

MINUTES OF THE ADMINISTRATIVE BOARD OF BRIDGE ON THE EDGE

For the Meeting held on May 14, 2018

Present – Brian Collins (President), Heidi Janes (Vice President), Tim Summers (Secretary), Roy Perry (Treasurer), Janet Hannaford (Member), Pramila Paddock (Member), Rahul Chandra (Club Manager, ex officio)

MINUTES

The minutes of the previous meeting on January 22, 2018, were approved.

FACILITIES

Heidi and Brian will meet with the Swilers representatives on May 17 to discuss renewal of the rental agreement, replacement of front doors, provision of a poster area and other matters.

LONGEST DAY

Janet presented a number of proposals for the Longest Day Alzheimers fund raising event. All of her suggestions were well received and will be announced on the website as activities are finalized in advance of the event on June 19.

AGM

Brian agreed to chair the AGM. Tim will prepare the agenda which will include a discussion and vote on the proposed constitution change, reports from the Board Officers and the Financial Review Committee, along with the election of Board members for the coming year.

MANAGER COMPENSATION

It was agreed that the Manager should receive extra compensation for his assistance with special, extra events such as the Longest Day activities.

MEMBERSHIP REGISTRATION

There was some discussion with respect to the management of the member registration process. It was agreed that dealing with this should be left to the new Board to be elected at the upcoming AGM. It was noted that this will probably require obtaining a volunteer to organize and monitor the area. This person might also be charged with membership development and marketing.

NO SHOWS

It was pointed out that dealing with “no shows” and unbooked attendees at classes was becoming a problem. Some methods of dealing with this were suggested, such as requiring advance payment for all sessions of a course in advance. Further decisions were left to the new Board.

EXTRA GAMES

To deal with increasing crowding at existing game sessions, it was proposed and agreed that the club should investigate adding extra games to the schedule and that this should be part of negotiations with the Swilers Club.