

Adobe Board Meeting

1 June 2016

The meeting was called to order at 4:10 pm. Attending were Board members: Kate Stewart, Linda Grissom, Marian Wilson, Pat Kambourian, Sharon O'Connor, Lois Jameson, Helen Atwill and Jared Boulds (Club Manager).

The minutes of the previous meeting were approved.

Treasurer Report: Ms Kambourian stated that there would be no financial report because the bank statement is not received until later in the week. Due to this issue, the board voted to change our monthly meeting date to the second Wednesday of each month. Ms Kambourian stated that she is currently working on a budget for the club. Questions regarding expenses were raised by several board members. Suggestions to reduce expenses centered on free plays, the mentor program and reduced fees in the afternoon for players who take a class in the morning. It was agreed that the Board will monitor the financials on a monthly basis and make recommendations as appropriate.

Committee Reports:

Membership & Publicity Committee—Ms O'Connor reported that name tags for the Board and Directors have been ordered and will arrive shortly. The committee is working to finalize a process to offer name tags to the membership. The members will be able to purchase the name tags for a reduced price of \$2.00 each. Mr. Boulds plans to purchase a magnetic board to collect the name tags at the end of each session. June 17th will be designated a charity game in honor of Ann Day. Charity funds from the game will go to MADD. During the rest of the month charity funds will be designated to the Alzheimers Association.

Education Committee—Ms Wilson requested that additional white boards be purchased for classes. Mr Boulds indicated that he will purchase two additional white boards. The Board is considering adding teachers for classes. The discussion was tabled until the next board meeting. Ms Grissom reviewed the pairing process for the Monday Play and Learn Game as well as the 749 game in the afternoon. This process has resulted in increased number of tables in both the morning and afternoon sessions as well as many new partnerships. Ms Grissom and Mr Boulds agreed to seek out individuals who would head up such a process for the Tuesday games.

Conduct & Ethics Committee—Ms Wilson requested the Board address Adobe's alcohol policy. The Board agreed to table discussion of the policy at this time. A motion was made and seconded to request that the committee follow Roberts Rules of Order when counting and announcing the results of a vote by ballot. The process would include tally of the results (number of yes's and no's) without member identification. The board approved the motion and Mr Boulds will provide a memo to the committee concerning this process.

Mr Boulds agreed to review the mentor program and make recommendations to the Board. The plan is to find a member to direct the program. All Board members agreed that it is a very valuable program.

The Board discussed the use of Robert's Rules of Order during Board meetings. It was agreed that Ms Stewart would ask Larry Deluca to serve as a parliamentarian. Mr Deluca has served in this capacity on previous boards.

The Board discussed the need to appoint a NLM representative due to the recent resignation of Ms Perier. The Board also discussed Ms Perier's many contributions to Adobe. Mr Boulds agreed to post a request for a new NLM representative. The next Board meeting is scheduled for Wednesday, July 12th.