-Board: 51 free plays-awards: 31 prepaid: 38
 passes used: 207 Total: 1390
- Tables: 347.5

Comments:

- May cheques not yet cleared = \$4,144.74 (includes HST) Deposit July 2: \$93.00
- HST owing for Apr 1st to June 30th : \$1,764.53

Pat Briggs, Treasurer

My June, 2016 notes for the July 12th Board meeting

As of the end of June, the Bridge Club adjusted bank balance was \$24,812.14 which is a gain in June of \$4,144.74. However, the HST of \$1,764.53 has not been deducted from that figure. I have now written the cheque for the HST. After the HST has been deducted our gain is not so great. The HST is for April, May and June. Thus, I continue to say we are doing very and continue to say thanks to the I/N 's. Note that the \$2,500.00 donation from the Regional is part of this gain. That is almost equivalent to what we would have brought in if the club had been open.

The mail strike will not affect us much. I have already received the Bell bill and the Hydro bill comes out of the account automatically. That leaves only the Union gas bill but it will be very small I am sure. The utilities bill on my treasurer's report seems small but the June bill came out in May and so is in my May treasurer's report.

I forgot to tell you that our GIC was rolled over in May and is now in it's fifth year and earning 5% having earned \$186.83 last year. Because this will be the last year we have to decide what to do with the money long before next May.

The members taking the table fees were under by \$28.00 in June. This is very good. (4 games) Taking the cash is confusing and being pleasant to the players and not looking rushed is a challenging exercise. They do very well.

Gaylia "audited" my books and has proclaimed that they are accurate. Last year she was given 2 "month passes" for "auditing". Last year was a difficult and time-consuming job for her because of the change in treasurer in the middle of the year and because of the fact the two treasurers were not using the same accounting program. This year she was able in one meeting to check that my figures balanced. Should she be given 2 "month passes" again or only one?

Hopefully the next treasurer will want to use either Natalie's program which is on Apple or use Sage. Bob has all my figures on Sage on the club's laptop so either program is good to go.

STATS	Number of tables	Board Free Plays	Free plays awarded
2015	373	51	Total of 81
2016	347.5		31

Respectfully submitted
Pat Briggs Treasurer

KDBC Manager Report

July, 2016

Carryover

The welcome packages are ready for distribution. There are 17 new members. Some packages will be presented at the Thursday evening I/N mentor game.

KGHA event will be held on October 24, 1-4 PM. It will be a social game, \$15 fee with a door prize (handmade quilt). I will give a small talk on 1NT bidding. They are expecting about 24 tables and the event is open to everyone. They will keep us informed of the numbers and the organizers may come the previous week to play and promote the game.

We held our 1st web movement game. Everyone played the same boards. The scores were more even across the field.

We are not able to put a sign up at our location for the new lessons. Only 2 signs for our mall and they are already used.

New Business

Our landlord does not provide recycling of any products other than cardboard. They will allow us to contact a recycling company to come in with a bin but we would have to pay for it. Our cleaning staff will pick it up for a fee and take it away.

Shawn and Leanne from Marlin Travel are meeting with me on Wednesday at 2:00 to make arrangements for a bridge cruise. They would like to send a group and are willing to include free passage for a person in charge. I suggested we would want an ACBL affiliated cruise with a well-known speaker. Everyone is welcome to attend the meeting.

Upcoming events:

July 18 – NAP game

July 21 – Anniversary Celebration upgraded club championship. 2 sessions I/N up to 400 masterpoints and open game.

Annex E

Hi guys, another month gone by quickly. Expenses for the month of June 2016 are:

Cookies, crackers, milk &cream.	\$ 195.45
Paper and styrofoam plates.	\$ 29.47
Washing mops & rags.	\$ 2.25
Stamps & big card.	\$ 26.99
Water.	\$ 19.70
HST.	\$ 7.34
Total.	\$ 281.20

We sent 6 cards to members this month. Thanks to the tournament committee for the donation of their left over peanuts and potato chips, they are being enjoyed by members. Also thanks to Bonnie F for preparing the delicious meal for the Swiss team game.

Happy Canada Day to all.

Chimo

Bob

Sent from my iPad