

## **WBL Board Meeting**

**May 18, 2016**

The meeting was held at Ellen Cherniavsky's home.

In attendance: voting members Carole Banks, Lloyd Rawley, Clyde Kruskal, Linda Marshall, Ellen Cherniavsky, Rose Berman, and Alex Gretsinger; nonvoting members Chris Miller and Donna Rogall

President Ellen Cherniavsky called the meeting to order at 7:40 p.m.

### Secretary's Report

The minutes of the 4/6/2016 meeting were approved without change.

### Treasurer's Report

Rose Berman reported that the WBL is doing very well. Our cash flow is slightly ahead of last year. Rose distributed a financial report and we discussed various line items. The Treasurer's Report was accepted.

### Unit Game Report

Chris Miller reported that the ACBL raised sanction fees by \$0.50 to \$1 per table as of 4/3/2016. Chris is planning to purchase an inkjet printer for the unit game for approximately \$100. The previous purchase of a laser printer for the unit game has reduced costs for printing hand records substantially

### Bulletin Report

Donna Rogall reported that she is working on the May/June WBL Bulletin. The deadline for submitting items was Sunday, May 15<sup>th</sup>. Donna requested various items that are still needed.

### Membership Directory

Rose Berman requested updated club information in order to finalize the directory. Carole Banks reported that she has this information and will send it to both Rose and Alex Gretsinger. Alex will generate an updated name list. After she has all of the necessary formatted listings, Rose will have the directory printed.

### 0-20 Novice Game

Ellen Cherniavsky reported that we are still looking for a permanent teaching staff. Aaron Navarro and Isabelle Thabault can teach the game sometimes but not every week. Ellen will check with Rochelle Cohen, who recently taught a lesson, to see whether she wants to teach more frequently. Ellen will also check with a teacher who teaches a good-sized bridge club at the Siena School to see whether he is interested in teaching. Meanwhile, a third director could assist with the play portion of the novice game. We might also consider starting a volunteer program similar to the guaranteed partner program, for players who volunteer to assist with play at the novice game.

### Search for new sectional tournament chair

Carole Banks reported that Brad Theurer is considering whether he wants to take over the position of sectional tournament chair. The tournament committee met and came up with an outline of how sectional responsibilities are shared among the tournament chair, tournament manager (attached at the end of these minutes).

### Unit game director training

Ellen Cherniavsky reported that the club director refresher course she observed covered rulings and not customer service. Ellen will approach Doug Grove and see whether Doug could do a customer service-oriented course for our directors. NVBA might participate too.

### Request for senior residence publicity in exchange for unit game refreshments

Rose Berman reported that a salesperson for a local senior residence asked her whether we would allow her to provide unit game refreshments in exchange for making an announcement about the residence and putting literature on the snack table. This was approved unanimously.

### Unit game guaranteed partner program

Clyde Kruskal reported that Barbara Doran has indicated that she has trouble finding guaranteed partners sometimes and that not many players show up at the unit game needing a partner. Chris Miller agreed to make announcements regarding the program at unit games, and Alex Gretsinger agreed to make the program more prominent on the WBL website.

### Holiday party

Clyde Kruskal reported that Kensington is not available in December for the holiday party. Michael Chelst has offered to do kosher catering for the holiday party at the synagogue. We agreed that we would rather have the party in December at the synagogue if having a catered meal is feasible.

Clyde also reported that he and Steve Schatzow received an email requesting that they pick up the WBL supplies from Kensington. However, we would like to keep playing there when Ohr Kodesh is unavailable on Thursday evenings. It just happens that there are no Thursdays this year when Ohr Kodesh is unavailable (except for the one week when Kensington was also unavailable). Clyde will check 2017 dates with Ohr Kodesh and reserve Kensington for dates when Ohr Kodesh is unavailable.

#### Committee assignments

The following committee/job assignments were agreed:

Awards: Ellen Cherniavsky (chair), Don Berman, Hadi Abushakra

Budget Committee: Carole Banks (chair), Lloyd Rawley, Rose Berman, Melissa Price

Bulletin Committee: Rose Berman (chair), Melissa Price, Donna Rogall, Hadi Abushakra, Sylvia Shi

Caddies: Clyde Kruskal

Calendar of Obligations: Linda Marshall (chair), Melissa Price, Donna Rogall

Carpool Assistance: Melissa Price

Charity Committee: Linda Marshall

Cheer & Sympathy: Eileen Houghton

Club Relations Committee: Carole Banks (chair), Ellen Cherniavsky, Mark Lavine

Elections Committee: Jim Allen (chair), Ellen Cherniavsky, Hadi Abushakra

Electronic Communications: Alex Gretsinger (chair), Don Berman, Steve Robinson

Executive Committee: Ellen Cherniavsky (chair), Clyde Kruskal, Linda Marshall, Rose Berman

GNT Coordinator: Ellen Cherniavsky

Historian: Peter Boyd

Holiday Party: Clyde Kruskal (chair), Rose Berman, Jim Geist, Linda Marshall, Chris Miller

Liaison to WBL Educational Foundation: Hadi Abushakra

Machlin Sportsmanship Award Committee: Barbara Doran (chair), Bob Bell, Paul Leopold, Audrey Marbach

Membership Committee: Linda Marshall (chair), Alex Gretsinger, Julie Marquette, Melissa Price, Hadi Abushakra, Sylvia Shi, Eileen Houghton

Membership Secretary: Eileen Houghton

NAP Coordinator: Ellen Cherniavsky

Novice Program: Aaron Navarro, Isabelle Thabault

Ombudsman: Adrienne Kuehneman

Parliamentarian: Hadi Abushakra

Partnerships: Barbara Doran

Policy Maintenance Committee: Ellen Cherniavsky (chair), Linda Marshall (chair), Chris Miller, Melissa Price, Donna Rogall

Publicity and Marketing Committee: Alex Gretsinger (chair), Donna Rogall, Bob Levey, Charity Sack, Sylvia Shi

Round Robin Committee: David Ruderman (chair), Barry Falgout, David Marshall, Steve Robinson, Bill Cole, Barbara Doran, Earl Glickstein

Scheduling: Clyde Kruskal (chair), Barbara Doran, Chris Miller, Ted Ying

Tournament Chair: Steve Schatzow

Tournament Committee: Carole Banks (chair), Lloyd Rawley, Clyde Kruskal, Chris Miller, Ellen Cherniavsky, Donna Rogall

Unit Game Chief Director: Chris Miller

Unit Game Committee: Clyde Kruskal (chair), Rose Berman, Chris Miller, Melissa Price

Unit Game Manager: Chris Miller

Unit Recorder: Bob Bell

Ways and Means Committee: Ellen Cherniavsky (chair), Barbara Ames, Hadi Abushakra, Rose Berman

Web Committee: Don Berman (chair), Alex Gretsinger, Sylvia Shi

Web Master: Don Berman

Next meeting

The next meeting will be held on June 15<sup>th</sup> at Carole Banks' home.

President Ellen Cherniavsky adjourned the meeting at 10:00 p.m.

Respectfully submitted

Linda Marshall, Acting Secretary

## ATTACHMENT

### WBL SECTIONAL TOURNAMENT NEW INFRASTRUCTURE

- \* The “Tournament Chair” (to be determined) will primarily:
  - \* Make welcome speeches and announcements at beginning and end of each session (the public face)
  - \* Handle publicity in magazines and flyers
  - \* Shadow the “Tournament Coordinator” in securing playing sites, coordinating site clean-up, and scheduling, payment of hired help/caddies
  - \* Provide oversight of the Tournament Manager’s handling of funds related to hospitality supplies and food shopping
  - \* Participate in all Tournament committee meetings
  - \* Work with Head Director to monitor staffing of directors
- \* The “Tournament Manager” (Mike Zane) will primarily:
  - \* Be responsible for table setting up and closing down activities each morn and night
  - \* Be responsible for hospitality setting up and clean-up activities each morn and night
  - \* Shop for all food, drink, and alcohol (Tournament Chair will provide a budget amount and monitor spending)
  - \* Participate in all Tournament committee meetings
  - \* Attend annual Scheduling meeting along with Tournament Coordinator and Tournament Manager (as permitted by Tournament Coordinator)
- \* The “Tournament Coordinator” (Bill Cole) will primarily:
  - \* Select and enter into contracts (on behalf of the WBL) for tournament sites
  - \* Hire and pay caddies and other hired help

- \* Schedule tournament dates in conjunction with the Tournament Chair and District Six Tournament Scheduling Chair (Lucy McCoy)
- \* Provide oversight of the Tournament Manager in terms of setting up and clean-up activities
- \* Train the Tournament Chair to perform Tournament Coordinator responsibilities as part of succession planning
- \* The “Tournament Committee” (Tournament Chair, Tournament Manager, Tournament Coordinator, Head Director, Carole Banks, Clyde Kruskal, Lloyd Rawley, Donna Rogall) will primarily:
  - \* Propose and present recommendations on tournament matters to the WBL Board for approval (e.g. schedule tournament events, start times)
  - \* Assist Tournament Chair, Tournament Manager, Tournament Coordinator, and Head Director on issues as needed
  - \* Approve Sectional annual budget, and periodically review Sectional financial report submitted by Treasurer
  - \* Review “free play” and other general tournament policies