

Board Minutes for November 12, 2015

The Board meeting was called to order with Mr. Simrak, Mr. Good, Mr. Brown and Ms. Atwill absent. Ms. Atwill was the only absent member to have informed the President of her previous engagement. This, of course, meant that there was no quorum for the Board to act on motions.

The upcoming election was discussed. It was noted that Ms. Atwill and Ms. Wilson along with possibly two other non-board members would oversee it.

Mr. Justus presented information on the handover of the financial matters to him by Mr. Simrak. He indicated that this had not gone well from his perspective. The bank account, federal and state taxing agencies, Century Link, and insurance companies all require login IDs and passwords which, in most cases were not provided. Information that was given was often unusable. Requests for help to access this information made to Mr. Simrak, Mr. Good, and Mr. Brown were not replied to.

A very old version of the accounting software being used by the former Treasurer has not been compatible with the BofA for some time. Thus, of the 300 total transactions that Mr. Justus inspected, 40 entries in our ledger had no matching entries in BofA and 60 entries in BofA had no corresponding entries in our ledger. In addition, certain transactions paid by one check (e.g. \$700) were recorded in the ledger with two entries (e.g. \$400 and \$300). The transactions in our Quickbooks had not be reconciled since 2012. We now have a new version of the accounting software.

Mr. Justus made a balancing adjustment of \$4684.46 to reflect the recordkeeping differences between our ledger and the BofA on Oct 31, 2015 and flagged all historical transactions as cleared. He has devised a new format for the monthly reports that is much more understandable.

Mr. Justus spent a great deal of time recategorizing many transactions in order to begin a new year able to compare P&Ls. We continue to look into and seek receipts for several years' history of regular monthly debits of amounts of \$100 or \$60, to determine how best to categorize them.

Mr. Justus provided a P&L for October 2015 which reflects the above balancing adjustment. This P&L also reflects a large payroll number compared to October

2014 because the former Treasurer failed to pay the proper payroll in September 2015 and thus it had to be added to October. Given all of this, the P&L shows a loss of \$1,124. This summary will be posted on the club board.

There was discussion of eliminating or reducing an instructor's regular monthly payment of \$300 which is paid even when this instructor has few or no students in classes, is on vacation, etc.

There was discussion as to whether or not all of our required charity donations have been made.

Regarding the status of the motions passed during the Annual Meeting, Mr. Simrak was informed that 80+ signatures had been obtained in order to remove him from the Board. His response was "I think it would be easy to get 100+ against you too. No I am not resigning."

We have started work on a limited financial audit.

We are looking for people who would be willing to participate on an ad hoc committee to look for alternative facilities for the Club. One location was discussed and a club member volunteered to look into it. However, we will need other suggestions.

We discussed complaints of uneven penalties (Ms. Wilson) and balancing the field (Ms. Atwill). These will be discussed by Mr. Boulds at his next Directors' meeting. There was also a complaint by an open player that there was (in his opinion) an unnecessary sit-out in the open game recently. We apologize for his discomfort, but note that not all games will have full tables for various reasons.

Meeting was adjourned.