



Minutes of the KDBC Inc. Board of Directors Meeting
10 November, 2015
Held at the Bridge Centre, 645 Gardiners Road

Present: John Gerretsen, Marvin Baer, Pat Briggs, Sharon Boal, Terry Demers, Charlie Waddell, Riet Haaksman, Paddy Allan, Bob Fowkes, Elizabeth Stott, Marlene Young

Regrets: Elaine Kehoe, Bente Miller

Special Guests: Brian Moorby, Gaylia Ohlman

1. Welcome and call to order

John welcomed everyone and called the meeting to order at 4:15.

2. Approval of Agenda (attached)

Moved by Sharon and seconded by Marvin to accept the agenda. Carried

3. Approval of Minutes 6 October, 2015

Moved by Pat and seconded by Bob to approve the Minutes. Carried

Special guest reports 6.e moved forward on the agenda

Brian reported on the progress of the Sectional Tournament to be held at the Ambassador Hotel January 22-24, 2016. ACBL has approved the flyer, and copies will be sent to area bridge clubs. The playing area is free along with 1 room. Some additional rooms are available for \$93. Same tournament last year had poor attendance because of a storm, there were about 200 tables over 3 days. Brian is discussing with Ed O'Reilly the purchase of items such as bidding boxes, cards, books (for prizes) and boards. The Ambassador will be charging for food, Brian is allowed to bring in coffee. Free pizza was served Saturday evenings after the game but Brian would like instead to offer a free sandwich and drink on Sunday during the Swiss Teams. The Board agreed to promote the sectional with hopes that more I/N's will attend. Caddies will be needed on Sunday and Charlie will approach the Queen's group. Brian asked for volunteers to help with the partnership desk, set-up and cleanup.

Gaylia brought us up to date on the Regional Tournament to be held 17-23 May, 2016. Her team consists of Brian who handles bridge matters and Carol Harries hospitality and prizes. Don Kersey has agreed to do bulletins, Marilyn and Brian partnerships and Terry Demers the registration desk. This is a split regional with Summerside PEI. Guy Fauteux the director is doing the schedule and it should be available soon. The Ambassador has limited rooms available on the weekend of the tournament and Gaylia has made arrangements with nearby hotels to offer special rates. The ballroom and 2 other playing rooms are available for a nominal fee. The contract with the Unit is not yet signed; the team will

meet with Peter Clark. Mike Fobert will be contacting tourist organizations to get sponsors and Terry will approach restaurants. Murray Matheson of Kingston Accommodation Partners has been helpful with donations and the team will be supporting businesses associated with KAP. Gaylia and Carol have opened an account with the Credit Union, (Gaylia has forwarded some of her own money). John thanked Brian and Gaylia for their presentations.

4. Treasurer's Report (attached)

Pat noted that a group of players from Bath who attended the Rookie Master game donated \$40 to our club. Bob and Sharon will arrange for a thank you card.

Moved by Charlie and seconded by Sharon to accept the Treasurer's Report Carried

5. Club Manager's Report (attached)

The board agreed that Terry would contact Ed Antosz to set up a Par Game in February. Tables will pre-book. We will solicit feedback after the game.

There will be an extra \$1 fee for the CBF charity game 25 November.

If Terry can get the Life Master pins in time for the Christmas party it is OK to order 100, if not wait until 2016.

Terry will be ordering books for sale.

Don Kersey will be asked to make an announcement on Wednesday about stratifying games.

Moved by Marlene and seconded by Sharon to accept the Club Manager's Report. Carried

6. Business arising from the minutes

a. Signing Authority Resolution

The President, treasurer and club manager have authority to sign checks. Two signatures will be required on all checks. **Copy of resolution signed by Sharon, vice-president.**

Moved by Charlie and seconded by Elizabeth to accept the resolution. Carried

b. Christmas Party

Bob will discuss in Reports from committees.

c. Ceiling Lights

John suggested we replace the blue lights with the softer yellow lights and also remove some bulbs from the collection desk area. **Charlie offered to take care of this.**

d. Update on RioCan Lease

John gave letter to Blaine at RioCan requesting a meeting. Marvin suggested we discuss what percentage of the property tax increase we may be willing to pay. We are presently paying all our agreed rent but not any increased taxes. The total tax increase over 3 years is \$17,000. Marvin and John will attend the meeting.

e. Update on Sectional and Regional Tournaments (see notes above)

7. Reports from Committees

Social Committee – Bob Fowkes

Tickets for the Christmas party are available \$25 (see Bob, Sharon, Elizabeth or Terry). If we sell 100 tickets Ramekins will reduce the cost to \$12 per plate. 112 tickets will probably be the

maximum. Dinner will be served at 5:00. \$4 for wine, \$2 for beer, pop and water .50. Carol, Connie and Flo will decorate the club before the Salvation Army charity games. Discussion followed about table arrangements. Marlene agreed to help Bob. Tables will be positioned to hold larger groups and decorated with tablecloths etc.

The Birthday Game has not been successful and Bob has decided to cancel it.

8. New Business

Riet made motion to purchase carpet runners for winter boots at a cost of about \$200.

Members will be asked to remove outer footwear. Space will be provided for inside shoes or slippers. Seconded by Marlene. Carried

We need a wet vac to clean the carpet at the entrances. Pat and Marlene may have units available for our use.

9. Next Meeting and Adjournment 6:15

The next meeting will be held on 8 December at the Bridge Centre.

Moved by Charlie and seconded by Marvin that the meeting be adjourned. Carried

Terry Demers (acting Secretary)

John Gerretsen (President)

Attachments:

Annex A: Agenda

Annex B: Treasurer's Report

Annex C: Club Manager's Report

Kingston Duplicate Bridge Club Inc.
Meeting of the Board of Directors
November 10, 2015
4:00 pm

Agenda

1. Welcome and call to order.
2. Approval of Agenda.
3. Approval of Minutes of 6 October, 2015.
4. Treasurer's Report.
5. Club Manager's Report
6. Business arising from minutes.
 - a. Signing Authority Resolution
 - b. Christmas Party.
 - c. Ceiling Lights.
 - d. Update on RioCan Lease.
 - e. Update on Sectional and Regional Tournaments.
7. Reports from Committees
8. New Business
9. Next Meeting and Adjournment

Kingston Duplicate Bridge Club
Treasurer's Report
October 31, 2015

Annex B

Bank Balance as of October 31st	<u>\$17,490.50</u>	
<u>Adjusted Bank Balance Oct 31st</u>	<u>\$16,017.52</u>	(after cheques cleared)
Bank Balance as of September 30 th	\$16,247.54	

Income in October (*minus HST)

Fees	\$7,227.44*	
Passes – A	\$1,132.74*	(10)
Passes – B	\$230.09*	(4)
Membership	\$13.27*	
Donations	\$455.00	
Sales	\$185.05*	(bridge books = \$124.78*)
Water	\$86.00	
Coffee	<u>\$204.90</u>	
Total	\$9,534.49*	

Expenses in October (*minus HST)

Directors fees	\$1,410.00	
Cleaners fees	\$500.00	
Managers fees	\$288.80	
Bridge Lessons	\$108.30	
ACBL fees	\$520.81	
CBF fees	\$213.95	
Rent	\$2,886.54*	
Utilities	-\$28.14*	(refund of WTC overpayment)
Insurance facility	\$86.31*	(monthly)
Office Supplies	\$12.99*	
Bridge Books	-\$50.00	(refund of overpayment)
Christmas Party	\$75.00	
Facility Supplies	\$35.02*	(toilet paper, paper towels, etc)
Game Supplies	\$41.04*	(includes prizes)
Coffee Supplies	\$149.79	
Water Supplies	\$39.00	
Cookies/food	\$164.80*	
Other Social	\$19.99*	
Bank charges	<u>\$11.05</u>	
Total	\$6,485.25*	
		<u>October Gain/(Loss) = \$3,049.24</u>
		<u>2015 Gain/(Loss) = \$8,633.96</u>

Stats:

- Players: indivs: 990 free plays/prepaid: 99 passes used: 305 Total: 1394
- Tables: 348.5

Comments:

- October cheques not yet cleared = \$1,472.98
- 2015 includes prepaid rent of \$3747.19 for the last month of the 10-year lease
- payables: RioCan for August and billings for back make-up payments
- HST for Jan1st to Sept 30th: paid = \$4,685.02
- HST owing for Oct 1st to October 31st : \$739.43

Pat Briggs, Treasurer

Kingston Duplicate Bridge Club Inc.

Club Manager's Report

November 2015

Carryover from October Meeting:

1. Peter Clark and Unit Information
Peter mentioned in the minutes of the last unit meeting that he would contact me and discuss the election. I will wait to hear from him.
2. 13 members attended the director's course. Larry Potvin showed interest in writing the test. I have ordered a few more books. I hope to have 3 or 4 new directors available. (Kevin, Larry, Marilyn). Don did a great job. I hope this eliminates our prebooking issues.
3. Ed Antosz's proposal for a monthly Saturday or Sunday game.
All directors received his proposal and I think we should hold this monthly game. I will help him with the set up and advertising and we do need to improve weekend attendance. He has been running these games elsewhere and we could have a 3 month trial period.

New Items

Our Salvation Army Charity games will be held on Tuesday 1 December and Wed 2 December. Tuesday's game will have finger foods and dessert supplied by the club. Cost is \$8. We are including a social game for this event. If anyone would like a poster see Terry. On Wednesday bridge is free and members are asked to bring in cash donations. This is a local charity game. (We will hold a CBF charity game on Wednesday 25 November. There will be a \$4 charge per table – should we charge \$1 extra?).

Mixed Pairs Saturday 14 November. Stac 17-21 November.

The Christmas Party is on Sunday 6 December, 2 session, 2 sections. I would like to give out life master pins. The cost is \$2.99 if we order 100. I have been trying to get them from the unit with no luck.

I would like to order books - Audrey Grant At a Glance and Beginner Bridge #1. Any other suggestions?

The newsletter should be sent out. I would like the President, Chairs and other members of the Board to submit an article.

Collecting money and seeding the field. Cards have been included in the collection box stating the masterpoint strata limits for each game. We have problems with the North positions being taken first and not with the correct strata. I played on a Wednesday evening and did not meet one A pair. There were probably 5 or 6 A pairs in the E/W direction. I will discuss this with the collectors and try to improve the distribution.

