

**Kingston Duplicate Bridge Club Inc**

**Board of Directors**

**645 Gardiners Road**

**2015 Oct. 06**

Chairperson: President John Gerretsen

Present: Directors Paddy Allan , Marvin Baer, Sharon Boal, Pat Briggs, Bob Fowkes, John Gerretsen, Riet Haaksman, Elizabeth Stott, Charlie Waddell, Marlene Young

Club manager: Terry Demers

Regrets: Bente Miller

Absent : Elaine Kehoe

Meeting was called to order at 4:15

**1. Welcome**

John thanked previous president Marvin for his leadership in the successful blending of the members of the Seniors Centre and the Friendly Loyalist club and welcomed new and returning members of the executive.

**2. Agenda** See attached

Accepted as printed Motion: Riet/Terry

**3. Approval of minutes** from 2015 Sept.08 Motion: Sharon/Paddy Amendment : Why were we not notified of upcoming election of unit rep? Incorporated and passed See attached

**4. Business arising** from September 08 and AGM minutes See attached

a) electronic voting, campaigning, nominations from the floor Motion: Charlie/Sharon Passed Election matters to be referred to Marvin as past president in charge of the AGM election, with a request to report back to the board. Action

Marvin requested that anyone who has relevant input to speak to him.

b) scores on bridgemates Action After much discussion it was determined that in the interest of avoiding acrimony and in recognition of the underlying issues of noise levels, slower play and discussion of hands which can be easily overheard from table to table, that the director clearly inform the club members of the proper procedures for scoring, be diligent in addressing noise

issues and curtail discussion of results on boards. It was noted that often mistakes in scoring are rectified early in the game because of the info on the bridgemates.

**Action** John G. will inform Carol H. of the board's decision.

- c) Collection of entries at the door    Current system will continue. **Action** Terry will provide a timetable with back-up persons and a written procedure.
- d) Contact person with Landlord    John G. will be the contact person **Action** John needs to have a list of all outstanding matters which have been compiled and /or previously referred. e.g. lighting
- e) RioCan lease obligations    Financial dealings to date were reviewed as were the outstanding finances in dispute. Decision-that John G. will contact the appropriate decision-maker for RioCan in Toronto and request an appointment for himself and Marvin. **Action** John needs to have copies of all relevant material and to be made aware of any other relevant calls, visits to current office etc by local RioCan employees.
- f) Club facilitators    Terry described the positive and productive working relationship she has with volunteers John Finucan, Ray Freeman, and Mike Ryan. **Action** Their names are to appear on the same list on the bulletin board as the members of the Board.
- g) Christmas Party    Motion Marvin/Paddy    That the KDBC INC. Christmas dinner be catered by Ramekins at our bridge club.    Accepted    The details are outlined on the attached titled KDBC Christmas Dinner Sunday December 06 2015. **See attached** Although it was suggested that the ticket price be \$25, the treasurer was concerned that the amount may not cover all the expenses incurred. The club lost money on this event last year. Pat will report back to the group after she has done a full analysis of all costs which will be incurred. The final ticket price will then be decided.
- h) Availability of bylaws of Unit 192    Discussion    Letter has been sent by e-mail. We're waiting for a response. Article 8.6 defines how communication is to take place to the person responsible for conducting elections, website publication and elections, if necessary. John G. volunteered to be the contact person for our club.
- i) Updates of 2016 Sectional and Regional **Action** John G. requested that the chairpersons, Brian and Gaylia, respectively, be invited to the next meeting to share progress to date. The Board is mindful that each chairperson is autonomous from the Board in their tournament responsibilities but that it is the Board which has the ultimate financial responsibility for the tournaments.

5. **Treasurer's Report** Motion To accept the report Pat/Paddy Accepted **See Attached**

Marvin expressed concern that we are not breaking even, underscored the need to live within our means , and to consider the need to generate additional income.

6. **Club Manager's Report** **See attached**

The report was presented as printed.

The responsibility for the Erin Berry Rookie Master game (date correction Thursday Oct 22) was assigned to the publicity director as Terry will be away. **Action**

Motion Sharon/Paddy That Don be offered \$200 for teaching the director's course. Accepted

The issue of some directors prebooking games generated significant discussion. Although the general feeling was that no prebooking should take place some latitude was suggested for a director who is not charging for his service particularly when the participation is in a smaller game which the club is trying to 'grow'.

It was agreed that directors should not be expected to play just because there is a half table or because a member who has not tried to organize a game simply shows up expecting the director to partner.

There were varying points of view on whether a job description/policy/guidelines for the role of director should be developed. No specific action was recommended.

### **Committee Reports**

On his way out the door to fulfill his teaching assignment at Queen's, Charlie informed the Board that Paul Thurston would be providing a 2 ½ hour instruction at the club on November 18. The cost per member is 20\$. The information is posted on the bulletin board. Members will be informed by e-mail.

Charlie updated us on current lessons . He has a couple of tables at Queens, 6 tables @ 9:30 Monday, 5 tables on Saturday and Elaine Watson is covering St Lawrence Place.

### **New Business**

Elizabeth raised the issue of the possible need for donations &/or fundraising to address the financial needs of the club. This topic was referred to the next meeting for further discussion. Sharon and Riet offered to review current physical environment seasonal needs and report back. **Action**

**Next meeting Tuesday November 10 4:00 pm**

**Adjournment** 7:00 pm

Respectfully submitted

Sharon Boal

Acting secretary