

Library-What's New in 2012

Bridge Center of Greater Lansing, Inc.

BERGEN, MARTY ----- POINTS SCHMOINTS
HALL, BURT & ROSE ----- HOW THE EXPERTS WIN AT BRIDGE
DUFRESNE, MARYANN --- BRIDGE WITH BELLS & WHISTLES
GRANT, AUDREY ----- BRIDGE BASICS
GRANT, AUDREY ----- 2/1 GAME FORCE
HARDY, MAX ----- STANDARD BIDDING FOR THE 21ST CENTURY
KANTAR, EDDIE ----- BRIDGE FOR DUMMIES
KANTAR, EDDIE ----- TAKE ALL YOUR CHANCES
KELSEY, HUGH ----- KILLING DEFENSE AT BRIDGE
KLINGER, RON ----- MODERN LOSING TRICK COUNT
MANLEY ----- THE OFFICIAL ACBL ENCYCLOPEDIA OF BRIDGE
SEAGRAM, BARBARA ---- 25 CONVENTIONS YOU SHOULD KNOW
SEAGRAM, BARBARA ---- PLANNING THE PLAY OF A BRIDGE HAND
STARK, ANDY ----- THE WEAK NOTRUMP: HOW TO PLAY IT & PLAY AGAINST IT

There are also 3 new CDs you can take out.

Take them home, install them on your PC and return them. They are yours forever!

LAWRENCE, MIKE -----COUNTING AT BRIDGE
KANTAR, EDDIE ----- MODERN BRIDGE DEFENSE
KANTAR, EDDIE ----- ADVANCED BRIDGE DEFENSE

Library-What's New in 2012

Bridge Center of Greater Lansing, Inc.

Material	Expiration	Responsible for Maintenance/Deletion
Paper and computer data related to weekly club games	December 31st of the year after the game in question.	Club Manager
Miscellaneous data, such as wall calendars, old recap sheets, etc.	December 31st of the year after the last addition/deletion / modification of the data.	Club Manager
Paper and computer game data related to the annual Lansing Sectional Tournament.	December 31st of the year after the next "like" tournament	Club Manager
Planning and financial data related to the annual Lansing Sectional Tournament, including contracts.	December 31st of the 2nd year after the next "like" tournament	Tournament Chairman or Club Manager
Paper and computer game data related to the occasional Lansing Regional Tournament	December 31st of the year after the next "like" tournament	Tournament Chairman or Club Manager
Planning and financial data related to the occasional Lansing Regional Tournament, including contracts	December 31st of the 2nd year after the next "like" tournament	Tournament Chairman or Club Manager
Bridge Center Library books and magazines	Anytime after 10 years, with approval of the Board of Directors	Lansing Bridge Center Librarian
Bridge Center Tax Return supporting data, including monthly bank statements. This item also includes minutes from Board of Director meetings	December 31st of the 8th year after the document was created.	Board of Directors President
Bridge Center tax returns without supporting documentation	Keep forever	Club Manager
Paper traveling score sheets	Throw out 2 weeks after the game	Club Manager