# **Members Only Page - Instructions**

These pages are intended to replace the contact information in the Club Handbook. **Pianola** is still our main club database and will continue to be used for emails, partner finder etc.

The only information we will be displaying is: name, email, phone, mobile, EBU & Club id. Please check that these are correct. You have the option to opt out displaying any of these if you want them to remain private. We do not want you to add your address, photo etc.

## First time login:

All members as of 31st May 2018 have been pre-registered.

Enter your EBU number (preferred as unique) or your email or name (it will have to match our records).

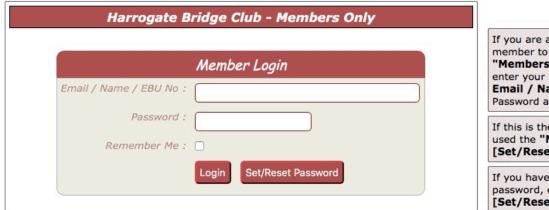
Two or more members can use the same email address

Sample screens below.

No password at this stage! Click [Set/Reset Password] and an email will be sent to you with a link to "Set/Reset" your password. Follow the instructions.

If you get a message "You are not registered" then you will need to contact the club to get yourself registered. New members please be patient while we add you to the database, usually after you've received your welcome letter.

We are still testing this at the moment. Any questions/problems etc please talk to Judy Cope.



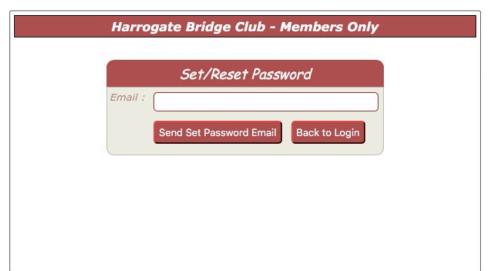
If you are already registered as a member to use the "Members Only" pages, then enter your Email / Name / EBU No and Password and click [Login].

If this is the first time that you have used the "Members Only", click [Set/Reset Password].

If you have forgotten your

If you have forgotten your password, click [Set/Reset Password].

Enter an email address you would like the password email to be sent to



To use the "Members Only", you will need to be Registered with the club

If this is the first time that you have used the "Members Only", enter your Email / Name / EBU No and click [Send Set Password Email] and an email will be sent to you with a link to enable you to set your password.

If you have forgotten your Password, enter your email and click [Send Set Password Email] and an email will be sent to you with a link to enable you to reset your password.

# Harrogate Bridge Club - Members Only Email sent To reset your password, you must follow these steps in the next 24 hours 1. Open the email sent to "\_\_\_\_\_\_co.uk" 2. Click on the link which will take you to the Set/Reset Password page 3. Follow the instructions on the screen If you didn't mean to do this, please ignore the email Set/Reset Password Email: Send Set Password Email Back to Login

To use the "Members Only", you will need to be Registered with the club

If this is the first time that you have used the "Members Only", enter your Email / Name / EBU No and click [Send Set Password Email] and an email will be sent to you with a link to enable you to set your password.

If you have forgotten your Password, enter your email and click [Send Set Password Email] and an email will be sent to you with a link to enable you to reset your password.

# Harrogate Bridge Club

# Set/Reset your Bridgewebs Member password

Hello

Bridgewebs has received a request on the "Harrogate Bridge Club" web site to set or reset your password

To reset the password, click the link below

## Set/Reset your password here

To protect your security, you can only reset your password using the above link for 24 hours from the time Bridgewebs sent this email If you know your current password and are able to login, you can go to the [Member Only] - [Account] tab and reset your password there.

You will need to reenter your email to confirm

If you (or someone on your behalf) did not request this, please ignore this email.

www.bridgewebs.com/harrogate

This message is from an automated bulk email system, so, please do not reply directly, as replies may not reach anyone.

Click Unsubscribe to remove your email from being emailed by Bridgewebs.

Bridgewebs, Park Road, Dunstable, Bedfordshire, LU5 6AB, United Kingdom, www.bridgewebs.com



			Harrogate Bridge (				
Set/Reset Password				[Se	You have clicked the [Set/Reset Password] link in a [Set/Reset Password] email and reached this page.		
Email :				Please re-enter your email to confirm.			
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Repeat	Password :				z a-z 0-9 allowi ck <b>Set/Reset</b> .	ed and the s	special characters % : \$
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