

**AGENDA Flathead Valley Bridge Center**  
**Meeting Date: 8 April 2024**  
**Called to Order: XXXX**

**Non-Profit 501(c)(3)**  
**Location: FVBC, 22 Village Loop Rd, Kalispell, MT 59901**  
**Present: XX**

**ROLL CALL:**

<b>Position</b>	<b>Name</b>	<b>Attendance (IP/Zoom)</b>
President	Scott Hines	
1 <sup>st</sup> Vice President	Jim Swab	
2 <sup>nd</sup> Vice President	Porki Harris	
Treasurer	Marilee Wood	
Secretary	Susan Okonsky	
Director At Large	Wendy Fregerio	
Director At Large	Sharon Palmer	
Director At Large	Wendy Sexton	
Director At Large	Janet Ulrich	

**QUORUM (51% of Directors): Yes/No.**

**GENERAL MEMBERSHIP INPUT:** (3 minutes per speaker)

# Attendees: \_\_\_\_\_

<b>Member</b>	<b>Brief Summary of Comment:</b>

**APPROVAL OF MEETING MINUTES:**

- Official approval of board meeting minutes.

**FOR BOARD ACTIONS:**

- Discuss establishing a policy for future Director/Player disputes (Porki). 4/7/24 Email.
- Discuss and establish the club's 501c3 donation policy/rules. 3/27/24 Email.
- Board email concerning Club housekeeping issues of Sodas and Dishes. 3/27/24 Email.
- Club Manager/Game Director email concerning Slow Play. 3/27/24 Email.

**REPORT OF THE TREASURER:** (Wood, Treasurer)

- Profit & Loss Statement with annual comparison.
- Club's monthly balance sheet.
- Budget vs Actual percentage analysis.

**REPORT OF THE CLUB MANAGER: (Melissa Martin, Club Mgr.)**

- Game Play Tally/Analysis
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**REPORTS OF COMMITTEES, STANDING AND SPECIAL:**

- Audit Committee: (Porki Harris)
- Budget Committee: (TBD)
  - Current Volunteers: Kay Linda Walker, Bill Pellet, Ann Koedding, \_\_\_\_\_, \_\_\_\_\_.
  - Advisor: Treasurer
  - Anticipated committee start: May 2024
- Membership Committee: (Linda Peterson)
  - Membership Report

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Members	84	85	87	91	93	93	100					
Free Play	84	84	86	90	92	92	99					
Awards	5	6	6	6	3	2						

- Membership Free Plays: 99x7=\$693
- Award Free Plays: 28x7=\$196 (as of Mar mtg)
- Facilities Committee: (Porki Harris)
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  - Center Usage Report (Swab, 1<sup>st</sup> Vice)
    - Number of times facility used:

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Usage												
\$ Fees	\$25	\$25	\$75	\$20	\$30	\$30						

- Comments:
- Landscaping Committee: (Susan Okonsky)
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- Hospitality Committee: (Wendy Fregerio)
  - Next event planning: June-July?
- Education Committee: (Melissa Martin)
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**CENTER CALENDAR REVIEW:**

**Administrative Calendar**

March	April	May
<ul style="list-style-type: none"> <li>• Budget committee reviews reserve funds for adjustments if warranted. <b>(Pending)</b></li> </ul>		<ul style="list-style-type: none"> <li>• Treasurer: Pay property taxes by 5/31</li> </ul>

<u>formation of Budget Committee)</u>		
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**Facility Maintenance Calendar**

March	April	May
<ul style="list-style-type: none"> <li>• Service dealer machine or every 50,000 boards: <b>Status?</b></li> <li>• Reprogram outside lights for Spring/Summer: <b>Status?</b></li> </ul>	<ul style="list-style-type: none"> <li>• Renew lawn service.</li> <li>• Turn on the water system &amp; schedule lawn mow days.</li> <li>• After the parking lot is swept in the spring, arrange for window washing inside and out.</li> <li>• Central Heating semi-annual service &amp; filter change</li> </ul>	<ul style="list-style-type: none"> <li>• Program irrigation controls. Key is in the storage room.</li> <li>• Program thermostat for the Summer.</li> <li>• Service fire extinguishers.</li> <li>• Replace and reset refrigerator filter semiannually.</li> </ul>

**OLD/UNFINISHED BUSINESS:**

- TABLED:
  - Historical Policy Review.
  - User Fee Schedule.

**NEW BUSINESS:**

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**MEETING REVIEW:**

- Final review of meeting items.
- Next Board Meeting: Monday, 13 May 2024. 4:00 PM

**MEETING ADJOURNED:**

- Motion: \_\_\_\_\_, 2<sup>nd</sup> \_\_\_\_\_ to adjourn meeting. Consensus approval.
- Time: \_\_\_\_\_