

Privacy Notice for the Bracknell Bridge League

What personal data does the Bracknell Bridge League (BBL) collect?

The data we routinely collect includes names, addresses, email addresses and telephone numbers for club contacts (such as club secretaries), team captains and home venue hosts. We collect this data from our member clubs prior to the start of each season.

We collect the scores from games played by team members who participate in League or Handicap Cup matches, and those players who take part in the annual End of Season Pairs. All results are displayed on either the EBU web site League or Knockout results pages or, in the case of the End of Season Pairs, the web site of a member bridge club. Links to the results are maintained on the League web site. Result information is processed by the EBU in order to maintain its National Grading Scheme (NGS) and Master Point scheme.

We collect the names, EBU numbers and contact email address and telephone numbers of individuals wishing to participate in the annual End of Season Pairs competition.

What is this personal data used for?

We use the collected data for the administration of the League, the communication of information, and the organisation of events. We provide data to the English Bridge Union (EBU) for their use as explained in the section below.

Who is this data shared with?

Information from results is passed on to the EBU for use in its master point and NGS schemes, unless an individual has chosen to have his or her NGS grade kept private, and this may also be used for stratification and handicap purposes.

The Team Contact List, comprising the names, email addresses, telephone numbers of team contacts and home venue hosts, is shared with all participating clubs and team captains.

Personal data is not passed on by us to organisations other than those indicated above, whether and or not connected with bridge. In particular, the BBL will not put team captains' contact details and match venue details on the EBU League or EBU Knockout web pages: If team captains wish to share this information through those pages, they must do so themselves.

Where does this data come from?

Names, addresses, email addresses and telephone numbers for club contacts, team captains and home venue hosts are provided by our member clubs prior to the start of each season.

Names, EBU numbers and contact email address and telephone numbers of individuals wishing to participate in the annual End of Season Pairs competition are provided by the individuals when they register to play in the competition.

Scoring data comes directly from the results of the League/Handicap Cup matches and the End of Season Pairs competition.

How is this data stored?

This information is mainly stored in digital form on computers and in the form of written documents held by BBL Committee Members, Member Clubs and Team Captains.

Who is responsible for ensuring compliance with the relevant laws and regulations?

Under the GDPR (General Data Protection Regulation) we do not have a statutory requirement to have a Data Protection Officer. The person who is responsible for ensuring the BBL discharges its obligations under the GDPR is the Chair, currently Bill Barclay.

Who has access to your data?

Members of the BBL committee have access to the personal data collected by the League in order for them to carry out their legitimate tasks for the organisation.

Member Clubs and Team Captains are provided with copies of the Team Contact List for the purpose of arranging matches; they are not free to use it for any other purpose.

The EBU has access to the results information from League and Handicap Cup matches and the End of Season Pairs.

What is the legal basis for collecting this data?

The BBL collects personal data that is necessary for the purposes of its *legitimate interests* as a membership organisation and participant in an internationally recognised and regulated, competitive mind sport.

How you can check what data we have about you?

If you want to see the basic data we hold about you, you should contact The League Secretary.

You can contact us with a "[Subject Access Request](#)" if you want to ask us to provide you with any other information we hold about you. If you are interested in any particular aspects, specifying them will help us to provide you with what you need quickly and efficiently. We are required to provide this to you within one month.

There is not usually a fee for this, though we can charge a reasonable fee based on the administrative cost of providing the information if a request is manifestly unfounded or excessive, or for requests for further copies of the same information.

Does the BBL collect any "special" data?

The GDPR refers to sensitive personal data as "special categories of personal data". We do not record any such special data.

How can you ask for data to be removed, limited or corrected?

If you wish to change or delete your data record, send an email to the League Secretary explaining what you want done. However, if you are a Team captain and no longer wish to appear on the Contact List, your team will not be able to participate in league or Handicap Matches unless you provide details of an alternative contact.

If you do not wish your result information to be shared with the EBU, you will either need to become an anonymous member of the EBU or refrain from participating in League events.

How long we keep your data for, and why?

We normally keep Team Contacts' data until the start of the following season, when records of those captains and/or home venue contacts no longer participating in the League or Handicap Cup

will be deleted. Registration data from entrants in the End of Season Pairs will be deleted 14 days after the event. However, we will delete any individual's contact details entirely on request.

Since underlying statistical data, like scores from bridge games, continues to be necessary in relation to the purpose for which it was originally collected and processed, results from events used for the NGS are not deleted by the BBL or the EBU although they will no longer be attributed to a player who does not want their data to be kept.

Historical ranking lists and prize lists are required for archiving purposes and names cannot be removed from them.

Can you download your data to use it elsewhere?

Your session data that is held by the EBU can be downloaded as a csv spreadsheet. You can do this by logging on to My EBU and in your Sessions list, clicking on "Download as CSV". To access data held by the BBL contact the League Secretary.