

 Minutes of the Committee Meeting held at 19.30 on Wednesday 1 November 2017 at

 Paul and Val Mollison’s house – Tekoa Lodge, Mayes Lane, Sandon, Essex, CM2 7RW

 **Present:** Petra Bromfield, Pat Johnson, Paul Mollison, Val Mollison, Chris Taylor, Sue Thorburn and Dennis Valtisiaris

1. **Welcome and apologies for absence** Paul Mollison welcomed those present. He accepted apologies from Margaret Curtis, Linda Fleet, Bernie Hunt and Theo Todman.
2. **Minutes of the last meeting held on Tuesday 26 June 2017** These had been circulated prior to the meeting. It was agreed that the minutes were a correct record of the meeting. A copy was signed by the chairman.
3. **Matters arising from the minutes not already included in the agenda**

 **Shareholders** Dennis Valtisiaris had accepted the invitation to be a shareholder Margaret Curtis had resigned. This means there is one vacancy. Shareholder certificates need to be re-assigned to Linda and Dennis.

 Linda and Dennis plan to attend the AGM. As Audrey Hartley is to be given the Dimmie Fleming award, Val and Paul will attend as well.

1. **Reports from Officers**
2. **General Secretary** (Sue Thorburn) Nothing to report in addition to items covered in agenda.
3. **Treasurer** (Linda Fleet)

 Bank Balance on 25/10/2017

 £10,380- Barclays (Compared to £8,231 at 27/10/16)

 £15,518- Skipton

 **Competitions** The entries for the Autumn Competitions have been steady – The bank balance is higher as we still have some big cheques for eg.the Tollemache Entry, First Class Bridge quarterly account and the expenses for refreshments and hire of Anglo European to pay.

 **P2P** The amount of P2P from each club for the year to date received by ECBA is £1,635 (£1650- 2016) I’d like to record my thanks again to Tony Philpott who very kindly keeps this list up to date for me. A discussion will take place later in the meeting about Essex portion for 2018.

 **Electronic Banking** Lloyds have been very slow to process our application but I have been assured that it is going through. Watch this space!!!

1. **Tournament Secretary**(Val Mollison)

 **Essex events** The changes to Seniors events had gone well, Movements with 3 board sit outs will be avoided but sometimes there is no option.

 **Software issues** There are still problems with EBUScore. The main issues are that the EBU do not notify new releases and they have no incentive to resolve issues relating to EBUScore and Bridgewebs integration. Players at events did not appreciate that problems were outside the control of the director.

 Dennis agreed to raise the topic at the EBU AGM. .

 **Competition Programme** The final winter programme was circulated. The Really Easy event was cancelled as there were insufficient entries. It was agreed it should be removed from the programme and the focus should be on B flight competitions for less experienced players.

 It was agreed there would be a single annual programme. There may subsequently be small changes but they can be flagged on the website. Val will try to ensure the programme is circulated to people at clubs who will actively promote competitions.

1. **League Secretary** (Bernie Hunt) Confirmation of the format of the divisions had been circulated
2. **Webmaster** (Theo Todman) Nothing to report in addition to items covered in agenda.
3. **ECL Team Selection Committee** (Chris Taylor) Nothing to report in addition to items covered in agenda.
4. **Publicity Officer** (Pat Johnson) The editor of the EBU magazine has asked for more news at club level. Pat will contact clubs.
5. **Herts/Essex joint venture** The GP Events in July and September 2017 have resulted in a proposed distribution to each county of £2,000 which is a big improvement on the £750 received last year. The Provisional financial statement attached has now been confirmed. Moving forward the EBU have agreed to move our weekend in September 2018 to 15/16th so we do not clash with Surrey and it has been renamed Essex and Herts Congress. The increase in fees caused very little comment but the lack of free tea and coffee did! So next year it will be reinstated. Ware is now booked for September 2018 and July 2018

 Herts have asked for agreement from Essex to:

* Transfer £2000 to each county from the green account.
* Confirm Woodson as the venue for 2019.
* Reduce the print run of brochures.
* Support the provision of free tea and coffee. The budget should not exceed £200.

 The committee confirmed they were happy with the proposals and welcomed the positive pro- change approach from the new Herts representative. Bernie had offered to provide tea and coffee at the target cost.

1. **Directors fees** As they have not been revised for several years, Val will circulate proposals for director and caddy fees. EBU directors have standard fees and travel expenses.

1. **P2P** Given the current account balances it was felt there was no justification for an increase in the Essex component of P2P .

1. **ECBA archivist** The AGM had accepted that certificates recording previous winners of clubs would replace engraving of trophies. This is good first stage in creating an archive. Petra will look at the best way of collecting the information and how it should be presented. She will also contact Theo to find out what paperwork he is holding.
2. **Format for 2018 Warboys** Chris proposed the format should stay largely unchanged. He did not feel a team format would provide additional information for the selection committee but that changing pairings could provide useful data. It was agreed the competition should run for 8 months from February to September.
3. **Appointment of new webmaster** Following Theo’s resignation Petra agreed to take this on and will arrange handover.
4. **Any Other Business** Sue will find out more about the event run by the local authority to promote activities for retired people. It may be more appropriate for any initiative to come from the Chelmsford clubs that are collaborating to promote bridge in the area.

 Paul wondered if the Alzheimers’ Society had any information on whether bridge players were less likely to develop dementia.

1. **Date of next meeting** The next meeting will be held at 7.30pm on Wednesday 17 January 2018

Paul then closed the meeting. The committee would like to thank Val and Paul for their hospitality.

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **P2P Submissions for Year to 31st March 2018** |  |  |  |  |  |  |  |  |  |
|  | **April** | **May** | **Jun** | **July** | **Aug** | **Sept** | **Oct** | **Nov** | **Dec** | **Jan**  | **Feb** | **March** |  |
| **Club** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Alpha** | 12.72 |  | 10.88 |  | 12.88 |  | 10.64 |  |  |  |  |  |  |
| **Ann Owen** | 6.80 | 5.68 | 2.56 | 4.80 | 7.84 |  | 7.44 |  |  |  |  |  |  |
| **Apple** | 10.64 | 6.56 | 6.96 | 11.36 | 8.40 | 8.00 | 7.28 |  |  |  |  |  |  |
| **Billericay Mayflower** | 14.00 |  | 17.04 |  | 13.44 |  | 15.60 |  |  |  |  |  |  |
| **Brentwood & District** | 3.92 |  | 1.28 |  | 7.12 |  | 5.52 |  |  |  |  |  |  |
| **Brevion** | 20.08 |  | 16.88 |  | 18.40 |  | 17.64 |  |  |  |  |  |  |
| **Chelmsford** | 5.36 | 2.72 | 2.56 | 4.72 | 6.16 | 3.28 | 5.60 |  |  |  |  |  |  |
| **Collier Row** | 10.24 |  | 7.76 |  | 8.72 |  | 6.72 |  |  |  |  |  |  |
| **Felstead** | 10.40 |  | 14.32 |  | 9.68 |  | 12.16 |  |  |  |  |  |  |
| **Hamlet Court** | 7.04 |  | 8.16 |  | 7.36 |  | 9.20 |  |  |  |  |  |  |
| **Hutton** | 7.44 | 6.16 | 6.80 | 6.56 | 5.60 | 8.24 | 6.48 |  |  |  |  |  |  |
| **Ilford** | 9.12 |  | 6.96 |  | 9.84 |  | 6.72 |  |  |  |  |  |  |
| **Lingwood** | 16.16 |  | 14.72 | -3.52 | 18.40 |  | 14.24 |  |  |  |  |  |  |
| **Loughton** | 17.52 |  | 17.76 |  | 18.56 |  | 18.48 |  |  |  |  |  |  |
| **Mid Essex** | 23.28 | 24.40 | 24.40 | 25.04 | 22.32 | 22.56 | 23.36 |  |  |  |  |  |  |
| **Monday** | 4.72 | 6.08 | 4.40 | 5.36 | 7.68 | 4.56 | 5.28 |  |  |  |  |  |  |
| **Mountnessing** | 15.84 |  | 18.56 |  | 14.96 |  | 15.20 |  |  |  |  |  |  |
| **Old House Friday** | 3.76 | 2.64 | 3.92 | 4.16 | 2.80 | 3.84 | 3.60 |  |  |  |  |  |  |
| **Rochford & Rayleigh** |  | 5.84 |  | 6.08 |  | 7.68 |  |  |  |  |  |  |  |
| **Southend & Leigh** | 23.12 | 59.52 | 37.52 | 37.36 | 33.76 | 39.24 | 28.40 |  |  |  |  |  |  |
| **St. Annes** | 10.40 | 8.72 | 9.68 | 7.20 | 8.56 | 10.96 | 8.00 |  |  |  |  |  |  |
| **Thorpe Bay** | 34.24 | 27.92 | 34.24 | 32.16 | 31.44 | 30.16 | 26.48 |  |  |  |  |  |  |
| **Waltham Forest** | 4.64 | 4.64 | 3.84 | 5.84 | 3.12 | 4.96 | 3.92 |  |  |  |  |  |  |
| **Westbury** | 15.44 |  | 13.20 |  | 18.08 |  | 16.72 |  |  |  |  |  |  |
| **Witham** | 2.24 | 2.48 | 2.24 | 0.96 | 1.36 |  | 0.48 |  |  |  |  |  |  |
| **Woodham Ferrers** | 7.76 |  | 8.08 |  | 9.44 |  | 7.44 |  |  |  |  |  |  |
| 1635.04 | 296.88 | 163.36 | 294.72 | 148.08 | 305.92 | 143.48 | 282.60 |  | 0.00 | 0.00 | 0.00 | 0.00 | 1635.04 |
| Adjustments by EBU |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***1650.96*** | 311.28 | 143.60 | 297.12 | 156.08 | 311.20 | 140.08 | 291.60 |  | 469.60 | 111.68 | 282.60 | 150.64 | 2665.48 |
| ***Difference*** | *-14.40* | *19.76* | *-2.40* | *-17.52* | *-5.28* | *3.40* | *-9.00* |  |  |  |  |  |  |
| ***Total to date 2017.2018*** | *296.88* | *460.24* | *754.96* | *893.52* | *1199.44* | *1342.92* | *1625.52* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Cumulative Difference** | -14.40 | 5.36 | 2.96 | -14.56 | -19.84 | -16.44 | -25.44 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| AMOUNT RECD |  |  |  |  |  |  |  |  |  |  |  |  |  |
| DIFFERENCE |  |  |  |  |  |  |  |  |  |  |  |  |  |

Essex/Herts Swiss 23/24 September2017

Essex/Herts Swiss 23/24 September2017

Provisional Financial Statement

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Income** | **Expenditure** | **Paid out** |
| **Final entries**  |  |  |  |
| Swiss Pairs |  |  |  |
|  128 players @ £25 | 3,200.00 |  |  |
|  2 players @ £26 | 52.00 |  |  |
|  2 players @ £50 (accidental overpayment) | 100.00 |  |  |
| Swiss Teams |  |  |  |
|  116 players @ £25 | 2,900.00 |  |  |
|  4 players @ £26 | 104.00 |  |  |
|  |  |  |  |
| **Total** | **6,356.00** |  |  |
|  |  |  |  |
| **Receipts - cheques and other income** |  |  |  |
| cheques and cash banked  | 2,241.00 |  |  |
| bank transfers  | 4,115.00 |  |  |
|  |  |  |  |
| **Total** | **6,356.00** |  |  |
|  |  |  |  |
| *Entry fees refunded*  |  |  |  |
|  |  |  |  |
|  *2 x £50 cheques (£50 retained for the pair who did not arrive)* |  |  | *100.00* |
|  |  |  |  |
| **net income** | **6,256.00** |  |  |
|  |  |  |  |
| **Expenditure** |  |  |  |
| Hire of Wodson Park (no invoice yet) |  | 1,298.75 |  |
| Wodson Park charges for 6 x 18.9 litres of water & cups |  | 86.50 |  |
| Hire of chairs (Charles Hire Services) |  | 344.00 |  |
| Printing of entry forms (Macpro)) |  | 138.00 |  |
| Standby Pair (Sally Burnay/Gill Cunningham) |  | 50.00 |  |
| Swiss Pairs prize money  |  | 460.00 |  |
| Swiss Teams prize money  |  | 360.00 |  |
| Directors fees and expenses:- |  |  |  |
|  G Conrad  |  | 345.12 |  |
|  R Sassoon |  | 312.60 |  |
|  P Grice |  | 265.38 |  |
| Supply and delivery of equipment (G Conrad) |  | 630.00 |  |
| EBU Licence Fees:- |  |  |  |
| 496 full playing sessions @ 1.91  | PROV | 947.36 |  |
| **Total** |  | **5,237.71** |  |
|  |  |  |  |
| Profit  |  |  | **1,018.29** |
|  |  |  |  |
| Notes |  |  |  |
| 1. No invoice from EBU yet |  |  |  |
| 2. Sept 2016 event profit was £234.80 |  |  |  |
|  |  |  |  |
| **Summary of finances** |  |  |  |
|  |  |  |  |
| Bank balance - current account as at 16 March 2017  | 956.48 |  |  |
| Closure and transfer of separate H+E account | 20.00 |  |  |
| Profit from July 2017 events (restated with lower water charge) | 3,225.82 |  |  |
| Profit from September 2017 events | 1,018.29 |  |  |
|  | **5,220.59** |  |  |
|  |  |  |  |
| Current account balance as at 3 October 2017 | 6,167.95 |  |  |
| EBU invoice to come | 947.36 |  |  |
|  | **5,220.59** |  |  |

Alan Woof 19/11/2017

