

Adobe Board Meeting  
20 January 2016

Meeting was called to order at 4:05 by President, Charlotte Weller. Attending were Jared Boulds (club manager) and board members: Helen Atwill, Linda Grissom, Sharon O'Connor, Kate Stewart, and Marian Wilson.

The minutes from the January 5th meeting were approved.

The Board addressed the importance of maintaining confidentiality regarding issues and personnel matters discussed during board meetings. It was agreed that the board should be mindful of what is discussed outside of board meetings. If there is a question, it is important to discuss it first with other board members. Emails should not be forwarded unless the sender approves. All votes by the board should be recorded indicating how each member voted unless the vote is unanimous.

The board voted unanimously to appoint Pat Kambourian to fill the vacant board position. Should she accept, she will serve as the Club's Treasurer. The board also voted unanimously to appoint Claudette Perier as the Club's NLM representative on the board.

After the last board meeting, Ms Weller asked each board member to submit three goals to work on for 2016. She provided a list of the goals that were submitted and assigned responsibility and timeframe for each goal.

Two committees were approved: Conduct & Ethics (Ms. Wilson and Ms. Atwill)) and Membership & Publicity (Ms O'Connor and Ms Stewart). Assigned board members will contact club members to serve on their respective committees. It was agreed that warning letters or serious infractions should be handled by the Conduct & Ethics committee and appeals can be brought before the board. Additional committees will be assigned at our next board meeting.

It was agreed that the newly appointed Treasurer will meet with Mr Justus to review the club's financial status. Any outstanding issues uncovered as a result of their meeting will be brought before the board for review. The Board is awaiting the audit report.

Instructor pay was discussed and it was agreed that payment for all instructors should be consistent. Each instructor will receive approximately 59% of the player fee per class and two free plays for each class taught. All games will be \$5 with the exception of Charity games which are \$6 and special fund games (STAC etc) which are \$7.

The Snowbird Celebration party was approved. Mr Boulds was thanked for the work he does in the preparation of the food.

The board unanimously approved purchase of 2017 pocket calendars. There is a savings of approximately 13 cents per calendar if purchased now.

The next Board meeting will take place on Wednesday, 3 February. It was agreed that future board meetings should take place the first Wednesday of each month