

Briter Bridge Club 2

Annual General Meeting Tuesday 28th August 2018

at 6.30pm at Parklangley Club.

Agenda

- 1. Attendance and Apologies for Absence**
- 2. Minutes and Matters Arising from AGM 2017**
- 3. Chairman's Report**
- 4. Financial Report and Accounts**
- 5. Technical Report**
- 6. Membership Report**
- 7. Election of Committee for 2018 – 2019**

Chairman, Secretary, Treasurer, Technical Director, Membership Secretary

- 8. Club Annual Dinner**
- 9. Any Other Business**

Unadopted Minutes of Annual General Meeting Tuesday 5th September 2017

1. Attendance and Apologies for absence

The following members attended the meeting:

Kate Mitchell, Isobel Fraser, Stuart Bell, Sheila Weymouth, Susan Hughes, Sheila Tutt, Susan Lee, Anne Alloca, Angela Hughes, Christine Uphill, Raymond Uphill, Brian Close, Yvonne McEwen, Clive Davies, Tim Burrell, Ann Close, Steve Hulm, Janet Bell

Apologies were received from Sally Roberts, Audrey Garrett, Gill Ridges, Gill Wootton, Ray Wootton, Margaret Burrell, Walter Million, Luke Titcombe, Jan Titcombe, Derek Chadwick, Howard Surfleet, Duncan Bell

2. Minutes and Matters Arising

The minutes of the previous AGM, held on Tuesday 5th September 2017, were approved as a true record. There were no matters arising.

3. Chairman's Report

Tim highlighted some aspects of his report. The club has now been running for five years and there has been no major expenditure; both the Bridgemates and the dealing machine are continuing to work well. More volunteers to operate these pieces of technology would be welcomed and training would be provided, also for those who would be interested in learning more about running a duplicate bridge session. Tim thanked his fellow committee members, who, in response, expressed their appreciation to him.

4. Financial Report and Accounts

Ann presented the audited accounts for the year ending 31st July 2017 highlighting the fact that our expenditure had exceeded our income because of lower attendance figures at both afternoon and evening sessions. While we ended the year with a positive cash balance of £1412, Ann proposed that the table money should be increased to £3 per member, with the visitor fee remaining at £4. She also proposed that we should retain the membership subscription at £4 per annum. Both proposals were approved unanimously to be implemented from 19th September.

5. Webmaster Report

Jan's report was received by the meeting but as she was unable to be present, there was little discussion and no concerns were raised. Tim did highlight the issue of the Pairs Scorer software being taken over by the EBU (Briter Bridge Club 2 is not a member), but, as we are still currently able to use it freely, the consensus was that we should continue as we are, until such time as there are decisions to make.

6. Membership Report

Steve reported that our registered membership had increased over the past year from 80 to 87, but attendances, which are the key indicator of capacity have declined somewhat, such that our 'order of precedence' protocol, developed in response to instances of very high attendances (8+ tables) not very long ago, has not had to be invoked. Indeed, there had been a few occasions with just four tables (or 3.5 – a long sit-out) and one of just three, which doesn't make for very satisfactory duplicate bridge. We should remain open to new members, subject to our criteria (relating to understanding of the game and speed of play – we are not a novices' club).

7. Election of Committee for 2017 – 2018

There had been no new nominations; the current committee members all expressed their willingness to continue and were duly elected by those present.

Chairman – Tim Burrell, Secretary – Janet Bell, Treasurer – Ann Close, Webmaster – Jan Titcombe, Membership Secretary – Steve Hulm

8. Miscellaneous matters

Concern about slow play was raised and it was agreed that session directors should use appropriate means to address this, including the use of timers if appropriate. Players should respect the decision of the director and not begin a hand if requested not to.

9. Any other business

The timing of the club annual dinner was discussed, and it was agreed that we should go for a January date again – we had been very unlucky to have hit the only snow day of last winter for the previous one. There was a vote of thanks to the committee from those present at the AGM. The meeting closed at 7pm.

Janet Bell – Secretary

September 2017

Briter Bridge Club 2

Chairman's Report August 2018

Establishment of the club

The club has now completed its sixth year. As the Treasurer will report we are still in a healthy financial state. The increase in table money agreed last year has kept us in a sensible financial position as Ann will report in more detail. Table numbers have varied throughout the year and we've not reached our maximum and very rarely been below our break-even number. A number of new members have joined through the year. More details will be reported by Steve.

New Purchases and Expenditure

Apart from some new cards we haven't had to make any new purchases this year. The dealing machine has again worked well during the year and thanks go to those who have taken a turn in operating it. More volunteers to use the machine would be welcomed. The only other change to our regular expenditure during the year was to ask Costa to put away the tables and chairs etc. after the evening session as well as setting them up. This arrangement seems to be working well.

Web site

Jan has had a tremendous amount of work to do this year in connection with our duty under the new Data Protection laws. We must thank her for her diligent work on this to keep us the right side of the law.

Table and Membership fees

Our last AGM agreed that table money should be increased £3 for members and £4 for non-members and an annual membership fee of £4. You will see on the Agenda that the committee has a proposal to keep the table fee and the membership fee the same which I hope you will agree.

Xmas social events

The overall view last year was that we should play in the normal way through the Christmas period and not have any light hearted bridge. Janet arranged a formal sit down evening meal which was held early in the New Year for us all. The first drink of the evening was paid for by our club. I understand the evening meal at Park Langley was again well appreciated. The numbers were down on previous years and the subject is on the agenda for discussion.

Volunteers

A club like ours relies on its members to volunteer to undertake various duties. Your committee members do a lot of the work but more support would be very welcome. Jan in her report is asking for volunteers to learn how to use the scoring system and offering to train those interested and the dealing machine is relying on just a few members. The duty manager role is not as arduous as it used to be so more volunteers for this would also be welcome.

Thanks

Finally I would like to offer thanks to all the Committee for the hard work they have done during the year; to Ann for all her work in keeping the accounts straight and the biscuit box full; to Jan for keeping us all informed by the web site and helping us with our technical problems; to Janet for her secretarial support, keeping our stationery supplies up to date and assisting members to find playing partners to all our scorers for getting to grips with the Bridgemates; to those who have volunteered to be Duty Officer; to those who have taken turns with the dealer and to you all for continuing to support the club. I've kept mentioning Steve to the last as particular thanks go to him for keeping all our membership records up to date and advising on membership levels; he is not standing for the committee in the forthcoming year so we are looking for a new membership secretary.

Financial Statement for Briter Bridge Club 2 as of 31st July 2018

I'm pleased to report that we continue to have a healthy balance again this year, with an excess of income over expenditure of £1235.

However, as from April this year, we are now paying to have the club room cleared as well as being set up and this will incur an additional cost of approx. £500 per annum next year.

Reducing the table money to £2 per session would give us inadequate funds to cover our costs and it has been agreed at past meetings that collecting £2.50 from everyone would be problematic. I therefore recommend that we keep the table money of £3 per member and £4 for visitors for the coming year.

The membership fee of £4 per annum (charged pro rata on a quarterly basis) has worked well and is easily administered.

Ann Close
Treasurer
August 2018

ANNUAL ACCOUNTS for BRITER BRIDGE CLUB 2
For The Year Ending 31 July 2018

<u>Income</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Membership subscriptions	342.00	337.00	948.00	719.50
Table Money	6686.00	4486.00	5489.00	7635.00
Other	0.00	30.00	56.00	69.00
<u>Totals</u>	<u>7028.00</u>	<u>4853.00</u>	<u>6493.00</u>	<u>8423.50</u>

Income	7028.00	4853.00	6493.00	8423.50
Expenditure	5792.55	5771.50	5362.80	10921.51
Excess of Income	1235.45		1130.20	
Excess of Expenditure		918.50		2498.01
Cash Balance @ 01/08/17	1411.68	2330.18	1199.98	3697.99
Cash balance @ 31/07/18	<u>2647.13</u>	<u>1411.68</u>	<u>2330.18</u>	<u>1199.98</u>

<u>Expenditure</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Rent: Parklangley Club and room set-up	4960.00	4534.00	4570.00	4200.00
Equipment Purchase	187.86	220.63	29.34	5962.78
Playing cards, Batteries, New cable + key cutting				
Refreshments	362.94	382.35	397.53	353.10
Insurance	65.60	64.50	70.63	68.50
Printing & Stationery	24.47	80.64	0.00	21.93
Membership fee	47.00	46.00	45.00	44.00
Parklangley				
Bridgewebs fee	51.00	51.00	48.00	48.00
Voluntary Donations	93.68	392.38	202.30	223.20
Christmas drinks + flowers for sick members				
<u>Totals</u>	<u>5792.55</u>	<u>5771.50</u>	<u>5362.80</u>	<u>10921.51</u>

I hereby certify that the accounts are in agreement with the books and records
Auditor: Nigel Marshall

Briter Bridge Club 2

Technical Report

There have been no new technical developments this year. The scoring software, although no longer officially supported, continues to function well. There have been some new releases of the website software which has introduced some minor improvements and helped with the introduction of new data protection laws. The hardware all continues to work well. There are still occasional unexplained glitches with the Bridgemates but we have learnt how to cope with these.

I will report at the meeting on progress with completing data protection records.

Since some of the evening scorers moved to playing in the afternoon it has proved difficult at times to compile a duty rota. I have 2 volunteers for learning how to score and would welcome more. I am aiming to start some teach ins during September. I would also welcome a volunteer to be a deputy webmaster as we hope to spend more time in Dorset once our grandparenting duties lessen towards the end of next year. An additional volunteer to operate the dealing machine would also be useful.

Jan Titcombe
Technical Director
August 2018

Membership Report

We now have 90 registered members - an increase of 3 from last year. Nonetheless attendances, which are the key indicator of capacity, have again been slightly lower. Over the last year the average number of afternoon tables in the cooler months has been around 6.5, during holiday seasons 5.5. For the evening session the numbers have been around 6 tables in the cooler months and 5 in the holiday seasons

As a general stance we welcome visitors and new members, which is important to maintain a vibrant and active club. On occasions in the past we have needed to take measures to ensure that playing at Briter remains a comfortable experience and that members' interests are protected. Our 'order of precedence' protocol continues to apply – but it has not been invoked on any occasion this year. We have not exceeded capacity on any occasion.

However, there have been 4 occasions (3 evening and 1 afternoon) when we've had less than 4 tables, which makes for an unsatisfactory session.

Overall therefore the statistics indicate that a moderate increase in numbers could be of benefit to members, particularly for the evening session. I would expect this to reduce the number of occasions where there may be less than 4 tables.

I will be standing down as Membership Secretary at the AGM. Accordingly the committee would welcome nominations to take over this role. I will be very happy to provide a handover of the records and duties – which require the ability to update the membership and attendance records. I use a simple spreadsheet for the latter, but a WORD document or pen and paper could suffice if necessary!

Steve Hulm
Membership Secretary
August 2018