

Welwyn Garden City Bridge Club (WGCBC)

Minutes of committee meeting held on 18 January 2017

Present: Gary Ames, Berwyn Aston, Steve Cane, Jo Child, John Eyre, Sheila Gabriel, Bill Gordon, Jeff Green (Chairman), Ian Greig, Rodger Livesey, John Phalp, Clive Richardson, Frances Wilson.

1. Apology: Gordon Barker
2. Approval of minutes from last meeting and matters arising.
 - 2.1 Minutes of the last meeting were approved.
 - 2.2 JG welcomed IG (Tournament Secretary) and CR (Equipment Officer) to the Committee.
 - 2.3 The prize categories for each session are still to be published.
 - 2.4 Committee members should make announcements if the TD forgets or has insufficient time to do so.
 - 2.5 Students are encouraged to try our duplicate sessions by measures described in the report on teaching.
3. Appointment of Equipment Officer - see 2.2 above.
 - 3.1 It was agreed that CR could spend up to £100 without further authority. Spending between £100 - £500 would need the authority from one of the following, JE, JG or SG. Committee approval is generally required for spending in excess of £500 (not in the case of an emergency).
4. Changes to rules and
5. Conduct guidelines and Flowchart - both being actively considered by SG before presentation to the Committee.
6. Membership update - see report.
 - 6.1 A meeting is being arranged with GLL about how GLL membership fees are paid. The Committee agreed to the formation of a Sub Committee consisting of JG, RL, JP, JE and FW when required to negotiate this and report back to the Committee for approval.
7. Teaching update - see report.
 - 7.1 A fast track weekend course was approved in principle - GA to bring proposal to next meeting.
8. Table numbers update - postponed due to the absence of GB.
9. Publicity update.
 - 9.1 Pens and cups have been purchased.
 - 9.2 HBA and HCC Library websites have been updated and GLL website needs updating.
 - 9.3 Committee members photograph and role will be posted on the notice board and website.
 - 9.4 EBED findings on bridge and wellbeing to be publicised.
 - 9.5 JC to take on quarterly newsletter.
 - 9.6 Councilors and MP should be invited to club.
10. Tournament update.
 - 10.1 There has been a poor response to both the ladies' and men's invitation events - more players from all sessions to be encouraged to enter.
 - 10.2 Randall Cup semi final arranged.
 - 10.3 Portland Pairs and Masters Pairs heats at WGC have been arranged and JG and IG respectively will be present.
 - 10.4 IG to liaise with Roy Button to ensure future events are on the website.
 - 10.5 The club diary in place of the club handbook has been successful and JG recorded a thanks to Helen Robinson for the initial suggestion.
 - 10.6 It was agreed a Tournament Sub Committee was not going to be formed at this juncture but IG will liaise with others as necessary.
 - 10.7 Xmas party 2017 to be discussed at next meeting.
11. GLL update - see separate minutes attached.
12. Club room Equipment update - see report.
 - 12.1 Approved - purchase of larger heaters, progression of carpet quotations, service cleaning of tablecloths, PAT testing once heaters purchased, installation of automatic window openers, installation of retractable doorstops and purchase of mini fridge.
13. Club's goals and future plans - postponed to the next meeting.
14. A and B flight teams - sub-committee formation and remit.

- 14.1 The remit is to look at the arrangements for all flights - members BG(chair)/IG/Srimath Agalawatte/GB approved. Any revisions to be ready for new season in September 2017.
15. Chief TD.
- 15.1 JE to prepare proposal for next meeting.
16. TD courses.
- 16.1 Approved that EBED should run TD and Teacher training courses at the club in return for free places/fees.
17. Pairs league.
- 17.1 Srimath Agalawatte to prepare proposal for next meeting. JG thanked him for this.
18. Sims prize money and
19. Trophies and awards - both postponed.
20. Additional playing sessions - see 17.1 above.
21. AOB.
- 21.1 It was agreed to roll over the capital investment with the Nationwide Building Society.
- 21.2 Volunteers are sought to take the minutes of the May and July committee meetings as SC will be away.

Steve Cane
Hon Sec
19 January 2017

Welwyn Garden City Bridge Club (WGCBC)

Minutes of the meeting held 18 January 2017 with Greenwich Leisure Limited (GLL)

Representing the WGCBC: Jeff Green, Steve Cane, Jo Child's, Sheila Gabriel.

Representing GLL: David Hutchinson, John Jennison.

1. Initial joining fee free offer - JJ explained that this is for new members to GLL and will not affect WGCBC.
2. There will be a separate meeting to include Craig Woodward, Partnership Manager, to discuss proposals on paying GLL membership fees.
3. JJ will look into invoicing WGCBC for rent and visitors' fees.
4. GSP development plans have been made in 3 phases. GLL will be able to share these with us at the next meeting. GLL's objective is to make the Gosling Sports Park a "flagship" location.
5. The leaking flat roof situation is being managed and there have been no further leaks, even during the heavy storm in November.
6. DH will have a Health and Safety report to share with us when available.
7. The vestibule light still isn't working - DH to investigate.
8. DH to report to Roy Button shortly about what needs to be done to prepare for the installation of the flat screen.
9. The lighting by the side of the stadium has been rectified.
10. An electrical socket and the heating system are still not working. - DH and colleague to investigate tomorrow.
11. Catering services are still closing early on the other site - DH to investigate.
12. DH to email details of forthcoming events for the purpose of a demo table.
13. Balcony ashtrays still not being emptied - DH to investigate.
14. There has been a complaint about access from a disabled student. GLL reassured WGCBC that everything is DDA compliant but will consider automatic door openers including the double doors to the bridge centre.
15. DH to investigate the GLL Property Insurance policy and whether it extends to WGCBC
16. The control of the use of disabled parking bays will be improved.
17. The notice on the front doors of the Sports Hall regarding impending works has no practical impact on the operation of WGCBC.

Steve Cane

Hon Sec

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